

PALM VALLEY LUTHERAN CHURCH COUNCIL MEETING AGENDA

August 20, 2025, 6:30 pm

G.R.A.C.E.

Grow in Faith
Reach the Community
provide Awe-inspiring Worship
Connect in Small Groups
Exceptional Serving

Call to Order	
Approve Agenda	
Devotion – Dave Smith	
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Continuing Business

- 1. Strategic Plan – Celebrate!
- 2. Estate Gifts
- 3. Commercial Land Lease
- 4. Status of Associate Pastor
- 5. Direct Communication and Council Support

New Business

- 1. Christmas Decorating
- 2. Kickoff Sunday – September 7 | Volunteers Needed
- 3. Vacation Liability | Pastor PTO
- 4. Generosity Campaign
- 5. Antioch Church Building Use
- 6. Worship & Music Team Request for new robes | Memorial Funds

Other Business

- 1.

Information

Next Month’s Sunday CIC – Early: Anita Hulsman; Late: Susan Ames

Next Month’s Council Member for Devotions – Jayne Baxter

Adjourn

COUNCIL MEETING MINUTES

Church Council Meeting Minutes

Date: July 16, 2025

Time: 6:30 PM – 8:16 PM

Location: Office Conference Room

Presiding Officer: Ms. Carolyn Koehn, Council President

I. Opening Procedures

- **Call to Order:** The meeting was called to order at 6:30 PM.
 - **Invocation:** A prayer was offered at 6:31 PM.
 - **Devotion:** Ms. Linda Reed provided the devotional reflection.
-

II. Attendance

Council Members Present:

Ms. Carolyn Koehn, Mr. Vince Brunssen, Ms. Susan Ames, Ms. Linda Reed, Ms. Anita Hulsman, Mr. David Beck, Mr. Tom Dove, Ms. Kathy Erwin, Mr. JB Getz, Ms. Sue Rue, Rev. Dave Koppel

Staff Present:

Mr. Lax Vardhanapu, Ms. Jen Kendrick

III. Approval of Meeting Business

- **Approval of Agenda:** Motion by Mr. David Beck, seconded by Mr. JB Getz — *Motion Carried*
 - **Approval of Consent Agenda:** Motion by Mr. Vince Brunssen, seconded by Mr. JB Getz — *Motion Carried*
-

IV. Reports and Updates

A. Attendance Report

- The Executive Administrator reported a year-over-year increase in attendance across all worship services.

B. Financial Report

- Financial contributions are trending below budget by approximately \$85,000.
- A communication strategy, including giving statements and an appeal in the Echoes Lite publication, will be implemented to encourage members to become current in their giving.
- Council reaffirmed that the budget should be sustained through regular giving, reserving estate funds for ministry expansion.
- The current faith factor of \$20,000 remains consistent with previous budgets.
- Endowment grant reimbursements will offset expenses for the senior luncheon.
- Contra accounts will be clearly itemized in financial documentation to ensure transparency.

C. ERC Funds Utilization

- Ms. Koehn affirmed that while it is not obligatory to expend ERC funds on personnel, the congregation approved employee raises for a minimum of two years using these funds at the January 2025 Annual Meeting. Council formally approved these raises retroactively to January 2025. Earlier this year.
- Determination of future ERC fund allocations is scheduled for the August council meeting.

D. Restricted and Unrestricted Funds

- Financial balances and available expenditure figures will be reported quarterly for restricted funds.
 - Wallen estate account balances have been restored.
 - Estate donors have granted permission for public acknowledgment, which will appear in Echoes Lite. We will continue to include these estate gifts with unrestricted funds.
-

V. Continuing Business

A. Land Lease Task Force and Strategic Planning Initiatives

- Task Force Members: Mr. Dwayne Kostiha, Ms. Linda Reed, Mr. John Reed, Mr. & Mrs. Scot and Jennifer Donovan, Ms. Nicole Castro, and Ms. Carolyn Koehn
- A meeting is scheduled; a property survey is underway.
- Funding approved for survey services (\$2,500) and civil engineering support (not to exceed \$5,000).
 - *Motion by Ms. Koehn, seconded by Mr. Dove — Motion Carried*

B. Strategic Planning Meeting

- The strategic planning team and staff will convene on Thursday, July 17, 2025, to discuss initiatives and funding proposals.

C. Financial Audit – Fiscal Year 2024

- Because Manny Castro is no longer able to serve on the audit team, Council will have to approve another audit committee member. Jen Kendrick will find an alternate and send a request to council for approval via email. Council requested that future audits kickoff in February and performed in March and April.

D. Intern Placement Status

- Pastor Koppel has initiated inquiries with seminaries regarding intern placement. The availability of suitable candidates remains uncertain and is estimated to take 6–8 months. We will also follow the academic year, which means the earliest we could have an intern is Fall 2026. Our current intern concludes his assignment Dec 2025.

E. Associate Pastor Call Process

- The Bishop advised against promoting the current Associate Pastor to Senior Pastor upon Rev. Koppel's retirement.
- Completion of a diocesan ministry profile is required. The call process estimated to be one year.
- A bilingual Associate Pastor is preferred to support the Hispanic community.

F. Director of Music Position Proposal

- Proposal includes an annual salary of \$75,000 and benefits of \$32,000, totaling \$107,000.
- Objective: Foster unified worship, introduce a children's choir, and elevate musical quality across services.

G. Christian Life Center (CLC) and Sanctuary Refresh

- Planned upgrades to the CLC are deferred pending comprehensive planning.
- Acoustic consultant discussions forthcoming; project approvals will await finalized proposals.

H. Estate Gift Timeline

- Lange Trust second installment (\$175,000) deposited to unrestricted accounts.
 - Third installment contingent on land sale.
 - Mayfield gift pending receipt; Davidson gift ready for deposit into unrestricted accounts.
-

VI. New Business

A. Bank Account Consolidation

- Recommendation to consolidate or close bank accounts for operational efficiency.
 - Close unused construction account
 - Merge Preschool accounts
 - Transfer remaining Lange Trust funds (\$110,437.27) to Money Market Account
 - *Motion by Ms. Koehn, seconded by Ms. Erwin — Motion Carried*

B. Worship Supply Funding

- Council approved earmarking \$10,000 from memorial funds for worship needs, including new choir robes. In the meantime, memorial funds will be used to fund
 - Alpha Program funding not to exceed \$5,000
 - Chairs for Palm Room not to exceed \$1,500
 - *Motion by Ms. Koehn, seconded by Mr. Dove — Motion Carried*

C. Membership Voting Criteria

- Prior to the next annual meeting, we will communicate voting eligibility requirements: financial contribution, communion participation, and confirmation. This will be initiated in September.
 - It was noted that home communion recipients may vote virtually with two-way interaction; absentee ballots remain impermissible. Online attendance tracking challenges noted. While part of discussion and options, we do not plan on enabling virtual participation at this time.
-

VII. Informational Announcements

- **Steeple Repair:** Mr. John Reed to meet with contractors on July 21 regarding material assessments.
 - **Coffee with Council:** Scheduled for Sunday, August 3 following each service; small group options available.
 - **Staff Appreciation Week:** To be coordinated by Ms. Susan Ames; dietary preferences to be collected by Ms. Jen Kendrick.
 - **Pastoral Coverage:**
 - Worship: Rev. Paul Kersten and Rev. Elroy Haverlah
 - Pastoral Care: Pastor Lee
 - **Church Signage:** No developments to report.
-

VIII. Adjournment

The meeting was adjourned at 8:16 PM.

Motion by Mr. Vince Brunssen — Motion Carried

The meeting concluded with the Lord's Prayer.

PASTOR KOPPEL'S REPORT

Report of the Senior Pastor for August 2025

During the past month:

- Drew up a first draft **Job description for Director of Music**
- Met with Abby Boldt, our missionary to Thailand
- **Worked with Lax on our Reformation Festival**
- **Wrote and recorded skits and sermons for "Eating with the Pigs." Series**
- **Taught Lax how to prepare for and lead a funeral service** (Bob Behrens)
- Wrote and led a **house blessing service** for a member
- Made **hospital visits**, some extended
- Wrote and led a **Service of blessing for first responders**
- Opened a **city council meeting**
- **Discussed details of internet voting with our bishop**
- Discussed availability and **process of calling an associate pastor** with our bishop (July 11)
- **Baptized Lucy Rowe** (July 13)
- Blessed the kids going to camp.
- **Worked with couples** preparing for weddings this next year
- Surgery with a member (all morning)
- Wrote weekly:
 - Sermons
 - Av outlines
 - Bulletin outlines
 - Hymns
 - Confessions
 - Calls to worship
 - Words of Forgiveness
 - Weekly Leadership lessons for key staff
 - Devotions for staff
 - staff meetings
- Planned for Alpha and set aside September 6 and September 20 for Alpha Holy spirit Weekends.
- Met with Jen to go over strategic planning
- Worked on **Sermon and Small Group series for September and October**
- Followed up on **call process with Deacon Darcy Middlestadt** (July 17)
- Wrote, prepared and led **funeral service for Loren Christensen**
- **Took the following classes:** The truth about Lying (perception bias), Critical Incident and Crisis intervention, and Global leadership Summit
- **Contacted Deacon Darcy Middlestadt re: interns and associates Pastors (August 5)**
- **Contacted Deacon Darcy Mittelstadt about intern and call processes (August 6)**

- **Worked with employees on time management** and job responsibilities
- Attended **GRACE night**, met with **worship and music**, with **finance**, and with **Stephen Ministers**
- Met with Lax and Jordana re **confirmation program plans**
- **Meet with Lax to help plan out Reformation Festival**
- **Contacted Deacon Darcy Mittelstadt** re: intern and call processes (August 12)

Thank you for the opportunity to partner with you in ministry,

Dr. Dave Koppel
Senior Pastor

Important Dates:

- August 16 Hanna Hagg funeral Ramsey Funeral Home in Georgetown, followed by reception at PVLC
- August 17, & 24 “Life with the Pigs” sermon drama & sermon series continues
- August 26 Tailgate Tuesday at UT
- August 27 Paul Hailes – Internet Safety class 7 p.m.
- September 6 God’s Work Our Hands
- September 7 Kickoff Sunday, combined service 10 a.m. and lunch
- September 14 – October 19 Small Group / Sermon Series begins: “Get Your Life Back”
- Sept 21 Baptisms: Gianna and Emelia Montanio
- Sept 27 Plant Sale / Bake Sale, 10 - 1
- October 6 GRACE night
- October 11 Reformation Extravaganza 3-7 p.m.
- October 18 Love the Rock
- October 22 & 29 possible first communion class dates
- October 25 Oktoberfest
- October 26 Reformation Sunday
- October 26 Trunk or Treat, 5-7 p.m. with preschool
- November 2 All Saints Sunday – first communion
- November 8 clean up Sanctuary day. 10 a.m.
- November 16 TLU takeover Sunday with TLU president
- November 23 Christ the King Sunday (last Sunday of the church year)
- November 23 Community Thanksgiving Service – location TBA
- November 27 Thanksgiving
- November 30 First Sunday of Advent
- November 30 Family Advent evening / Decorate the church 5:30 p.m.
- December 1 GRACE night
- December 7 or 14 kids Christmas Pageant at 9:30 service
- December 13 Christmas Caroling
- December 24th Christmas Eve (Wednesday)

- January 18 Youth Sunday at 9:30 service
- January 25 Annual Meeting
- February 18 Ash Wednesday
- March 29 Palm Sunday
- April 2 Maundy Thursday
- April 3 Good Friday
- April 5 Easter Day
- April 12 Confirmation
- May 3 High School Senior Luncheon
- May 3 youth Sunday at 9:30 & 11:15



Lucy Rowe Baptism



Global Leadership Summit

INTERN PASTOR

Aug 2025

The Internship is progressing well with the Grace of our Lord and am currently in the last 4 month tenure.

