

Job Description
First Congregational Church of Hamilton, MA



Position: Director of Women's Ministries, 15 hours a week

Objective: To train strong leadership, equipping women to grow in their relationship with God, fellowship with one another, and in their ministry in the church and the world.

Responsibilities

To the team 15 hours/month

- Direct monthly meetings
- Coordinate events
- Help team members to mature in their personal relationship with Jesus
- Team building and leadership training

To the church leadership 15 hours/month

- Attend weekly staff meetings
- Function as the liaison between the team, staff, and elder board
- Attend church leadership events as invited

To the church 20-25 hours/month

- Advocate for the needs of the women in the church
- Provide support for women in special life circumstances
- Provide direction in selecting curriculum and study materials
- Teach and speak at Bible studies or events, as needed
- Ministry of presence at Bible studies, women's events, worship services, etc.
- Maintain and communicate church office hours

To the community 5 hours/month

- Network with other area churches
- Represent the church at Gordon Conwell Theological Seminary Women's Council

Qualifications

- Experience and a desire to serve in women's ministries
- Agreement with the FCCH Statement of Faith and the Conservative Congregational Christian Conference doctrinal statements(notify if any questions or clarifications)
- Must demonstrate sound biblical theology
- Good communication skills
- Demonstrate qualities of empathy and encouragement
- Able to operate within a team structure
- Experience in leadership, training, teaching, and speaking
- Strong administrative skills

To inquire about this position, please email info@fcchamilton.org