



## Student Ministry Worship Leader & Gatherings Coordinator

Job Description  
September 2023

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**REPORTS TO:** Student Ministry Pastor

**POSITION TYPE:** Full Time, 40+ hours/week

**PURPOSE OF THE POSITION:** To create exciting student environments (gatherings) that middle and high school students love to attend. This position leads the BASM Gathering Team in executing student gatherings and worship experiences.

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### **BASIC QUALIFICATIONS:**

- Must have a strong desire to minister to middle, high, and college students.
- Spiritually mature: models the lifestyle of a passionate, maturing follower of Jesus
- Demonstrates faith in Jesus Christ and meets all requirements to be a Ministry Partner
- Enthusiastically embraces God's vision for Bay Area Student Ministry
- Strong organizational skills and attention to detail
- Ability to lead worship (play instrument and sing) and lead a team of musicians in weekend gatherings
- Willingness to work flexible hours. Must be able to work evenings/weekends as needed
- Reliable, hard worker who multitasks well
- Self-starter who shows initiative and innovation skills
- Team player who works well with various personalities and has consistent positive influence within the BASM Team
- Teachable and approachable
- Attends BACC or is willing to begin attending
- Assist with other aspects of the ministry at BACC as needed

### **RESPONSIBILITIES:**

#### *Gathering Coordinator Role (45%)*

- Plan student gatherings, in conjunction with Gathering Planning Team, by ensuring that elements such as videos, stage games, visuals, music playlists, stage props, hosts, etc., are designed and executed with a high level of excellence.
- Maintain Planning Center for all student gatherings and events
- Interface with team members that contribute to all gatherings and events
- Lead Sunday gathering pre-production meetings and mid-morning evaluation meetings to ensure excellence in the preparation and evaluation of gatherings
- Coordinate with the Production Coordinator/Tech Team to execute gathering A/V/L
- Serve as and/or provide quality hosts for gatherings and events
- Continually work to ensure that all gathering environments are fresh, relevant, and engaging for students. Keep us ahead of the curve.

- Aid Student Pastor/Director in teaching series and content such as series ideas and teaching materials for maintaining relevance with middle and high school students
- Partner with Student Ministry Creative/Social Producer for weekend experience materials such as graphics, videos, and visuals

#### *Worship Leader Role (45%)*

- Serve as primary worship leader during student gatherings at Annapolis campus
- Provide spiritual leadership to all students, but especially to those on the Worship and Production Teams
- Rehearse with bands, vocalists, and production teams for worship gatherings
- Oversee and facilitate online scheduling of worship teams (bands, worship leaders)
- Prepare music and other worship elements with excellence
- Partner with Annapolis Campus Worship Pastor/Director development to create a growing worship culture within student ministry that reflects the overall worship culture of BACC
- Recruit, care for, and develop new musicians, vocalists, and artists who will help further the vision and culture of the worship ministry
- Maintain inventory of all BASM instruments and related equipment
- Aid in the preparation of ProPresenter slides and visual backgrounds for song sets
- Partner with Student Ministry Production Coordinator to create engaging learning and developmental environments for BASM Worship (worship and production) students
- Create opportunities for BASM Worship (worship and production) students to be in community with each other and members of the Bay Area Worship teams
- Partner with Annapolis Campus Worship Pastor/Director and accompanying Worship Leaders in Bay Area Music endeavors and worship development at BACC

#### *Other Duties (10%)*

- General ministry duties that are necessary to help accomplish the ministry vision/goals. These may include but are not limited to, things like setting up spaces, cleaning up spaces, running errands, contacting students/parents/leaders, meetings, etc.
- Partner with other student ministry staff to aid in internal/external event planning
- Bay Area staff meetings, events, and 'all-staff' commitments

#### **EXPERIENCE & SKILLS DESIRED:**

- Bachelor's degree is recommended but not required.
- 2-3 years of experience leading in a student ministry context and preferably in a Worship Leader role
- Solid working knowledge of technical systems (A/V/L), IT, and equipment is a must.
- Working knowledge of DAWs, live and studio equipment
- Working knowledge of Playback, Logic Pro, Ableton, Mainstage, Planning Center, and ProPresenter.
- Experience managing staff and/or volunteers including recruiting, training, and equipping
- Experience in video and audio production is helpful
- Must be an equipper of people, not just an "up front" person

**Please send any work samples including video, audio, documents to: [jobs@bayareacc.org](mailto:jobs@bayareacc.org).**