- Last three weeks (07/20 , 07/27,8/3) of July was a marathon with back to back Sunday Worship services as Pastor Dave was on continued education and time-off ,but it was a great experience.
- Was able to attend GLS 2025 and it was very informative and encouraging.
- Homebound visits with the help of Stephen ministers , we could accomplish all the signed in and additional congregants as feasible.

Reformation Festival Updates (Oct 11 2025)

- We all could finalize the timeslot for reformation festival and an high level agenda.
- The event time would be between 3PM - 7PM on Oct 11 , hosted in CLC @ PVLC.
- Confirmed External leaders for reformation festival
 - Key note speaker Bishop Michael Rinehart ,Texas-Louisiana Gulf Coast Synod ELCA
 - Pastor Brad Fuerst - LUMIN
 - Christian Comedian - Jody Fuller
- Working on recognizing volunteers for the respected activities for the event.
- PVLC Staff and Volunteers onboarded for the event are
 - Pastor Lee & Marvin for leading worship from PVLC.
 - Video and Photography - Jessica
 - Helen and Jordana for any youth activity.
 - Carol Dove for organizing dinner (supporting team to be identified yet)
 - Kelly helping identify the Ushers/Greeters and other activities.
 - First Aid Nursing Station - Volunteers
- Tentative and yet to receive confirmation
 - Audio - Technician to be finalized (Rod and an external resource tentative)
 - Round Rock Constable's for security
 - Boy Scouts
 - Flier to be finalized - Jessica working on final copy

Ongoing activities / Upcoming Intern Activities (Due September 2025)

- Internship final evaluations by Pastor Dave , Intern Committee and myself are in-progress.
- Candidacy Approval essay is in progress.
- Rostered Ministry's profile (RMP) and First Call process document - For First call and placement - Not yet started.

Blessings,
Lax

DIRECTOR OF CHILDREN AND YOUNG FAMILY MINISTRIES

July 2025

We continue to have good attendance on Sunday mornings at our Children's Church during the Rejoice! Service. We regularly have 12 to 16 kids participating. In July, we continued to learn about the fruits of the Spirit, focusing on gentleness, kindness, and goodness. We began the month, unexpectedly, assembling clean up supplies for the flood victims and writing notes of hope. It was a very tangible way for our kiddos of all ages to understand the need to give back to those that are hurting. Helen continues to write Spanish lessons (using Google Translate!!!) on the Fruits of the Spirit and providing crafts and games to teach how to live our lives more like God wants us to.

We hosted our 3rd and final week of Leader Treks the first full week of July. It was a successful week, hosting a church group from Florida. They went out Monday through Friday to do mission work for organizations like Key2Free, Round Rock Area Serving Center, and Texas Baptist Children's Home. We have agreed to serve as a host site for groups next summer.

We traveled to Camp Chrysalis the week of July 13th through 18th. We had 2 youth participate in the Extreme Adventures program, and 6 kids participate in the regular camp programming. Helen and Jordana were on-site as adult sponsors and led the kids and youth in nightly congregational devotions and supported them throughout their week of camp. It was an uplifting time, in a beautiful part of the Texas Hill Country.

We had a follow-up strategic planning meeting on July 17th with Carolyn Koehn, Susan Ames, Jordana, Becky, Kelley and Helen. Helen gave an update on her work towards our new vision for Children's Ministry: To be a family of Christ followers that gather weekly to deepen our relationship with God through worship, education, fellowship and service to others. Helen has planned out activities for the rest of the calendar year to provide opportunities for fellowship, formation and community building. With the busyness of July, Helen is moving visits with parents to get feedback on her plans to August. She has paused recruiting a team of parents and other congregants to form the Children's Ministry Team in favor of recruiting a team of 4 to 6 teachers to teach Sunday School on an every 2 week basis.

Vacation Bible School was a success! We averaged 62 kids participating each day and had over 50 youth and adult volunteers involved. Helen is already seeing the engagement in other areas of Children's Ministry from the volunteer involvement at VBS. Seeds were planted and can now grow! We will host VBS again next summer, the last week of July.

Upcoming events:

8/6	Water Day with the preschool – 4pm-6pm
8/10	Backpack Blessing at the Rejoice! Service
August	Acolyte Training with our 4 th and 5 th graders
9/8	Possible Dino Dig with the preschool – 4pm-6pm
9/14	Sunday School starts at 11:00am
9/22	Bowling with the families at Bass Pro Shop

Helen Pelkey

DIRECTOR OF YOUTH MINISTRIES

Name: Jordana M. Gutierrez

Position: Director of Youth Ministry

Reporting Period: August 2025

REFLECTION | EVALUATION | VISIONING

MONTHLY REFLECTION

On August 6th, I hosted our Youth Ministry Kickoff Event: Jammies and Jesus. The evening featured musical performances by Jessica and Blake, a meal prepared by James Parsons, and homemade biscuits provided by Jayne Baxter. The event was attended by four youth and four parents, marking a strong relational start to the ministry year.

During the program, I presented the 2025–2026 youth ministry calendar and led a Bible study on Luke 12:13–21 (The Parable of the Rich Fool). This session introduced our annual theme, Unfiltered, which challenges students to live authentically in Christ and resist defining themselves through possessions, appearances, or social media image curation.

On August 13th, our first regular youth group gathering of the school year welcomed eight youth. Linda and Jim Dufner provided the meal. The Bible study, based on Ecclesiastes 3:1–8, addressed the theme of Change. It affirms that every season of life serves a purpose and that God is present in both joyful and difficult transitions. An interactive scripture matching activity supported engagement and reinforced the key message that everyone's journey is unique and equally valued by God.

Both gatherings included time for students to contribute ideas for upcoming events. Several of their suggestions will be integrated into the calendar, reinforcing student ownership and engagement in shaping their ministry experience.

MONTHLY EVALUATION

The kickoff and first youth group gathering demonstrated positive momentum, with attendance doubling compared to summer Poolside Parables meetings. Student participation in both Bible study discussions and interactive activities was strong, indicating high engagement and openness to spiritual growth.

Providing space for student input has increased their investment in the program, laying a foundation for stronger retention and sustained growth.

QUARTERLY VISIONING

Strategic priorities for the upcoming quarter include:

- Youth Ministry Team Meeting – Scheduled for August 19th at 7:00 PM via Zoom with members Jessica Kohen, Rebecca Kurean, Barry Hamilton, Rick Salvo, and Linda Dufner.
- Interchurch Collaboration – Coordinated with Elizabeth Muller, Youth Director at Immanuel Pflugerville, to identify joint ministry opportunities. (We met on 08/13/2025) With dates on the calendar for an October lock-in, Spring Break Day trip, and summer programming.
- High School Mission Trip – Dates and location confirmed in partnership with Hannah Hansen and Kyle Tomsasek.

The overarching vision for 2025–2026 is to cultivate a youth ministry environment defined by authenticity, belonging, and Christ-centered purpose. While current participation levels are modest, the consistent increase in engagement, coupled with strengthened program structures, signals a positive trajectory toward a vibrant, sustainable ministry.

PRESCHOOL MINISTRY

Palm Valley Lutheran Preschool Director's Report

Prepared by: Becky Simpson

August 2025

Palm Valley Lutheran Church Preschool remains committed to providing a nurturing, faith-centered environment for children and families. We are steadily rebuilding and preparing for sustainable growth, ensuring the program's future remains true to its mission and valued reputation.

Palm Valley Preschool - a place of joyful learning and faithful beginnings!

Family Outreach & Enrollment

- Current confirmed enrollment for 2025–2026 stands at **12** families:
- Families are continuing to reach out to return to the program, as their friends return the word is out and they want to rejoin as well.
- Tours are ongoing, with web inquiries coming in steadily.
- I have given four preschool tours just this week.
- Water day was a big success with the Children's ministry, and many preschool families were in attendance. It was wonderful event to see families I have recently enrolled and meet some returning families for the first time.
- Preschool Table and Board set up in the Christian Life Center
- VBS was successful and I provided goodie bags for all the preschool age children and their younger siblings.

Staff Recruitment

- Actively recruiting 5 new teachers (one per age group)
- Employment Offers have been signed, and the staff team is almost complete
- Staff will begin work on site next week with training and classroom set up.

Marketing & Visibility

- Meeting with local businesses to build partnerships and share marketing materials
- Established a new preschool Instagram page to showcase activities and engage families; social media engagement has increased over 300% on Facebook.
- Online presence will boost dramatically once school is back in session and there will be a saturation of content available to post and engage.
- Jessica created the new Palm Valley Preschool logo which is more colorful and better aligns with the Palm Valley branding.

Vision & Expansion Timeline

- PVLCP will operate as a 3-day program for the 2025–2026 school year.
- Beginning February 2026, registration for the 2026–2027 school year will offer families the choice between:
- Continuing the 3-day program, or
- Opting into a new 5-day program.
- Focus remains on maintaining the preschool's mission and values while expanding thoughtfully and sustainably
- I plan to conduct a survey as we end the Fall Semester to gauge interest for a 5-day program in the Spring

Next Steps

- Continue tours and outreach to build enrollment momentum. Tours will be ongoing throughout the school year as well.
- Finalize hiring of qualified staff to ensure readiness for fall.
- Continue to develop updated marketing materials and rebrand elements.
- Strengthen community presence through events and local partnerships.

Thank you for your continued support!

SMALL GROUPS AND VOLUNTEERS

Report Submitted by Kelley Adams
8/14/25

This month has been a flurry of activity for volunteers and small groups. Several community service events were a great success and enjoyed by all who participated.

I have been working with the Generosity Ministry Team to integrate volunteerism and small groups into the Generosity Month Giving Campaign.

Much of my attention over the past few weeks has been on recruiting small group leaders for the Fall Small Group Focus Series, which will kick off on Sunday, September 14. The training manual is currently being edited, and the final draft will be ready by August 18. I am still in need of additional small group leaders and will continue actively recruiting.

I have also been working with Lax and his team to identify volunteer needs for the Reformation Festival. After launching the first small group, I have learned a great deal and will move forward with documenting a formal process for “Starting a Small Group.”

Finally, I thoroughly enjoyed the Global Leadership Summit. The speakers were outstanding, and I am grateful for the Council’s support in allowing us to attend.

Overview:

Special Event Activities:

Adopt a Street – Held on July 21st included eight 5th and 6th graders and four adults participated in cleaning up several blocks of our assigned street as part of their VBS experience. Ice Cream was enjoyed by all after our very hot morning. This event will occur again on a weekend in October when it is cooler and more families can participate.



Ronald McDonald House – August 1st - six volunteers prepared and provided 30 meals for residents of the Ronald McDonald House all in the two-hour time frame provided for meal prep. We had an absolute blast and loved our time together working as a team and a bonus was meeting several of the long-term residents whose children are very ill. One of the residents who was cooking in the kitchen while we were there said she looked forward to our return because she “loved our vibe”!

Through our interactions with a few of the parents we left with the feeling we would like to do more for the residents so I will be in touch with the Volunteer Coordinator to determine if Palm Valley can be of more assistance to the long-term residents.



Small Groups:

- Alpha – Led by Laura Johanssen kicked off on Tuesday, August 12th.
- Fall Small Group Focus Leader Training - Six training sessions are scheduled for August 24th and August 31st. Confirmed leaders have been scheduled for their training sessions.
- The first meeting of WELCA will be held on September 4th at 6:00 pm led by Jayne Baxter. We haven't received much traction and only have 3 women signed up but several have expressed an interest but couldn't make the first meeting.

