Trinity Evangelical Lutheran Church

Church Council Minutes

August 19, 2025

1. President Jarrett Nicely called to order at 6:30 p.m.
2. Devotions/Opening Prayer by Dana Shannon
3. Prayer Partners
4. Roll Call:
5. Present-Herb Harris, Kayla Yasurek, Joe Bruzda, Cheryl Morgan, Mark Jones, Dana Shannon, Heather Deemer, Darlene Hoffmann, Tiffany Shrum, Jarrett Nicely, Dave Gebhart and Mallory Hudson
6. Excused-Donna Showalter
7. Motion to accept Roll Call: Tiffany Shrum; seconded by Dave Gebhart.

V. Adoption of Agenda: Motion to accept: Herb Harris; seconded by Heather Deemer

VI. Review of Minutes:

A. Add to VII. G.: “Motion passed.”

B. Change wording in IX., E. “induction” to “installation.”

C. Under X.,B. add “Trinity will” (pay)

1. Strike XI. A. and reset letters to reflect change.
2. Motion to pass updated minutes: Dana Shannon; seconded by Cheryl Morgan

VII. Communications

A. Trinity received a letter from Tristan Cole thanking the church for another

amazing year at Camp Lutherlyn.

B. We also received an open letter from AA.

VIII. Treasurer’s Report

A. The endowment is currently doing well and has grown this month.

B. Unified Giving is almost exactly on budget and still doing better than planned.

C. Wages and Salaries are on budget.

D. Committees are a little bit over budget for the year.

E. The Building Fund is $2,076 under budget for the month.

1. The Boiler Project is almost complete.
2. The Christmas Basket and Renovations donations are strong.
3. **A very important meeting will be held September 9th at 6 p.m. in Fellowship**

**Hall for overall budget planning from the Finance Committee. All committees are encouraged to attend to assist in planning how much money to budget for their events for the new year!**

1. Motion to accept Treasurer’s Report: Dave Gebhart; seconded by Dana Shannon.

IX. Ministry Report

A. Breakfast Buddies fostered wonderful friendships and helped create a robust

ministry.

B. Vacation Bible School was attended by dozens of kids.

1. Post card invitations brought some.

2. Some member’s grandchildren were participants.

3. Some neighboring church kids also attended.

4. Trinity had two families express interest in membership here after VBS

experience.

C. CPR and AED training was great and well-attended.

D. Trinity partnered with Latrobe Presbyterian Church and Latrobe Community

Ministries for the Pine Creek Day Camp.

1. The Bible study went well with the children asking philosophical questions.

2. Other topics offered were nature, science, music, arts, and sports.

3. The kids particularly enjoyed Kaden Shannon’s tour of space.

E. The microphone problem at worship services has been resolved as much as

possible, but humidity is a factor in its performance.

X. Unfinished Business

A. There is a new Weekend Door Locking Policy that will be shared with the

Congregation at each service on Rally Day weekend.

B. The Sanctuary will be locked during Sunday School, while the Sunday School

areas will be unlocked.

C. During church, the Sunday School area and other designated doors will be

locked at set times detailed in the full Door Locking Policy.

D. Motion to accept the Door Locking Policy: Dave Gebhart; seconded by Tiffany

Shrum.

XI. New Business

A. Mutual Ministry Nomination

1. Tim Potter has been nominated as Mutual Ministry chair. Motion to accept

the nomination:; Herb Harris; seconded by Jarrett Nicely.

B. Motion from Personnel Handbook- Number 7 in Conditions of Employment

for Trinity:  
  *Employees are mandated to carry a cellular device (e.g. personal phone or*

*panic alert device) with them throughout the church facilities for their personal*

*safety, the welfare of other staff and visitors, and liability protection for the*

*church. If an employee does not have a personal cellular device, appropriate*

*accommodations shall be made.*

Motion unanimously passed.

C. A motion was made to accept updates to the Personnel Handbook (in section V.,

number 2, letter c.) regarding paid time off for family emergencies and

illnesses.

Motion unanimously passed.

D. *The Special Gifts Committee makes the following recommendations to the*

*Congregation Council:*

*\* Recommend the replacement of --CR12.05.D20 “Memorial and*

*Discretionary Funds” by CR12.05.D25 “Endowment, Memorial, and*

*Discretionary Funds.”*

*\* Recommend the new “Legacy and Special Gifts Policy” be approved.*

(These modifications help decide what gifts are acceptable to our mission,

decide who is in charge of making sure the gifts are used, and will guide

discretionary funds, reflecting a change separating Memorial Funds

from Endowment Funds.)

* Council has tabled this motion for consideration and approval next month.
* Motion to accept this table: Dave Gebhart; seconded by Tiffany Shrum.

E. Motion from Finance to give credit card administration to Lori Rolla

for convenience sake. Motion unanimously passed.

F. Boilers should be completed by the end of August.

G. Motion to accept new members: Fran and Terry Potter through a letter of

Transfer from Harrold Zion Church. Motion unanimously passed.

H. Motion to adjourn meeting by Dave Gebhart; seconded by Darlene Hoffmann.

The meeting adjourned at 8:11 with the Lord’s Prayer.

Respectfully submitted by Heather Deemer