



THE CORNERS CHAPEL

Sunday Point Elder

What is this?

The Sunday Point Elder is a new Sunday role that is intended to provide an elder presence in the lobby on Sundays through The Outlet.

What is changing?

Over the past year or so, we've had two elders each week on duty. One serving at the New Here Table and the other at The Outlet. That worked well in many ways, but as we've grown and with the new entrance, it's become clear that we need to adjust to better match our mission and flow on Sundays.

The New Here Table will be moved under the First Impressions umbrella and will remain active after service as well. By moving the New Here Table under the First Impressions umbrella, we're freeing up our elders to focus on shepherding and engaging in the right spaces.

So instead of having two elders on duty each Sunday, we'll now move to one. This simplifies the rotation, reduces the load on the elder team, and clarifies responsibility.

Why The Outlet?

As a reminder, the reason we have The Outlet is right in the name. It's meant to be a place where people can get "*plugged in*" to the life of our church. Whether that's signing up for a group, finding a way to serve, or learning more about a next step, The Outlet is designed to be the central hub for connection. This is something we all already know, but it's important that we stay unified in how we talk about it, so that when people stop by, they hear a consistent message: The Outlet is where you go to get connected.

Along with The Outlet, we're also introducing a new table called the Ministry in Focus table. This is going to be a rotating space in the lobby designed to spotlight one ministry, initiative, or partner at a time. Its purpose is to create an intentional space for our church to take one specific next step.



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Expectations for the Sunday Point Elder

Before Service

- Arrive early enough to set up The Outlet before the huddle.
- The full responsibility for setup and teardown of The Outlet belongs to the Sunday Point Elder that week.
- The First Impressions team will move the table and provide the table cloth, but will not handle the display materials.
- Ensure The Outlet is arranged in the proper Discipleship Flightpath order.
- Lead our Elder prayer at 10:20 with any other elders available and the person preaching that Sunday

During Service

- The Sunday Point Elder also serves as the designated elder to respond in case of an emergency. While the police officer on duty is always the first point of contact, the Point Elder is the one our church family should look to for direction if an urgent situation arises.
 - NOTE: *This role is entrusted to the Point Elder, rather than the Lead Pastor, so that the preaching of the Word is not disrupted and the pastor can remain focused on shepherding the congregation through the service.*

After Service

- Return to The Outlet right after communion and remain there for at least 15 minutes after service ends.
- Engage with anyone stopping by, helping them take a next step in connection.
- Tear down The Outlet neatly and store all materials properly.
- Count the offering with the Lead Usher and secure it according to protocol.
- Communicate any notable interactions, questions, or follow-up needs to the elder team or relevant ministry leader.

Sunday Lead Elder Checklist

- ☐ Set up The Outlet (in Flightpath order) before the huddle
- ☐ Be present at The Outlet before service
- ☐ Lead Preservice Prayer
- ☐ Return to The Outlet after service (15 min)
- ☐ Tear down The Outlet neatly
- ☐ Count offering with Lead Usher



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Setting up The Outlet

The Outlet Table also serves as a visual display of our Discipleship Flightpath. Because of this, the order in which the cards and resources are arranged is important. When someone stops by The Outlet, we want them to see and understand the flow of how we grow as followers of Jesus. For that reason, setting things up in the correct order is a key part of the Sunday Lead Elder's role. To make this clear, a diagram has been included on the next page as a reference for how the cards should always be displayed.

The table consists of five small tabletop retractable signs, each representing one step of the Flightpath. These should be arranged in order, left to right.

In front of the signs, place the two display card holders with cards showing the QR codes facing forward. These should be visible and easily accessible for anyone who wants to scan and take a next step.

Finally, in front of each retractable sign, lay two cards flat on the table. These cards should be flipped to the opposite side so that they show the informational content (not the QR code side). This ensures that people can either scan a code or pick up a card with more details about each step.

Importance of Set Up and Tear Down

It's important that the Sunday Point Elder personally handles the setup and teardown of The Outlet. If this is overlooked, it can easily fall on someone else who may not know the correct order or process. That can lead to confusion, an incorrect display of our Flightpath, or simply place an unnecessary burden on another team member.

The First Impressions Team will continue to bring the table into the lobby and place the table cover on it each week. They will also hang our new "The Outlet" sign behind the table.



GATHER
SIGN

CONNECT
SIGN

KNOW
SIGN

GROW
SIGN

GO
SIGN



WHAT WE
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DC GROUPS



SERVE TEAMS



OVERTIME
PODCAST



CHURCH
APP



FLIGHTPATH



BAPTISM &
MEMBER



GLOBAL
OUTREACH



LOCAL
OUTREACH

Counting Team Instructions

- ☐ Empty all offering and papers into counting team pouch from offering box
- ☐ Counting team use Teachers Lounge – Sunday Point Elder & Head Usher
- ☐ Count the number of checks & write total amount on counting sheet
- ☐ Count cash/coins – when applicable keep w/ envelope & write \$ given on envelope
- ☐ Place any cash or check from envelopes BACK into original envelope
- ☐ Each counter date and sign form
- ☐ Place everything back in counting team pouch & give pouch to Glenda to place in safe or Elder take to MC to the safe

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