Other Upcoming Activities –

Palm Valley will be providing 8 volunteers for LuMin's Tailgate Tuesday, August 26th.

EVANGELISM TEAM

Evangelism Team Meeting August 4, 2025 7:00 p.m.

Attendees: Jayne Baxter, Angela Beck, David Beck-Council Rep., Sally Cotton, Paula Dietz, Anita Hulsman-Council Rep., Pat Jacobs, Joy Kovar, Gaile Swoyer and visitor Lax Vardhanapu-Intern Pastor

Not attending: Donna Balshaw, Deborah Franke and Rita Whitely

Paula, the acting chair, welcomed everyone and called the meeting to order.

A motion to approve the **June 2, 2025 Minutes** was made by Joy, with a second made by Pat, and the motion passed.

In **Old Business**, Sally reviewed the **Contacting the First-time Visitors** program. All of the months are covered with volunteers through January 2026. Sally served as the contact for July and made three contacts for the month. It was suggested that we remind our greeters to encourage everyone to fill out the Connection cards each week. A discussion was also held on how contacting new visitors can make an important step toward those visitors coming back to attend worship again and possibly becoming a new member.

Paula reported on the **First-time Visitor Gifts** program. She has ordered and received another fifty crosses so that we have a sufficient supply of gifts for several months. We discussed the different services in order to be sure that there is someone at each service that will be welcoming the first-time visitors and passing out the gifts. Angela said the gifts have been very well received when she has passed them out to the new visitors at the 8am service.

The second **GriefShare Ministry** class will end on Thursday, August 7th. Another class is planned to begin in September and end before Thanksgiving. The average weekly attendance was seven individuals with two persons that are PV members and the other five are from our community. The individual that has attended both of the GriefShare classes would like to volunteer to help with the class in the future.

The **Sundaes on Mondays** event was held on June 23rd. It was well attended with approximately 70-80 individuals. We ran out of hamburgers and hot dogs, but still had some ice cream left. Everyone enjoyed the event. It was held prior to the Land Lease vote that was held by the PV Council.

The **Plant Sale/Bake Sale** will be held on September 27th. Sally requested and received Thrivent Action Team funds for the event. Paula has ordered three feather flags that will say "TODAY PLANTS BAKE SALE" to be used along Highway 79 to advertise the event. She has also reserved the large funeral tent to use for the Plant Sale. The location for the tent will be somewhere in the front of the church buildings. The Bake Sale location was discussed and the team decided that the hallway outside the Parish Hall would be a good location. In addition, Paula told us that Helen Becker would like to have her Seed Table again and would need to be inside so she will have a table next to the Bake Sale. The team also discussed the Fall Fair. Joy told us about a couple that would be interested in chairing the Fall Fair team. They have previously been in charge of the Oatmeal Festival in Oatmeal. Sally said she would like to work with them next year to turn over the chair duties to them.

Intern Pastor Lax updated our team regarding the upcoming **Reformation Festival**. It will be held on October 11th. The morning session will be for the youth and would include worship and activities geared toward them. Intern Pastor Lax is requesting help with any ideas anyone may have and that they should be sent to him. The afternoon session would be from 3:30-6:30. It would include worship with communion and music led by Marvin Goad and Pastor Lee. Carol Dove is in charge of meal preparations. A boxed lunch served out of the Parish Hall is being

considered. Some of the volunteers that will be needed include individuals to help with the food, to serve as ushers, and also to help with the audio equipment throughout the day.

In **New Business**, the **Alpha program** will be held from August 12th – October 14th. It will include a lite meal and childcare will also be provided.

Joy will work on the **2026 Evangelism Team Budget**. She will send it out to the team for changes/comments when she has it ready. It needs to be sent to Jen as soon as possible. Joy will again request funds for the Fall Fair and will add the Alpha program back into our budget. She will ask Jen if the GriefShare program should be included in our budget or whether it should have a separate budget.

Also, Gaile told us about a **Caller program** that she previously participated in and would like to see at Palm Valley. It involved a group of individuals that would make phone calls to a list of members each week to visit with them and get to know them better. This list of persons that each caller had would change every few months. This gave the callers and persons being called the ability to get to personally know many more individuals in our church family.

Joy will **chair** our next meeting on October 6th.

At 8:15pm, the meeting was adjourned with the Lord's Prayer.

Respectfully submitted,
Sally Cotton

GENEROSITY TEAM

2025 Campaign: *GRACE In Action*



Below is the timeline of upcoming events:

- August 24 (Laura & Generosity Ministry): Write-up a brief overview of our rebranding from Time and Talent to Grace in Action. Place in the August 24 Echoes.
- August 31 (Kelley): Introduction of Kelley as our volunteer coordinator and place in Echoes Lite. Encourage folks to take the upcoming survey so that we can do a better job of matching the passions of our congregation with the needs of the ministry.
- August 27 (Jessica): Send prototype of survey to our generosity ministry, Vicki and Kelley. We can test the questions and the back-end use of the survey
- September 2 (Jessica?): Send out the survey to the congregation. This is the Tuesday after Labor Day. We will run the survey for the month of September.
- For the following 4 weeks we will highlight a photo collage of the congregation in action displaying their volunteerism. We have 7 main ministries and we will highlight 1 or 2 each week with a few short sentences to introduce each ministry. We will attach a few pictures of the ministry along with the introduction of the ministry.
 - Laura and Generosity Ministry to contact the major ministries leaders to ask for their participation in highlighting their ministries in upcoming Echoes Lite.
 - Sep 07 (Jessica, Vicki, Laura): Copy of the survey (snapshot) and collage / ministry highlight
 - Sep 14 (Jessica, Vicki, Laura): Soft reminder of survey and collage / ministry highlight
 - Sep 21 (Jessica, Vicki, Laura): Soft reminder of survey (snapshot) and collage / ministry highlight
 - Sep 28 (Jessica, Vicki, Laura): Soft reminder of survey (snapshot) and collage / ministry highlight

Ministry Highlights for Echoes Lite during September:

- Family Ministry – Helen Pelkey
- Evangelism – Sally Cotton
- Community Care – Carlton Sands
- Small Groups – Kelley Adams
- Worship – Pastor Koppel
- Music – Marvin Goad, Blake Targonski

Survey:

We are combining the survey for both the pledge card and time and talent, now rebranded to Grace in Action. We have open-ended questions with some examples to help guide the participants.

PROPERTY TEAM

Property Team Minutes – August 4, 2025

Called to Order at 7:24 PM

Members Present-

John Reed - Chair
Jen Kendrick - Exec. Admin.
Garlon Oetken
Rod Dietz
Paul Kersten
Susan Ames
Dwayne Kostiha

Members Not Present-

Dave Smith
David Koch
Brian Wickman

WE HAD A QUORUM - 6 OUT OF NINE VOTING MEMEBERS

Discussion Items:

- Leaks at Back Porch
- Cruise Control for New Tractor; **Motion-Dwayne K. Second -Rod D. - Vote to Approve Unanimous**
- General Discussion of Improvements to Sanctuary and CLC, and our Responsibility to Review all Work and Respond to Counsel
- Vote to Assist Eagle Scout Project in Amount of \$1,000 for flag monument - Due to Church Request to add a Third Church Flag. **Motion-Paul K., Second - Susan A. - Vote to Approve Unanimous**
- Lengthy Discussion of Needed Improvement to Church for Next Five Years (\$ Recommendation will be furnished to Counsel as Soon as Estimate for Steeple and Paint Estimate is Received. Items
- Identified Included: HVAC Units, Painting and Repairs, Landscaping, Roof Leaks, Roof on Parsonage, Electric Sign Repair (there was discussion to remove), Parking Lot Repairs, Entry Road From 79 to Church Parking Lot and Tree Trimming for Legacy Oaks

Meeting Adjourned at Approx. 8:15 PM

WORSHIP AND MUSIC TEAM

Worship and Music Team Minutes August 4, 2025

Attending: Ken and Marie Bucher, Marvin Goad, Sue Rue, Sheila Smith, Kathy Ervin, and Pastor Koppel

Absent: Sharon and Roland Krienke

Ken called the meeting to order and Pastor opened with a prayer.

The minutes of the June 2nd meeting were reviewed.

Sue made a motion to accept the minutes as written. Motion carried.

Old Business:

Status of volunteers for 11:15 service: Kathy reported that she has been working as the usher coordinator for the last couple months and she has August covered. Many times, she asks for help before the service and people have readily helped. She is not sure if we have enough tellers. Sheila asked if there is much offering to count since people are using online, giving monthly instead of weekly. etc. Kathy said that all tellers have to do now is pick up the bank bag, put the offering from the plates and black boxes into it and put the bag in the safe in the workroom. The process takes just minutes but it takes 2 people for security reasons. Sheila said this needs to be publicized and more people would probably sign up. Kathy will check with Jen and see if more volunteers are needed and if so, publicize the duties of a “teller.” As far as volunteers for worship assistants and lay readers, that is being covered by Dave Smith and Patti Kautz and there are no known problems.

Sue and Kathy reported that attendance has been good – 55-60 at the 8:00 service and 35-40 in person at the 11:15 service plus online worshipers.

Marie had a copy of the estimate from Closets by Design (for remodeling the storage in the sacristy) which she gave to Sue. This will accompany the list that is being made that includes everything on our dream big wish list which includes painting, pew repairs, new carpet, and new sound system. Marvin gave us a report on his meeting with Jessica and her friend that knows sound systems and he suggested things to solve our problems. (Moving the speakers forward, control using a laptop, etc.) Marvin has full details. Marvin got into the organ chamber and took pictures, then discussed with the sound person the swapping of the two organs and hookups required. He can handle most, if not all of that. There may be a need for Marvin’s brother to assist with the more technical things. (He is in Amarillo but his profession is organs/organ building). Marvin said he asked the sound man about removing carpet on the stage area and he recommended to do the sound system first, then address the flooring issue, if necessary. This man is not an acoustician and Sue suggested that we get an opinion and/or bids from one to be sure that we do it right.

Sue, Kathy, and Marvin will organize our list of wants and needs so it can be presented to the church council. Ken and Marie want to help as well.

New Business:

As previously planned, we want to have a cleanup date before the holidays. The pews will get another cleaning and other tasks as identified. November 8th at 10:00 A.M. was chosen. Request for additional help from members will be put in the Echoes in late October.

Budget requests are due soon. Marvin asked that funds for a new or gently used piano be included to replace the one in the CLC.

At the opening tonight, it was announced that Christmas decorating, an Advent event and pizza party will be held November 30th at 5:30. *After further thought, this date will change to allow time for the maintenance men to put up the trees on a regular work day and to get the grand piano moved to the other side of the stage. This is the end of Thanksgiving weekend.*

Lax came in at the last of our meeting to request music at the Reformation Extravaganza on October 11th. Other churches will be participating as well.

The meeting was adjourned and Pastor closed us with prayer.

Respectfully submitted,
Sheila Smith

Next meeting date: October 6 ,2025

Land Lease Task Force

August 11, 2025



Agenda

- Open In Prayer
- Communications – please use CCB to share updates with the entire team
- Status of survey and rezoning application
 - 4Ward Survey
 - Meeting Update
- Third Party Services
 - RFP for Commercial Real Estate Agent
 - Finalize questions
 - Finalize list of agents we will solicit proposals from
 - CPA
 - Federal Tax Filing
 - Legal support
 - Others?
- Draft financials
 - 2026 Budget submission – deadline TBD



Land Lease Task Force Prayer

Gracious and Loving God,

We gather today with grateful hearts, humbled by the opportunity to serve this congregation and mindful of the trust that has been placed in us. Thank You for the generations who have nurtured Palm Valley Lutheran Church and for the responsibility You have given us to steward its future.

