



# Auction Procurement Form

**Heritage Christian Academy**

1952 104th Avenue NE

Bothell, WA 98011-2930

**TIN # 91-0849848**

TODAYS DATE:		Procurer Name & Phone Number	
Donor/Business Name (will be listed in catalog)			<b>Check All That Apply</b>  <input type="radio"/> Parent/Student <input type="radio"/> Grandparent <input type="radio"/> Staff/Teacher/ HCA Board <input type="radio"/> Friend <input type="radio"/> Business
Contact Person			
Address		Telephone	

- ☐ I/We would like to purchase ad space in the auction catalog (please circle) :  
**Business Card Size: \$100 - Half page: \$200 - Full page: \$375**
- ☐ My company or I wish to donate money via credit card. Please call me to obtain my card information.
- ☐ Corporate Matching (Does not appear in catalog, unless received by print time)
- ☐ My company or I have enclosed a check donation in the amount of \$  
☐ (this is tax deductible to the fullest extent of the law)

<b>Donated Item Title</b> _____ (please use separate form for each item unless they are the same)		<b>Value \$</b> _____		
This Item is: <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <input type="radio"/> <b>Tangible (gift basket, art etc):</b>  <input type="radio"/> <i>Tangible Item Accompanies this form</i>  <input type="radio"/> <i>Labeled Item will be delivered on</i> _____         </td> <td style="vertical-align: top;"> <input type="radio"/> <b>Intangible Item (gift certificate, service etc):</b>  <input type="radio"/> <i>Business Certificate Attached</i>  <input type="radio"/> <i>Form Completed Below</i> </td> </tr> </table>			<input type="radio"/> <b>Tangible (gift basket, art etc):</b> <input type="radio"/> <i>Tangible Item Accompanies this form</i> <input type="radio"/> <i>Labeled Item will be delivered on</i> _____	<input type="radio"/> <b>Intangible Item (gift certificate, service etc):</b> <input type="radio"/> <i>Business Certificate Attached</i> <input type="radio"/> <i>Form Completed Below</i>
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Signature of Donor _____		<input type="radio"/> My company would be interested in sponsoring a table.		
<b>AUCTION CERTIFICATE DETAIL:</b> Any Restrictions or Blackout dates? _____ Certificate Expiration Date: _____ Business address and phone: _____				