

16 and 17 Year Old Age Waiver Application

School District Withdrawal Verification

Instructions: Submit this form to the local school district office.

Wyoming High School Equivalency Certificate policy states that unless court ordered a HSEC candidate must not be currently enrolled in an accredited school or have received a high school diploma. In order to verify that the candidate is eligible to participate in the HSEC program the following information is needed.

According to policy, the local school district must provide a certification the HSEC candidate has withdrawn from school **OR** was never enrolled. This must be signed by the school district representative.

Candidate's name: _____

This student is currently enrolled in this school district: ☐ Yes ☒ **NO If no, date withdrawn:** _____

Last Grade Completed: _____ Total high school credits to date: _____ Total required for graduation; _____

Was this student home schooled: ☐ Yes ☐ No ☐ Unknown

Is the candidate incarcerated?: ☐ Yes Where? _____ ☐ No

School name, address and phone: _____

Statement regarding High School Equivalency as the best option for candidate:

Verified by: _____

Title: _____

Date: _____

Email: _____

Please return completed form to the local Adult Education Office at:

16- and 17-Year-Old Waiver Application
Demographics

PLEASE TYPE OR PRINT IN INK (Candidate Information)

Name: ☐ Mr. ☐ Ms. _____

Date: _____

Mailing Address: _____

Date of Birth: _____

Social Security #: _____

City, State Zip: _____

Phone Number: _____

Type of Test: CBT ☐ PBT ☐ Virtual Testing ☐

Test Vendor: GED® ☐ HiSET® ☐

HiSET ID #: _____

(HiSET applications submitted without a HiSET ID # cannot be processed)

Mark the reason for the waiver request:

<input type="checkbox"/> Home Schooled <input type="checkbox"/> Online Academy or <input type="checkbox"/> School Withdrawal: Required Documentation: Completed School District Withdrawal Verification

<input type="checkbox"/> Court Ordered: Required Documentation: Copy of Court Order

<input type="checkbox"/> Armed Forces: Required Documentation: Letter from Branch of Service 17 Year Olds ONLY

Briefly explain the circumstance checked. (Use back of this sheet or additional pages if needed.) _____

X _____
Applicant's Printed Name

X _____
Parent's or Legal Guardian's Printed Name

X _____
Applicant's Signature

X _____
Parent's or Legal Guardian's Signature

Your Adult Education Center will be notified by email of approval or denial. If you have questions about the approval process, please call 307-777-7775.

FOR WYOMING COMMUNITY COLLEGE COMMISSION ADMINISTRATIVE USE ONLY:

Approved ☐ Partially Approved ☐ Denied ☐ Additional Information Required ☐

Reviewed by: _____ Date: _____

Comments: _____

Authority: The Privacy Act of 1974, 5 USC 552a, authorizes the collection of this data. **Purpose:** The Wyoming High School Equivalency Certificate (HSEC) Program will use this data to process and track an Age Waiver Application for approving an exception to underage testing. **Routine Uses:** The information will be used by and disclosed to Adult Education and HSEC staff that needs the information for activities related to your education. HSEC staff may share the data with other agencies as necessary for federally reportable education requirements. **Disclosure:** Furnishing this information (including your SSN) is voluntary; however, failure to furnish the data may delay or prevent the approval of your Age Waiver Application or any other lawful education related activity for which it has been requested.