As we begin this work, we ask for Your wisdom and guidance. Help us to listen deeply, speak kindly, and remain open to Your leading. May our discussions be rooted in respect, our decisions grounded in faith, and our actions reflective of the unity we share in Christ.

We thank You for the gifts You have entrusted to this church—its people, its ministries, and its land. May we discern carefully how to use these gifts in ways that further Your mission—not for our comfort, but for the good of this community and the generations yet to come.

Bless this team. Fill our time together with clarity, peace, and purpose. And above all, remind us that we do this work not for ourselves, but for Your glory.

In Jesus' name we pray,
Amen.



Status of Rezoning

Meets and Bounds Survey Contract
executed with 4Ward (previous vendor) for
\$1,500

July 28, 2025

Dwayne Kostha
Palm Valley Lutheran Church
2500 E. Palm Valley Blvd
Round Rock, TX 78665

Phone: 512.244.1546
Email: -



Re: Proposal for Surveying Services at the Palm Valley Lutheran Church

Good day, Mr. Kostha ("Client"):

4Ward Land Surveying, LLC ("4Ward") is pleased to submit this proposal (the "Proposal") for surveying services for the above referenced project. Please review this Proposal and its attachments and, if acceptable, sign and return to the undersigned with the retainer (if applicable).

PROJECT INFORMATION

Surveying services are to be performed by writing a meets and bounds description and preparing an exhibit for a change of jurisdictional boundary of approximately 3 acres at the Palm Valley Lutheran Church Property.

COMPENSATION SUMMARY

Client will pay 4Ward for the following described services ("Services") in accordance with the attached Fee Schedule and Terms of Agreement. The estimated cost of the Services and basis of payment are outlined below. See the attached Scope of Services for a detailed description of services to be performed.

Description of Services	Basis of Payment	Estimated Fee	Fee w/Tax
A. Jurisdictional Boundary Exhibit	Lump Sum	\$1,500.00	\$1,500.00

*Only the boundary related portion is subject to tax, amount subject to 8% = \$0.

The Client may not require all the services listed above. Individual services may be added or deleted by the mutual agreement of the Client and 4Ward.

APPROVAL

The following documents are attached hereto and incorporated by reference herein: Schedule A: Scope of Services; Schedule B: Fee Schedule; Schedule C: Terms and Conditions; Schedule D: Certificate of Insurance; and Schedule E: Client Billing Form. By signing below, Client agrees to terms and conditions set forth in this Proposal and all attached schedules. Please return to 4Ward at your earliest convenience. If you have any questions, please feel free to contact me. We appreciate the opportunity to provide this proposal and look forward to working with you.

Sincerely,

Carey Johnson
Senior Project Manager

Client Authorization

By:
Name: Jennifer Kendrick
Title: Executive Administrator
Date: 7/29/2025



8/7 PreDev Call with City of Round Rock

Attendees: Terry Hagood/HEA and Dwayne Kostiha

- The developer next door will be starting the Joe DiMaggio extension in the next 60-90 days if all goes well.
- The city confirmed that there are no current plans to modify Hwy 79 in front of our church at this time or in the near future. The current Hwy 79 improvement plan goes from IH 35 to AW Grimes.
- The city staff seemed to be ok with us requesting to be rezoned to C1A which would allow for restaurants, banks, car washes, general retail etc.
- They confirmed our proposed 3.20 acres is not in the flood plain.
- They confirmed that any of our future tenants would need to provide detention pond(s) as needed which was expected.
- The Fire Dept had no concerns with this proposal.
- The city said that they would want a sleeve or utility encasement installed by the developer and GC doing the road construction for the future water line to these parcels. Terry will contact the developer and GC to discuss further and get pricing as needed for these items. The city said that we should install an 8-inch sewer lateral line into the man hole of Joe DiMaggio north of our site during road construction as well for sewer service for our future tenants during the road construction.
- The city staff said they would like our driveway on to Joe DiMaggio to be aligned with the driveway to the development on the east side. This would require our driveway to be about 120-140' farther north on Joe DiMaggio than we had shown on our current plans. This was new information to us today. This would probably not work well for us if we want to keep our overall site at 3.20 acres or less because it would make our site along Joe DiMaggio too narrow. It looks like we may only have one driveway on to our parcels if this is the case. Terry said he will talk to city staff one on one about this issue for us in the near future.
- Historical View: We are in a Historical View overall district due to our historical marker and sanctuary designation. The lady from the city that manages that category for the city said that she likes the idea that we will limit our buildings to one story, our parcels are shown to be L-shaped to allow more open frontage on Hwy 79 for people to see our sanctuary. She said she wanted to discuss our proposed layout with Bradley, the City Planner to make sure he is ok with it. Terry and I explained to her that Terry and I had already had two previous calls with Bradley and had him review our layout and discuss our overall plan which he said he supports and will recommend for passage to P & Z and City Council in the future, but that she was happy to discuss it with him again as needed. I told her that we would be selecting tenants that we feel would be cohesive with our campus and church's community values as well. We are hopeful that no, new additional restrictions will be added to our possible parcels by the city which could make our sites less marketable to our potential user audience.
- Terry/ HEA will be able to submit our rezoning application to the city for review once the city sends us the written notes from today's meeting which they said they would do in the next ten business days. The city will let us know when our item will be placed on the
- P & Z and Council agendas after HEA submits the application soon.



8/11 Decisions and Next Steps

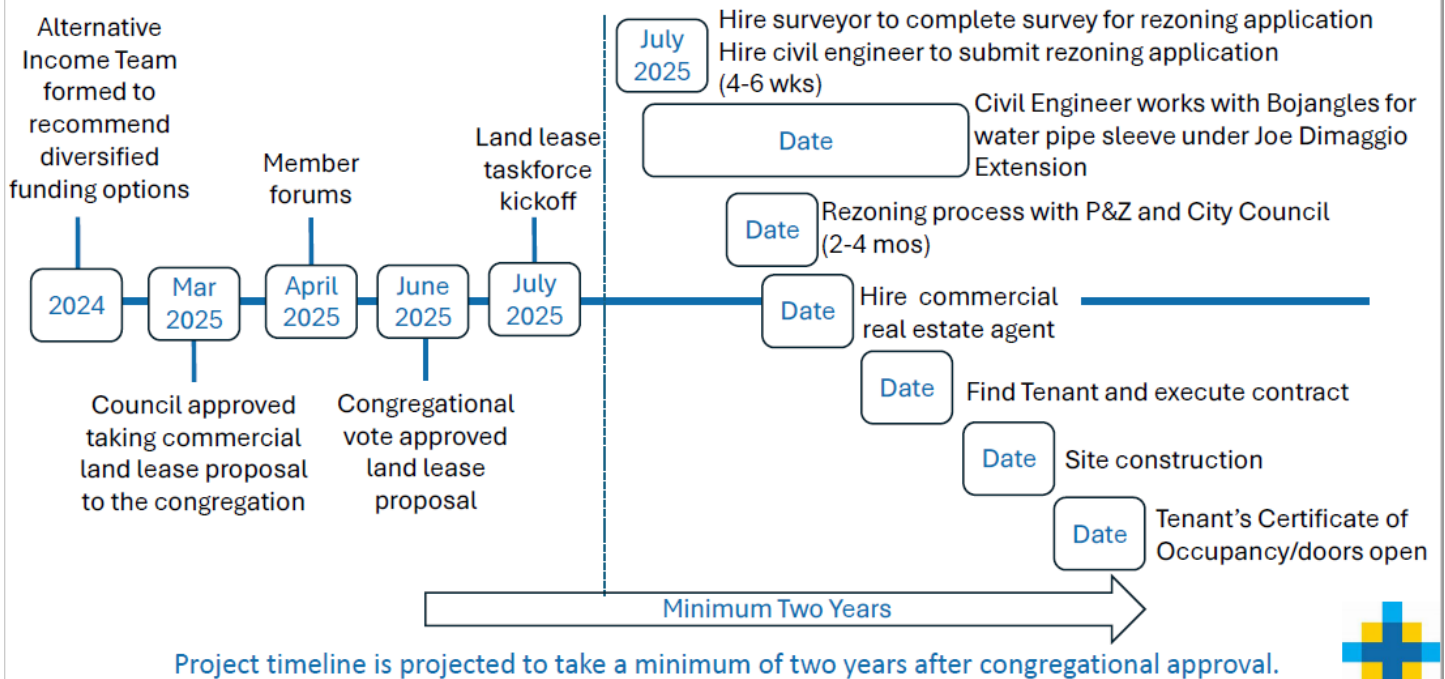
- Contract with CPA – recommend using current PVLC CPA if possible (Carolyn with Jen)
 - Contract for federal tax filing, if different than CPA
- Continue to refine cash flow projections (Carolyn)
- Share a joint recommendation between property team and cemetery team for 2nd driveway entry to PVLC from Joe Dimaggio (John and Linda)
- Meet with Round Rock City Attorney, Don Childs, to discuss two driveways from Joe Dimaggio – continuation from ROW sale (John and Dwayne with Terry Hagood)
- We will share Commercial Real Estate RFP due September 15 with 4 agents:
 - [Endeavor Real Estate Group | 500 W 5th Street Suite 700 Austin, Texas 78701](#) - shared previous market analysis for the property
 - Todd Milligan of [kwcommercial.com](#) - Todd has reached out to us directly asking about our real estate needs.
 - JLL (**Nicole** to provide contact info)
 - Aquila (**Nicole** to provide contact info)



Additional Information



Commercial Land Lease Journey



July 21 Decisions and Next Steps

- Approved our [commitments](#), [meeting cadence](#) (second Monday of each month), and [task force prayer](#)
- Approved proposed layout of the commercial land lease
- Approved to hire [Terry Hagood as Civil Engineer](#) for this project (\$3,500 quote); 7/16 council approval up to \$5,000
 - PVLC to countersign the quote (routed to Jen Kendrick for signature)
 - [Contract surveyor that was previously used to update survey with metes and bounds survey for commercial zoning application \(estimate \\$2,500 and 7/16 council approval for \\$2,500\)](#)
 - Get estimate for water pipe sleeve under Joe Dimaggio Blvd; coordinate with Bojangles developer. (Civil Engineer)
 - Determine if waste water capacity analysis will be required (estimate \$4,000)
- Build out financial projection timeline (Carolyn)
- Future meetings on 2nd Monday of each month



Our Commitments

Mission Alignment: Every decision and conversation should reflect our core mission—to invite people to know Christ, build a community of faith, and serve all in love to the glory of God.

Congregational Unity: While opinions may differ, we are one church. Let our work reflect a spirit of collaboration, respect, and a shared purpose to make the best long-term decision for the whole body of Christ.

Transparency and Communication: We will provide frequent, clear, and accessible updates to the congregation throughout this process. Our goal is not only to inform, but to build trust and invite prayerful support along the way.

Discernment and Professionalism: We will engage the right professionals—brokers, engineers, legal counsel—and conduct our work in a manner that is informed, thorough, and aligned with both industry standards and our church's values.



