

Senior Adult Pastor and Faith Family Care Coordinator

Classification: Part-time, Program Staff, Exempt
Reports to: Executive Pastor
Supervises: Lay Leaders & Volunteers
Work schedule: Sunday – And Weekdays as established by Lead, Executive Pastor or the Personnel Committee (Max 30 Hours a week), but can be flexed according to special events and needs of the church

Minimum Qualifications

Faith:

- Individual must believe in Jesus Christ as Lord and Savior and be an active member of an evangelical church.
- Individual must become a member of First Baptist Church, Richmond, Kentucky
Individual must agree to the Baptist Faith and Message and actively support the church vision and mission.

Education:

- Minimum bachelor's degree preferably with emphasis in theology, or a related field preferred or education/equivalent

Experience / Skills:

- Demonstrated experience in pastoral ministry, preferably with senior adults or congregational care.
- Excellent organizational, communication, and interpersonal skills.
- Evidence of leadership and decision-making
- The ability to build and maintain effective working relationships & rapport with members, staff, and the ability to lead volunteers.
- Shepherd's Heart: Genuine compassion for people and desire to see them cared for and spiritually nurtured.
- Capable of coordinating care systems, schedules, and follow-ups efficiently.

Responsibilities / Job Duties

Senior Adult Ministry:

- Provide spiritual leadership, and overall discipleship opportunities for senior adults.
- Oversee the planning and direction of the senior adult ministry events, Bible studies, and outings that encourage fellowship, growth, and mission engagement.
- Offer counseling, visitation, and prayer support for senior adults in hospitals, care facilities, or homebound situations.
- Recruit, develop and equip volunteers to assist with senior adult ministry activities and care efforts by utilizing the senior adult council.
- Communicate regularly with senior adults, keeping them connected to the life and mission of the church.
- Establish and leads the vision of Sr. Adult ministries in coordination with the Sr. Adult Council.
- Plans, conducts, and promotes special projects (trips, fellowships, seminars, VBS, etc.) for senior adult.
- Schedules outside leaders for senior adult events when needed.

- Assists with inreach and outreach programs for senior adult members and prospects on a weekly basis.
- Other duties, as assigned

Faith Family Care:

- Coordinate weekly schedule for faith family care visits, calls, and cards
- Organize and delegate weekly staff care assignments
- Maintain a system for tracking care needs and follow-up, ensuring consistent communication and ministry coverage.
- Collaborate with pastoral and administrative staff to identify and respond to care needs promptly.
- Working with the faith family care team, recruit and equip volunteers to participate in faith family care ministries (e.g., visitation, meal delivery, encouragement teams, grief support, and bereavement).
- Ensure all care efforts align with the mission and values of First Baptist Church.
- Facilitate a faith family care team of pastors and lay members
- Other duties, as assigned

Administrative:

- Works with the church's master plan of Christian education for senior adults.
- Works with deacons, church officers, and committees as they perform their assigned responsibilities in relation to senior adults.
- Prepares the senior adult ministries' annual budget along with the senior adult council in conjunction with the Budget Advisory Council.
- Proactively identifies care needs and mobilizes others to respond.
- Other duties, as assigned

Performance Standards:

- Identifies/evaluates issues and makes accurate and timely decisions.
- Exhibits positive commitment to the job and strives for personal improvement.
- Open to and seeks new ideas and creative solutions.
- Communicates clearly and accurately to staff, peers, and lay leaders.
- Adapts to new people, ideas, and procedures in a changing environment.
- Provides effective leadership to develop workers to accomplish goals.
- Effectively uses available resources to produce efficient and realistic plans.
- Effectively converses with employees and vendors in a Christian-like manner.
- Builds and maintains effective working relationships and rapport with members and staff.
- Evaluates Senior Adult Ministry and moves towards a new and improved environment on an annual basis.
- Cooperates with external entities such as associational, state, and denominational leaders in matters of mutual interest and concern related to senior adults.

RICHMOND

City Guide

State: Kentucky

Population: 36,129

Founding: 1798



Local Schools

The Learning Center at
FBC Richmond

LaFontaine Preparatory
School

Blast Christian Academy

Lexington Christian
Academy (LX)

Veritas (LX)

Madison Co. Schools

Eastern Kentucky
University (EKU)

University of
Kentucky(UK)

Berea College



Good Eats

Restaurants

Straight From Texas

Brady's

Better Burgers

Smitty's

Jackson's

Tacos El Paisa

Apollo's Pizza

Boone Tavern (Berea)

Popalenos Pizza (Berea)

Coffee & Breakfast

Just Love (Berea)

Purdy's

Lay's Donuts

Poppy's

Chocolate Holler (LX)

Bluegrass Baking Co, (LX)



Things to Do

Lake Reba

Baldwin Farms

Owsley Fork (Berea)

The Pinnacles (Berea)

Gibson Bay Golf Course

Fort Boonesborough St. Park

EKU Center for the Arts

The Arboretum, State Botanical
Garden (LX)

Paradise Cove Aquatic Center

The Kentucky Horse Park (LX)

Lexington Opera House (LX)

Mary Todd Lincoln House (LX)

Historic Boone Tavern (Berea)

Fun Facts about Richmond

Fort Boonesborough

Founded in Madison Co.
by Daniel Boone

Bluegrass Army Depot

1 of only 2 army depots in the US that housed &
destroyed the nations stock of Mustard Gas

The Walking Dead

The Walking Dead creator
was born in Richmond,