

RTM Kid's Director



The RiverTree Massillon (RTM) Kid's Director assumes a pivotal role in launching and steering an integrated ministry that collaborates closely with parents, volunteers, and the broader church community, aiming to empower a generation of kids who know **they are made for more**.

The RTM Kid's Director reports to the RTM Campus Pastor.

+ Essential Job Functions

- Work as a cohesive unit with the RTM team, shaping the future of our campus.
- Implement a RiverTree Kids strategy that draws families into the church and launches children into a lifetime of faith in Jesus Christ.
- Oversee all RTM kids' ministry programming and curriculum for ages 0 - 6th grade.
- Responsible for gathering high-capacity volunteers and equipping them for ministry in the church.
- Lead, encourage, and develop volunteers through 1:1 and/or large group interactions.
- Shepherd, build community and care for the spiritual health of volunteer teams.
- Proactively reach out to parents and families. Provide support, care, and resources as needed.
- Ensure adequate support for all Kids programs; be able to step into any area of Kids Ministry, including welcoming families, checking children in, facilitating large or small groups, coaching, or providing creative support with music, design, or tech.
- Be responsible for the safety of all kids by ensuring adult and teen leaders are screened, participate in mandated training, and maintain healthy boundaries in accordance with RiverTree child safety policies.
- Collaborate with the Kids Directors in the Central Network team (RT Jackson & RT Lake) to help design a cohesive approach to kids ministry across the Central Network.
- Coordinate with volunteers to ensure all elements and supplies pertaining to weekend kids' programming are prepared and ready ahead of time.
- Work with RTM campus staff to support events and services to reach western Stark County (including Easter, Christmas, and other events).
- Additional duties and special projects as assigned by the RTM Campus Pastor.

+ Education and Experience

- A Bachelor's Degree from a four-year college or university, or five years experience and/or training, or equivalent combination of education and experience managing people and projects is preferred.

+ Knowledge & Skills Required

- Strong theological foundation
- Knowledgeable about children's ministry best practices
- Ability to manage multiple projects, prioritize tasks, and effectively delegate
- Strong written and spoken communication skills
- Enthusiastic and high energy leadership style
- High Emotional Intelligence with positive attitude and strong interpersonal skills
- Team player and team builder with a focus on the vision of the whole church
- Comfortable learning new technology, software, and applications
- Ability to speak effectively before small and large groups

+ Spiritual Requirements

- Loves Jesus and pursues a daily pursuit of Christ is evident in their life.
- Commitment to personal, spiritual, and professional growth.
- Commitment to taking a Sabbath and prioritizing an effective Rule of Life.
- Commitment to developing an intentional community life and living a life on mission.
- Must attend RiverTree Massillon.

+ Work Schedule

- The position may require some evening hours and a limited amount of travel to retreats, conferences, trainings, and other church-related events.
- The position requires 4-6 hours of work Sunday mornings during regular weekends.
- The position allows for the employee to work out of the office as needed, but requires presence at the campus as needed.
- Meet weekly with Massillon CP
- Meet weekly with Massillon Staff
- Meet regularly with Direct Reports (Team Leads)

+ Working Conditions & Physical Requirements

- Sitting or standing for long periods of time
- Walking or moving about to accomplish tasks
- Talking/Hearing to teach or communicate with those inside or outside of the church
- Light work; may need to lift up to 20 pounds
- Must be able to move around a rather large building. Sometimes needing to carry supplies or push carts.
- Position requires a lot of bending, sitting on the floor, and carrying small children.
- Must be able to work weekends.

To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently. Continued employment remains on an "at-will" basis.

This job description is a summary and is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the Team Member.