Leadership and Meeting Cadence

The Land Lease Task Force

- Dwayne Kostih
- Jennifer Donovan
- John Reed
- Linda Reed
- Nicole Castro
- Scot Donovan
- Sitting Council President (Carolyn Koehn)
- Still recruiting CPA experienced member

Meeting & Comms Cadence

- Land Lease Task Force
 - Second Monday of the Month (prior to Executive Council)
 - Virtual meetings and live as necessary
- Congregational Updates
 - Monthly Report to Council – Second Tuesday of the Month for inclusion in monthly council package
 - Echoes newsletter – as needed
 - Land Lease Task Force Kickoff (7/20)
 - Quarterly Congregational Update



Civil Engineering Proposal



ZONING SERVICES

1. Preapplication meetings with Client and City of Round Rock Planning Staff.
2. Prepare rezoning application and coordinate with church's surveyor for the metes and bounds preparation, in accordance with City of Round Rock requirements.
3. Prepare and send adjacent property owner notifications.
4. Address City staff comments regarding zoning submittal.
5. Attend Planning and Zoning commission meeting
6. Attend City Council meetings.

Lump Sum Phase Fee \$3,500.00

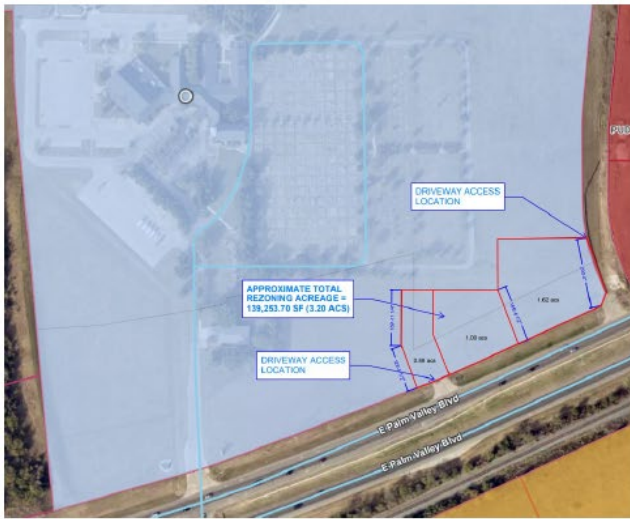
WASTEWATER CAPACITY ANALYSIS (if required)

1. Will confirm if required at zoning preapplication meeting.
2. Prepare calculations and report to City of Round Rock.
3. Address comments.

Lump Sum Phase Fee (if required) \$4,000.00



Proposed Layout of Commercial Land Lease for Rezoning Application



Timelines for City Approval for PVLC Rezoning Application

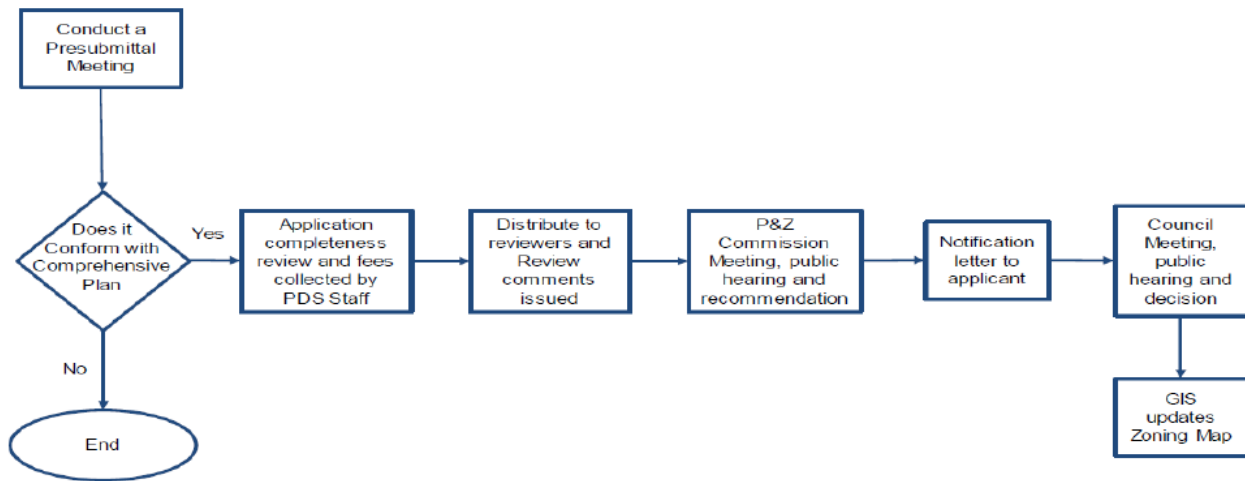
Rezoning Submission	Planning and Zoning Review and Recommendation for Approval	City Council Review and Approval
August 19	September 17	October 23
September 2	October 1	November 6

8/11 update: Likely looking at second set of dates for PVLC Commercial Land Lease



City of Round Rock Zoning Process

Zoning Process



Commercial Lease

- PVLC continues to own the land
- Lease 1-3 acres at SE property corner (Joe Dimagio & Hwy 79)
- 15-25 year long-term lease with businesses and/or developers
- Palm Valley would have full approval over the type of business, and the appearance of the building and the improvements.
- The lessee would construct their buildings at their own expense.
- Estimated annual taxable leased property is \$60,000 to \$90,000 per acre.



Requirements from the Congregation

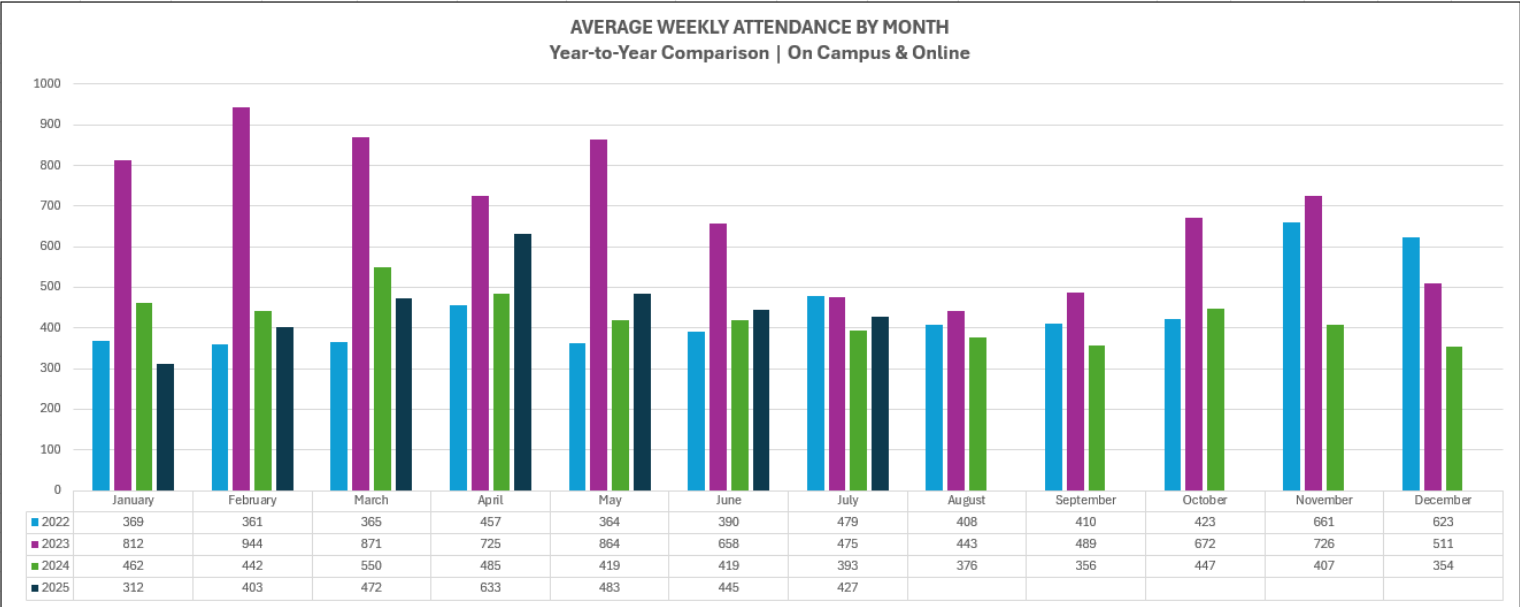
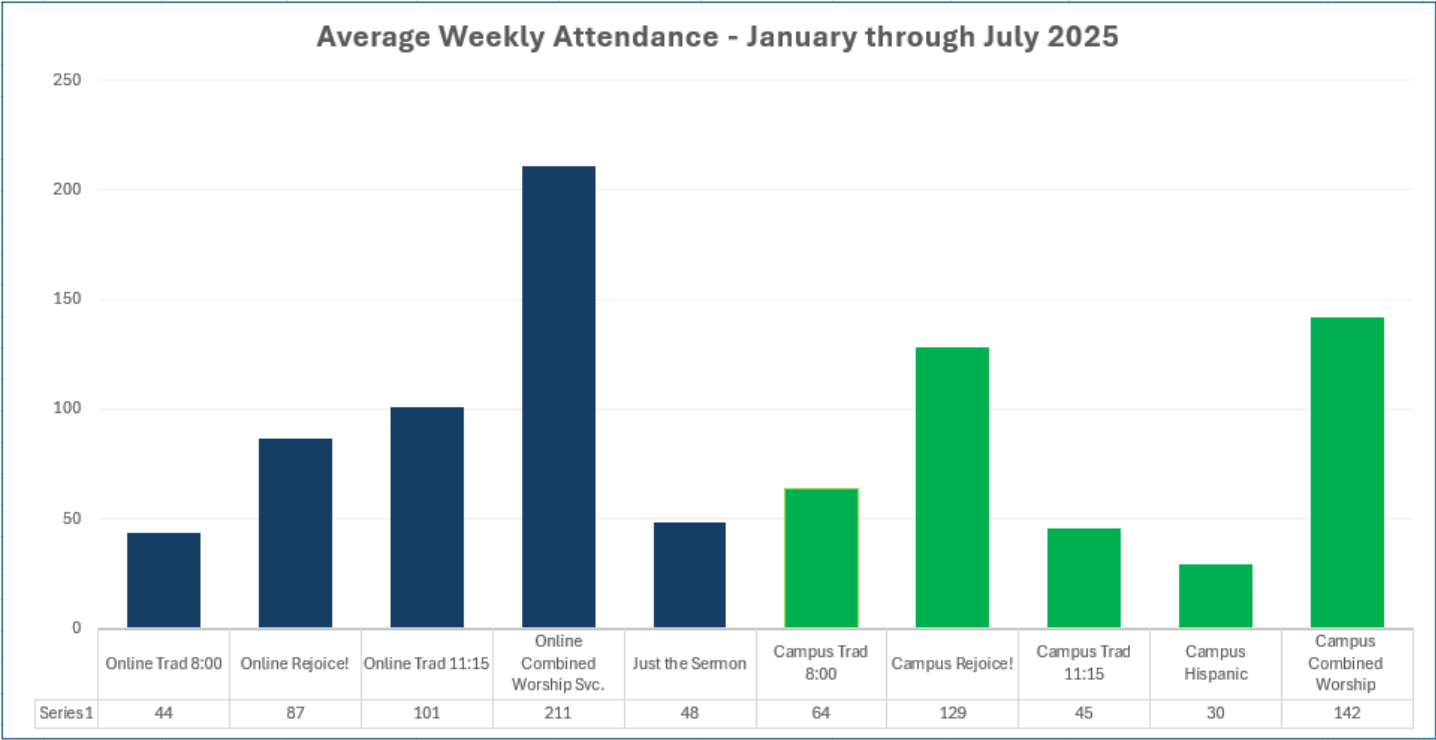
- Businesses that align with PVLC mission
- Minimize the visual impact to our cemetery and church
 - Require minimum 6' privacy fence that is provided and maintained by tenant; aesthetically pleasing from cemetery vantage point
 - Limit construction to single story
 - Follow Round Rock ordinances for signage, lighting

