

# Volunteer Opportunities

# **Weekly Roles**

#### Receptionist

This role is so vital, as it is usually the first impression a client has with our organization. This role includes answering phone, sending appointment reminder, scheduling new visits, creating client folders, creating positive and negative test bags, and other general office needs.

#### Client Advocate

Client Advocates guide the client through the pregnancy test and provide support and encouragement. They also help mentor clients who choose to be a part of our earn while you learn program.

#### We need men volunteers too!

For each 3-hour shift, we like at least one man to be available to talk to the men that come with their significant other to the appointments. We have found that if the father of the baby is supportive of keeping the baby then the woman is far more likely to choose life.

Weekly volunteer roles require an application and training process, and a 3-hour weekly commitment. You can download a volunteer application at friendsoffirstcoast.org under "Get Involved".

## **Bi-Weekly Roles**

## Boutique

Clients can earn needed maternity and baby clothes through our Earn While You Learn Program. Help is needed with sorting donations and putting clothes in the boutique. This can be done after a brief training.

### **Data Entry**

average 2-3 hours per week (can be weekly or bi-weekly).

# Monthly/As-Needed Roles

### Host a Baby Shower

Host a "baby shower" with a group in your home, church, etc. to collect donations for our clients. Items should range from 0-24 months.

#### **Donate Items**

Donate baby items to our centers, and spread the word to parents of small children, so that we can pass those items on to families in need.

### Community Relations Committee

CRC's meet once a month to plan events in the community.

### Cleaning

Help is needed about once a month with general cleaning of our Centers.