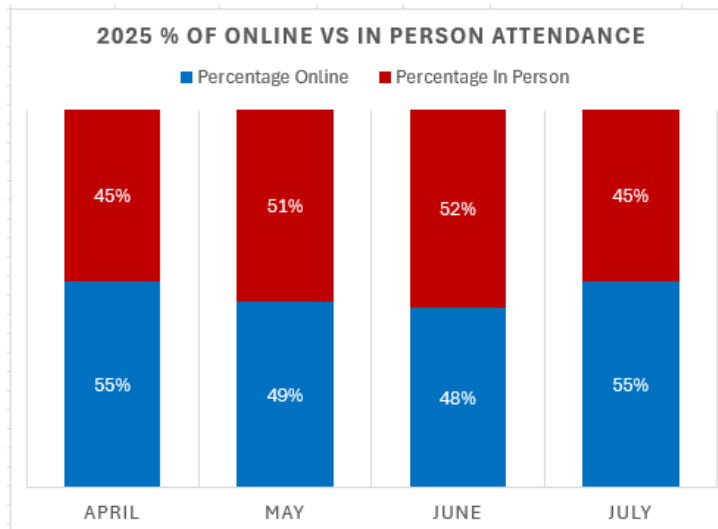
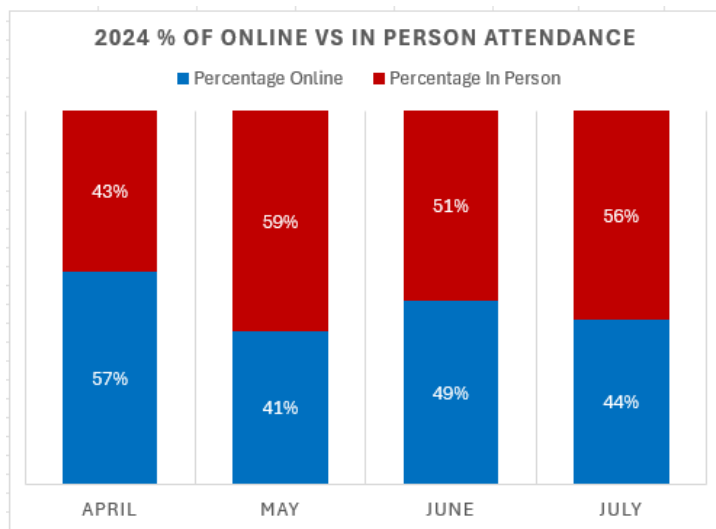


Protections in the Land Lease Agreement

- | | |
|----------------------------------|--|
| • rental rate and rent increases | • insurance requirements |
| • hold harmless agreements | • payment of commercial property tax |
| • prohibited uses | • Backstop for lease payments to initiate: earlier of business opening or X dates after contract signature |
| • hours of business | • Review and approve site plan and elevations |
| • maintenance | |
| • abandonment | |
| • holdover | |
| • subletting | |
| • legal compliance | |



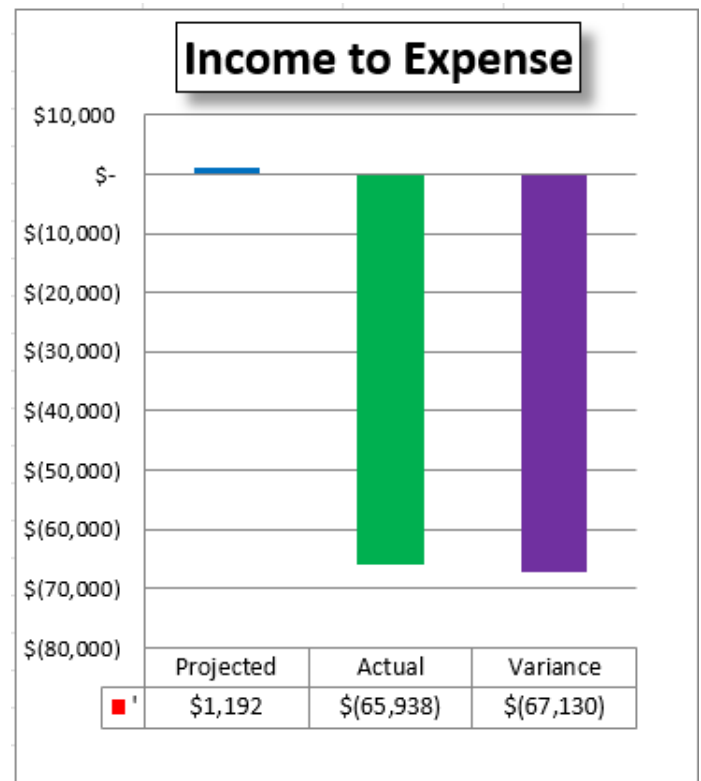
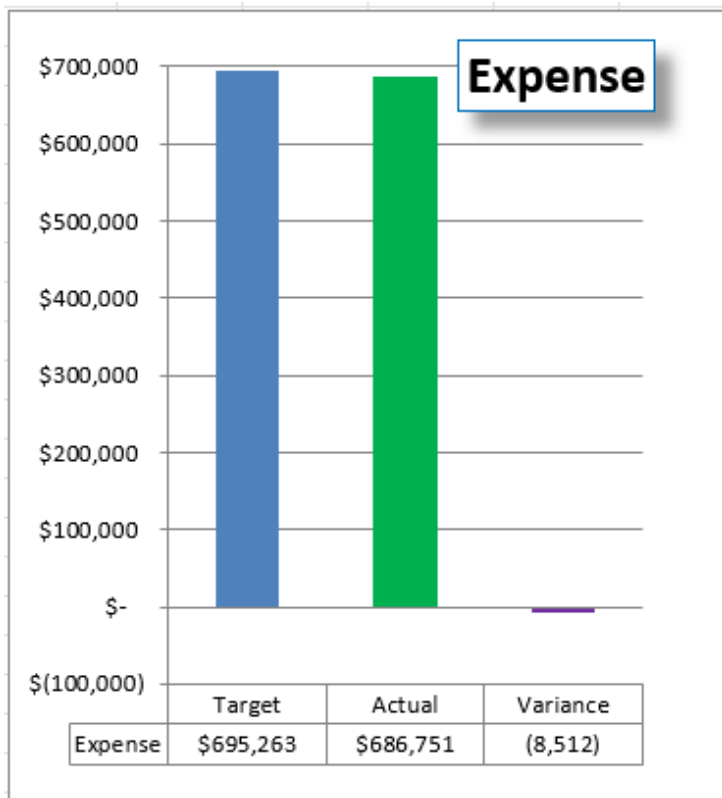
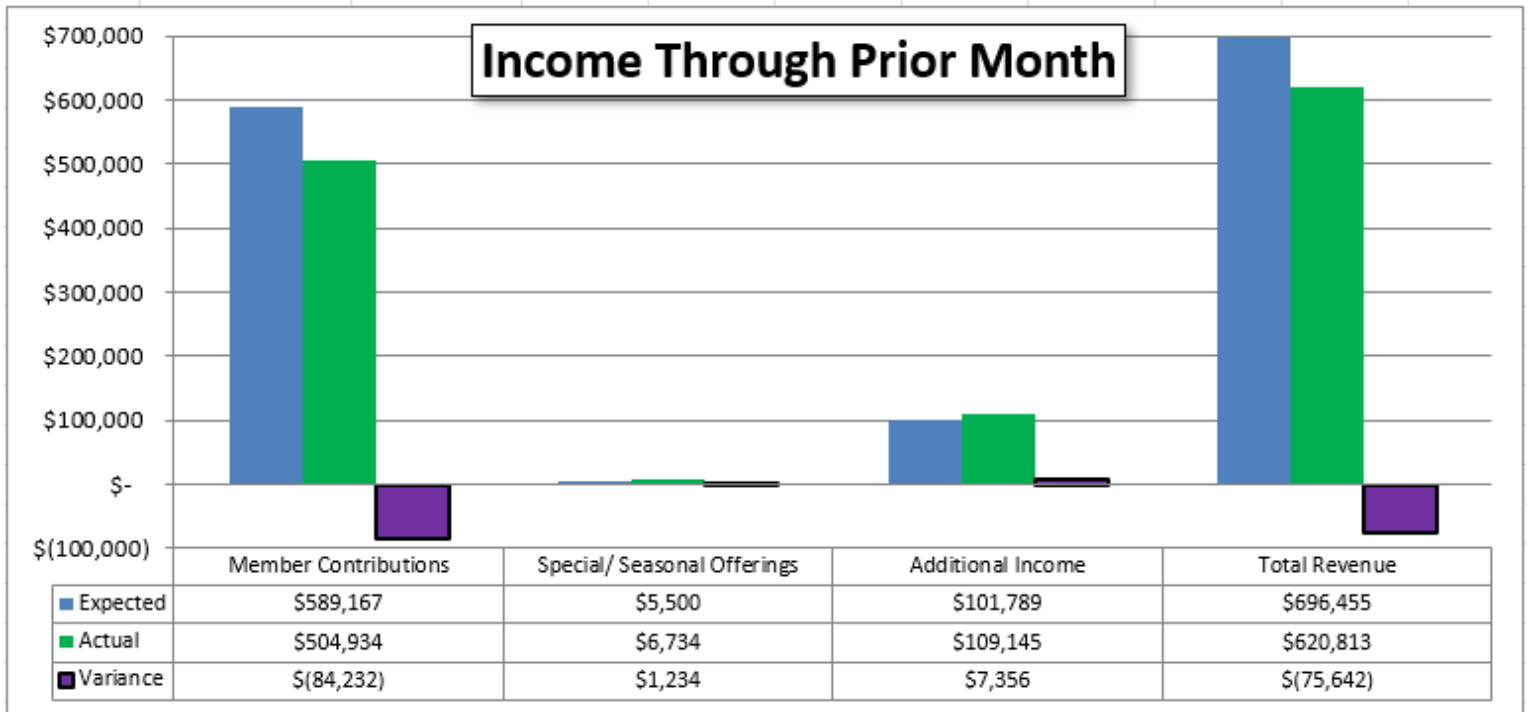




Financial - Managed Funds

Davidson Capital Management – Current Value as of August 4, 2025

Endowment	\$4,955,799.85
<i>Restricted – funds are allocated annually by the Endowment Committee</i>	
Available to withdraw (as of June 30, 2025)	\$1,145,843.40
Church Capital Expansion	\$143,565.62
<i>Restricted use – Future Building Needs</i>	
Church Capital Reserve (Maintenance)	\$29,177.17
<i>Restricted use – Major repairs and renovations</i>	
Cemetery	\$958,380.47
<i>Restricted use – day-to-day upkeep of Cemetery, and major improvements</i>	
Isedor & Pauline Wallin (Maintenance Fund)	\$359,698.43
<i>Restricted use – income only; Major repairs and renovations</i>	
Available to withdraw (as of June 30, 2025)	\$28.99
Iver Wallin (Capital Expansion/Improvement)	\$169,201.19
<i>Restricted use – income only; Future building needs</i>	
Available to withdraw (as of June 30, 2025)	\$1,893.58
Telander Fund	\$127,448.94
<i>Benevolence funds and to meet special needs of congregation not covered by Budget</i>	
Trinity Place Senior Care	\$601,190.68
<i>Restricted use – for programs and ministries to support Seniors (income only?)</i>	
Available to withdraw (as of June 30, 2025)	\$85,455.72
Unrestricted Investments	\$1,106,749.04
<i>Unrestricted use</i>	
TOTAL	\$8,451,211.39



Financial Stats of Member Giving through July 2025

Member giving through July was down \$84,300 actual vs budget

The 2025 budget includes a \$20,000 faith factor

Member Contributions (Includes pledgers and non-pledgers)

Through July	Actual: \$496,123.32	Budget: \$580,416.69	Variance: (\$84,293.37)
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CCB Data:

Total Pledged:	\$584,650.76
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Rec'd thru July:	\$296,357.10
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Average %:	53.05%
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Percentage of All pledge rec'd vs pledge total:

100%	=	10	Pledge total =	\$42,366.00
75-99%	=	6	Pledge total =	\$19,076.72
51-74%	=	37	Pledge total =	\$229,820.12
50%	=	12	Pledge total =	\$53,660.00
25-49%	=	21	Pledge total =	\$146,219.92
1-24%	=	3	Pledge total =	\$9,368.00
0 %	=	8	Pledge total =	\$84,140.00

Total Non-Pledge rec'd thru July: \$190,962.98

Loose plate:

Through July:	Actual: \$7,994.25	Budget: \$8,750.00	Variance: (\$755.75)
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Notes from 2024:

The 2024 total for member giving was almost \$62,000 over budget (\$61,973.05).

CCB Data:

PLEDGED:

Total Pledged:	\$587,692.96
Rec'd thru July:	\$343,804.51
Average %:	49.49%

Rec'd thru Dec:	\$562,747.95
Average %:	73.76%

NON-PLEDGED:

Total rec'd thru July:	\$177,628.53
Total rec'd thru Dec:	\$430,620.56

**Palm Valley Lutheran Church of Round Rock Texas
Budget vs. Actuals FY25**

	July, 2025			January - July, 2025			2025 Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Income							
40000 Revenue							
41000 Church Revenue							
41100 Tithes & Offerings							
41110 Regular Offering							
41111 Member Contributions			(17,389.22)	496,123.32	580,416.69	(84,293.37)	1,030,000.00
41112 Loose Plate Offering	65,527.45	82,916.67	447.00	7,994.25	8,750.00	(755.75)	15,000.00
41113 Hospitality (donuts, coffee, etc)	1,697.00	1,250.00	184.00	816.80		816.80	0.00
Total 41110 Regular Offering	67,408.45	84,166.67	(16,758.22)	504,934.37	589,166.69	(84,232.32)	1,045,000.00
41120 Holiday Offering							
41121 Lenten Offering		0.00	0.00	5,506.00	1,300.00	4,206.00	1,300.00
41122 Easter Offering		0.00	0.00	1,202.74	4,200.00	(2,997.26)	4,200.00
41123 Thanksgiving Offering		0.00	0.00		0.00	0.00	1,125.00
41124 Christmas Offering		0.00	0.00	25.00	0.00	25.00	10,000.00
Total 41120 Holiday Offering	0.00	0.00	0.00	6,733.74	5,500.00	1,233.74	16,625.00
Total 41100 Tithes & Offerings	67,408.45	84,166.67	(16,758.22)	511,668.11	594,666.69	(82,998.58)	1,061,625.00
41200 Additional Revenue							
41210 Rental/ Building Use Income							
41211 PV Preschool Rent		1,996.02	(1,996.02)	14,606.10	13,972.14	633.96	23,952.25
41212 Senior Access Rental	750.00	862.50	(112.50)	6,000.00	6,037.50	(37.50)	10,350.00
41213 Counseling Center Rental	250.00	287.50	(37.50)	1,250.00	2,012.50	(762.50)	3,450.00
41214 Building Use	150.00	1,666.67	(1,516.67)	5,601.27	11,666.69	(6,065.42)	20,000.00
Total 41210 Rental/ Building Use Income	1,150.00	4,812.69	(3,662.69)	27,457.37	33,688.83	(6,231.46)	57,752.25
41240 Events	25.00		25.00	25.00		25.00	0.00
41241 Lenten Suppers		0.00	0.00	769.00	800.00	(31.00)	800.00
Total 41240 Events	25.00	0.00	25.00	794.00	800.00	(6.00)	800.00
41260 Altar Flower	480.00	333.33	146.67	2,240.00	2,333.31	(93.31)	4,000.00
41265 ROW Sale Interest Income		0.00	0.00	14,248.41	14,248.41	0.00	36,000.00
41266 ROW Principal Withdrawl		0.00	0.00	30,000.00	30,000.00	0.00	30,000.00
41267 Capital Maintenance Fund Income	19,668.00	19,668.00	0.00	19,668.00	19,668.00	0.00	32,000.00
41270 Other Income	8,933.19	150.00	8,783.19	14,736.96	1,050.00	13,686.96	1,800.00
Total 41200 Additional Revenue	30,256.19	24,964.02	5,292.17	109,144.74	101,788.55	7,356.19	162,352.25
Total 41000 Church Revenue	97,664.64	109,130.69	(11,466.05)	620,812.85	696,455.24	(75,642.39)	1,223,977.25
Total 40000 Revenue	97,664.64	109,130.69	(11,466.05)	620,812.85	696,455.24	(75,642.39)	1,223,977.25
Total Income	97,664.64	109,130.69	(11,466.05)	620,812.85	696,455.24	(75,642.39)	1,223,977.25
Gross Profit				620,812.85	696,455.24	(75,642.39)	1,223,977.25
Expenses							
50000 Expenses							
51000 Children							
51120 Special Events		41.67	(41.67)	48.04	291.69	(243.65)	500.00
51130 Sunday School		41.67	(41.67)	559.78	291.69	268.09	500.00
51140 JAM		62.50	(62.50)	241.02	437.50	(196.48)	750.00
51150 Worship		33.33	(33.33)		233.31	(233.31)	400.00
51160 Vacation Bible School	2,103.86	1,702.50	401.36	2,370.84	5,107.50	(2,736.66)	6,810.00

July, 2025

January - July, 2025

	Actual	Budget	Variance	Actual	Budget	Variance	2025 Budget
51170 Day Camp	20.00	0.00	20.00	2,559.56	1,000.00	1,559.56	1,000.00
51180 First Communion		16.67	(16.67)		116.69	(116.69)	200.00
51220 Nursery Care Supplies		10.42	(10.42)		72.94	(72.94)	125.00
Total 51000 Children	2,123.86	1,908.76	215.10	5,779.24	7,551.32	(1,772.08)	10,285.00
52000 Youth							
52100 Jr. High							
52110 Retreat / Gathering		29.17	(29.17)		204.19	(204.19)	350.00
52120 Mission Trip		41.67	(41.67)		291.69	(291.69)	500.00
Total 52100 Jr. High	0.00	70.84	(70.84)	0.00	495.88	(495.88)	850.00
52200 Sr. High							
52210 Retreat / Gathering		29.17	(29.17)		204.19	(204.19)	350.00
52220 Mission Trip		1,400.00	(1,400.00)		2,800.00	(2,800.00)	4,200.00
Total 52200 Sr. High	0.00	1,429.17	(1,429.17)	0.00	3,004.19	(3,004.19)	4,550.00
52300 Confirmation		18.75	(18.75)	175.41	131.25	44.16	225.00
52310 Van Rental		387.50	(387.50)		2,712.50	(2,712.50)	4,650.00
52400 Activities / Projects	65.43	133.33	(67.90)	478.30	933.31	(455.01)	1,600.00
52500 Education / Training		8.33	(8.33)		58.31	(58.31)	100.00
Total 52000 Youth	65.43	2,047.92	(1,982.49)	653.71	7,335.44	(6,681.73)	11,975.00
53000 Worship / Music							
53100 Worship							
53120 Communion Supplies	15.92	191.67	(175.75)	581.44	1,341.69	(760.25)	2,300.00
53130 Supplies / Kitchen items / hospitality	685.04	416.67	268.37	6,638.50	2,916.69	3,721.81	5,000.00
53140 Altar Flower	480.00	333.33	146.67	1,520.00	2,333.31	(813.31)	4,000.00
Total 53100 Worship	1,180.96	941.67	239.29	8,739.94	6,591.69	2,148.25	11,300.00
53200 Music							
53210 Adult Choir		58.33	(58.33)	125.49	408.31	(282.82)	700.00
53220 Handbell Choir		16.25	(16.25)		113.75	(113.75)	195.00
53230 Rejoice Team	64.94	100.00	(35.06)	315.77	700.00	(384.23)	1,200.00
53240 Instruments		58.33	(58.33)	601.65	408.31	193.34	700.00
Total 53200 Music	64.94	232.91	(167.97)	1,042.91	1,630.37	(587.46)	2,795.00
Total 53000 Worship / Music	1,245.90	1,174.58	71.32	9,782.85	8,222.06	1,560.79	14,095.00
54000 Education / Outreach / Evangelism							
54100 Christian Education							
54110 Curriculum		208.33	(208.33)	1,295.55	1,458.31	(162.76)	2,500.00
54120 Adult Education	44.00	50.00	(6.00)	44.00	350.00	(306.00)	600.00
Total 54100 Christian Education	44.00	258.33	(214.33)	1,339.55	1,808.31	(468.76)	3,100.00
54200 Evangelism							
54210 Supplies		29.17	(29.17)		204.19	(204.19)	350.00
54220 New Member / Projects		62.50	(62.50)	262.52	437.50	(174.98)	750.00
54230 Sundaes on Mondays	63.87	500.00	(436.13)	63.87	1,000.00	(936.13)	1,000.00
54240 Fall Fair		0.00	0.00		0.00	0.00	2,000.00
54250 1st Time Guest		16.67	(16.67)		116.69	(116.69)	200.00
Total 54200 Evangelism	63.87	608.34	(544.47)	326.39	1,758.38	(1,431.99)	4,300.00
54300 Spiritual Life							
54310 Home Devotional		75.00	(75.00)		525.00	(525.00)	900.00
54320 Misc. Expense		20.83	(20.83)		145.81	(145.81)	250.00
54330 Small Groups	34.34	25.00	9.34	34.34	175.00	(140.66)	300.00
54340 Events		41.67	(41.67)		291.69	(291.69)	500.00

July, 2025

January - July, 2025

	Actual	Budget	Variance	Actual	Budget	Variance	2025 Budget
Total 54300 Spiritual Life	34.34	162.50	(128.16)	34.34	1,137.50	(1,103.16)	1,950.00
54400 Generosity Team							
54410 General		50.00	(50.00)	64.74	350.00	(285.26)	600.00
Total 54400 Generosity Team	0.00	50.00	(50.00)	64.74	350.00	(285.26)	600.00
Total 54000 Education / Outreach / Evangelism	142.21	1,079.17	(936.96)	1,765.02	5,054.19	(3,289.17)	9,950.00
55000 Missions / Care							
55100 Benevolence				49.99		49.99	0.00
55110 SWTS (Synod)		0.00	0.00		0.00	0.00	30,000.00
55120 Campus Ministry		116.67	(116.67)		816.69	(816.69)	1,400.00
55130 Outside Ministries			0.00			0.00	0.00
55131 Round Rock Serving Center		0.00	0.00		0.00	0.00	1,300.00
55132 World Hunger		0.00	0.00		0.00	0.00	1,300.00
55133 Meals on Wheels		0.00	0.00		0.00	0.00	1,300.00
55134 Lutheran World Relief - WELCA		0.00	0.00		0.00	0.00	1,700.00
Total 55130 Outside Ministries	0.00	0.00	0.00	0.00	0.00	0.00	5,600.00
Total 55100 Benevolence	0.00	116.67	(116.67)	49.99	816.69	(766.70)	37,000.00
55200 Hispanic Ministry							
55210 Worship		16.67	(16.67)		116.69	(116.69)	200.00
55220 Christian Education	11.00	27.08	(16.08)	49.95	189.56	(139.61)	325.00
55230 Projects		12.50	(12.50)	259.82	87.50	172.32	150.00
Total 55200 Hispanic Ministry	11.00	56.25	(45.25)	309.77	393.75	(83.98)	675.00
55400 Stephen Ministries							
55410 Supplies		33.33	(33.33)		233.31	(233.31)	400.00
Total 55400 Stephen Ministries	0.00	33.33	(33.33)	0.00	233.31	(233.31)	400.00
Total 55000 Missions / Care	11.00	206.25	(195.25)	359.76	1,443.75	(1,083.99)	38,075.00
56000 Ministry / Program Personnel							
56100 Ministers / Program Staff	34,747.96	33,745.67	1,002.29	200,783.84	236,219.69	(35,435.85)	404,948.00
56105 Contra Ministry / Personnel Staff				(3,674.10)		(3,674.10)	0.00
Total 56100 Ministers / Program Staff	34,747.96	33,745.67	1,002.29	197,109.74	236,219.69	(39,109.95)	404,948.00
Total 56000 Ministry / Program Personnel	34,747.96	33,745.67	1,002.29	197,109.74	236,219.69	(39,109.95)	404,948.00
57000 Operations							
57100 Administration							
57110 Bank Fees	512.33		512.33	4,076.92		4,076.92	0.00
57120 Office Expenses	568.56	125.00	443.56	5,597.47	875.00	4,722.47	1,500.00
57130 Accounting Services	3,122.59	3,000.00	122.59	23,122.59	21,000.00	2,122.59	36,000.00
57140 Janitorial							
57141 Janitorial Services	6,180.00	6,250.00	(70.00)	46,340.00	43,750.00	2,590.00	75,000.00
57142 Janitorial Supplies	398.59	420.00	(21.41)	3,008.17	2,940.00	68.17	5,040.00
Total 57140 Janitorial	6,578.59	6,670.00	(91.41)	49,348.17	46,690.00	2,658.17	80,040.00
57150 Synod Convention		191.67	(191.67)	330.00	1,341.69	(1,011.69)	2,300.00
57160 Worker's Comp Insurance		520.83	(520.83)		3,645.81	(3,645.81)	6,250.00
57170 Dues and Subscriptions	1,696.01	43.33	1,652.68	2,802.38	303.31	2,499.07	520.00
57180 Background Checks		45.83	(45.83)	227.01	320.81	(93.80)	550.00
57190 Council Support	(1,200.00)	41.67	(1,241.67)	(483.15)	291.69	(774.84)	500.00
57191 Staff Development	263.25	250.00	13.25	1,943.06	1,750.00	193.06	3,000.00
57195 Operations Mileage Reimbursement		50.00	(50.00)		350.00	(350.00)	600.00
57199 Other Expenses	55.66	125.00	(69.34)	112.64	875.00	(762.36)	1,500.00
Total 57100 Administration	11,596.99	11,063.33	533.66	87,077.09	77,443.31	9,633.78	132,760.00

	July, 2025			January - July, 2025			2025 Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
57200 Information Technology							
57210 General IT	3,422.10	1,666.67	1,755.43	14,845.06	11,666.69	3,178.37	20,000.00
57220 Copier Expense	1,273.01	2,083.33	(810.32)	12,665.41	14,583.31	(1,917.90)	25,000.00
Total 57200 Information Technology	4,695.11	3,750.00	945.11	27,510.47	26,250.00	1,260.47	45,000.00
57400 Property							
57410 Maintenance Repair / Equipment	4,209.01	3,633.33	575.68	80,292.19	25,433.31	54,858.88	43,600.00
57411 Contra Maintenance Repair/Equip				(45,000.00)		(45,000.00)	0.00
Total 57410 Maintenance Repair / Equipment	4,209.01	3,633.33	575.68	35,292.19	25,433.31	9,858.88	43,600.00
57415 Building Service Contracts	750.00	750.00	(750.00)	3,112.03	5,250.00	(2,137.97)	9,000.00
57420 Fuel	266.20	341.67	(75.47)	1,399.80	2,391.69	(991.89)	4,100.00
57430 Property Insurance	4,537.99	4,085.00	452.99	31,993.96	28,595.00	3,398.96	49,020.00
57440 Utilities							
57441 Gas	188.78	150.00	18.78	4,042.18	4,100.00	(57.82)	5,500.00
57442 Electricity	3,576.23	3,041.67	534.56	16,215.30	21,291.69	(5,076.39)	36,500.00
57443 Water / Sewer	1,062.48	1,037.08	25.40	5,835.23	7,259.56	(1,424.33)	12,445.00
Total 57440 Utilities	4,807.49	4,228.75	578.74	26,092.71	32,651.25	(6,558.54)	54,445.00
57450 Trash	175.33	225.00	(49.67)	1,049.63	1,575.00	(525.37)	2,700.00
Total 57400 Property	13,996.02	13,263.75	732.27	98,940.32	95,896.25	3,044.07	162,865.00
57500 Operations Personnel							
57510 Operations Salary and Benefits	50,652.12	32,835.35	17,816.77	325,733.41	229,847.45	95,885.96	394,024.25
57511 Contra Ops Salary and Benefits	(12,625.08)		(12,625.08)	(68,491.76)		(68,491.76)	0.00
57515 Payroll Fees	142.85		142.85	531.09		531.09	0.00
Total 57510 Operations Salary and Benefits	38,169.89	32,835.35	5,334.54	257,772.74	229,847.45	27,925.29	394,024.25
Total 57500 Operations Personnel	38,169.89	32,835.35	5,334.54	257,772.74	229,847.45	27,925.29	394,024.25
Total 57000 Operations	68,458.01	60,912.43	7,545.58	471,300.62	429,437.01	41,863.61	734,649.25
Total 50000 Expenses	106,794.37	101,074.78	5,719.59	686,750.94	695,263.46	(8,512.52)	1,223,977.25
Total Expenses	106,794.37	101,074.78	5,719.59	686,750.94	695,263.46	(8,512.52)	1,223,977.25
Net Operating Income	(9,129.73)	8,055.91	(17,185.64)	(65,938.09)	1,191.78	(67,129.87)	0.00
Net Income	(9,129.73)	8,055.91	(17,185.64)	(65,938.09)	1,191.78	(67,129.87)	0.00

Balance Sheet
Palm Valley Lutheran Church of Round Rock Texas
As of July 31, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
Cemetery Savings (6454)	64,753.42
Church MM 2023 (5153) - 1	27,805.70
Church Operating (1246) - 1	727,047.07
Endowment MM 2023 (5161) - 1	61,319.57
Old Project Checking (0995)	340.77
Total for Bank Accounts	\$881,266.53
Accounts Receivable	
Other Current Assets	
Uncategorized Asset	
Total for Other Current Assets	0.00
Total for Current Assets	\$881,266.53
Fixed Assets	
Other Assets	
Total for Assets	\$881,266.53
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	
Total for Accounts Payable	0.00
Credit Cards	
Bill / Divvy Credit Card	-1,213.77
Total for Credit Cards	-\$1,213.77
Other Current Liabilities	
Total for Current Liabilities	-\$1,213.77
Long-term Liabilities	
Total for Liabilities	-\$1,213.77
Equity	
Retained Earnings	184,082.65
Net Income	-51,685.22
30000 Funds	0.00
310000 Designated Funds	0.00
31100 Memorial Funds	0.00
31101 Memorial Gifts	25,093.15
31102 Johnson Memorial Musician Fund	398.33
31103 Adult Choir Memorial Fund	1,213.33
Total for 31100 Memorial Funds	\$26,704.81
31200 Youth Ministry	0.00
31210 Youth Fundraising	599.70
31211 Youth National Gathering	4,974.48

31212 Youth Scholarship	3,596.89
31213 Youth Summer Camp	752.44
Total for 31200 Youth Ministry	\$9,923.51
31300 Capital Improvement Funds	0.00
31301 15% Endowment Transfer	
31302 Multi-Purpose Building Fund	
31303 Steeple Repair Fund	207,982.84
Total for 31300 Capital Improvement Funds	\$207,982.84
31400 General Designated Funds	0.00
31401 Columbarium Niche Engraving	4,570.78
31402 Fall Fair Fund	13,087.61
31403 Grounds Beautification Fund	5,724.96
31404 Hispanic Service	120.00
31405 Office Equipment - Pecht Zinke Fund	37,145.09
31406 Computer Equipment Fund	40,508.84
31408 El Salvador Love	5,835.07
31409 World Hunger	200.00
31410 Round Rock Serving Center	225.00
31411 July 4th Parade	433.57
31412 Grand Piano Fund	2,048.34
31414 Water for Africa	1,325.48
31415 Day Camp	471.54
31416 God's Work. Our Hands.	2,637.27
31417 Community Care	5,159.76
31418 Women's Retreat Fund	1,177.80
31419 VOLT Ladies Fund (Val, Oktob, Ladies Tea)	1,347.17
31420 Grief Sharing Group Fund	421.19
31421 Counseling Construction	9,864.00
31423 Disaster Relief Fund	4,165.70
Total for 31400 General Designated Funds	\$136,469.17
31500 WELCA Funds	0.00
31501 WELCA Bereavement Fund	2,206.43
31502 WELCA Rebecca Quilters	2,179.35
31503 WELCA Convention	239.44
31504 WELCA Kitchen Fund	140.67
31505 WELCA Lutheran World Relief	3,602.38
31506 WELCA General Fund	1,153.54
Total for 31500 WELCA Funds	\$9,521.81
31600 Cemetery Fund	52,112.29
31700 ERC	259,796.85
31701 Lange Trust Gifts	110,187.27
Total for 310000 Designated Funds	\$812,698.55
Total for 30000 Funds	\$812,698.55
31424 Reformation Celebration	19,200.00
Opening Balance Equity	-81,815.68
Total for Equity	\$882,480.30
Total for Liabilities and Equity	\$881,266.53

Balance Sheet
Palm Valley Lutheran Preschool
As of July 31, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
10011 Operating PS Regions 1415	15,514.92
10015 Operating PS Regions 4555	5,490.00
10025 MM Preschool - Regions	135,263.68
Total for Bank Accounts	\$156,268.60
Accounts Receivable	
Other Current Assets	
80000 Permanent Restricted	0.00
88001 D- Designated Other (Fundraisers)	-7,939.41
88006 D- TX Workforce Grant	94.98
Total for 80000 Permanent Restricted	-\$7,844.43
Total for Other Current Assets	-\$7,844.43
Total for Current Assets	\$148,424.17
Fixed Assets	
Other Assets	
Total for Assets	\$148,424.17
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Credit Cards	
Divvy Credit Card	
Total for Credit Cards	0.00
Other Current Liabilities	
18800 Deferred Revenue	0.00
18810 Prepaid Tuition - May (unearned)	885.16
18820 Prepaid Registration (unearned)	-280.30
Total for 18800 Deferred Revenue	\$604.86
Total for Other Current Liabilities	\$604.86
Total for Current Liabilities	\$604.86
Long-term Liabilities	
Total for Liabilities	\$604.86
Equity	
Retained Earnings	0.00
Net Income	-25,622.67
Opening Balance Equity	173,441.98
Total for Equity	\$147,819.31
Total for Liabilities and Equity	\$148,424.17