



St. John Preschool
MAKING A DIFFERENCE

St. John Preschool Parent Handbook

2025 - 2026

St. John Preschool Philosophy

Our program is based upon the belief that each child is a unique creation of God. We believe that time spent building confidence in preschoolers is a lifelong investment. A positive sense of self is built by connecting with others and receiving and giving unconditional love and respect. Developmentally appropriate activities are provided in a Christ-like environment to stimulate growth of the whole child. Opportunities are provided for children to develop physically, intellectually, emotionally, socially, and spiritually. Structured group times, outdoor play times, and center times will allow children to grow into responsible, independent learners.

Schedule

Our school year will begin on Monday, August 25, 2025, and end on Thursday, May 7, 2026. We will observe the Oldham County School calendar for scheduled closings. If a decision is made to close preschool due to inclement weather, you will receive a Procure message. YOU MUST DOWNLOAD THE PROCARE: CHILDCARE APP to receive weather-related closing information. Delay policy: Oldham County one hour delay/St. John Preschool one hour delay; Oldham County over one hour delay/St. John Preschool CANCELED.

Other Important Information:

- The preschool address is 12700 West US Highway 42, Prospect, KY. The phone number is 502-753-1778.
- Our Federal Tax ID Number (for tax purposes) is IW 61-0961846.
- St. John Community Church family opportunities include:
(For more information please call the church office at 228-2897 or go to our website, www.stjohnky.com)
 - Sunday morning worship services
 - Children's programming
 - AWANA Remix (program for children ages 4 - 5th grade): Wednesday evenings during the school year.
 - Student Ministries: Sunday evenings 6-8 pm during the school year
 - Student Ministry Service: Wednesday evenings during the school year
 - Small group/Bible study opportunities throughout the week
 - UPWARD Basketball

St. John Preschool Calendar 2025-2026

Meet the Teacher	August 18 & 19
Student/Parent Orientation	August 21
Classes begin	August 25
Labor Day (no preschool)	September 1
Kids Klose Sale Set-up (no preschool)	October 2 (Thursday)
Fall Break (no school)	October 20-24
OCS Conference Day (no preschool)	November 3 (Monday)
Thanksgiving Celebrations	November 20, 24, 25
Thanksgiving Holidays (no preschool)	November 26 & 27
Conference Day (no regular preschool)	December 12 (Friday)
Christmas Vacation (no preschool)	Dec. 22 - January 5
Classes Resume	January 6 (Tuesday)
Martin Luther King Holiday (no preschool)	January 19
Presidents' Day (no preschool)	February 16
Kids Klose Sale Set-up (no preschool)	March 5 (Thursday)
Spring Break (no preschool)	April 6– 9
Conference Day (no regular preschool)	April 24 (Friday)
Graduation Celebration / Last Day of School	May 7
**1 st snow make-up day	January 23
**2 nd snow make-up day	February 20
**3 rd snow make-up day	April 17
**Families will be notified of any calendar changes.	

Absences

If your child will be absent for any reason, please email preschool@stjohnky.com and notify the teacher.

Snow Make-up Policy

The Preschool/After School Board has adopted the following snow make-up policy: Upon the third day missed of Monday/Tuesday classes, or upon the third day missed of Wednesday/Thursday classes, days will be made-up in the following order: 1st make-up day: Friday, January 23; 2nd make-up-day: Friday, February 20; and 3rd make-up day: Friday, April 17. Should a weather-related closing occur on an extended day, your account will be credited for the amount paid for extended day. Similarly, if early care is canceled related to weather, your account will be credited for the amount paid.

Health Emergency Policy

The Preschool/After School Board has adopted the following Health Emergency Policy: If a class is required to TEMPORARILY quarantine by the Oldham County health department, teachers will be paid and provide distance learning for the class during this time, and there will be no refund of tuition.

However, if the entire preschool is closed by the health department due to a health emergency, and the preschool is not able to make up the missed days, 50% of tuition will be credited/refunded to families for up to four weeks. If the closure remained in effect longer than four weeks, no tuition would be charged and 100% of unused fees (except registration fees) would be refunded/credited to families.

This would allow staff to be paid 50% of their base pay for up to four weeks. For this 50% of tuition, students would be provided with age-appropriate distance learning from teachers.

Teacher Certification

As a state licensed childcare facility, the preschool maintains full compliance with the state of Kentucky's requirements for teacher certification. All teachers are required to complete a minimum of fifteen in-service hours each year to maintain current practices for preschool children.

Staff Assignments for 2025-2026

Toddler Teacher MTWTh	Kaelyn Burris
Toddler Assistant Teacher MTWTh	Kristy Shenk
2-day Toddler Teacher MTWTh	Amanda Frantz
2-day Toddler Assistant Teacher MTWTh	Icee Story
2-day 2 Teacher MTWTh	Tara Avery
2-day 2 Assistant Teacher MTWTh	Roma Risinger
3-day 3 Teacher TWTh	Andrea Lhotsky
3-day 3 Teacher TWTh	Andrea Worrix
3-day 3 Assistant Teacher TWTh	Megan Kelly
4-day 3 Teacher MTWTh	Sabrina Duncan
4-day 3 Teacher MTWTh	Sara Mudd
4-day 3 Teacher MTWTh	Elizabeth Schmer
3-day 4 Teacher TWTh	Jackie Goodlett
4-day 4 Teacher MTWTh	Mary Howard
4-day 4 Assistant Teacher MTWTh	Gwen Beard
4-day 4 Teacher MTWTh	Jenn Malone
4-day 4 Assistant Teacher MTWTh	Lynne Benefiel
Half and Full Day Junior Kindergarten Teacher	Jamie Gatti
Junior Kindergarten Assistant	Amy Jarboe
Junior Kindergarten Assistant	Sherry Miller
Floating Assistant M	Megan Kelly
Floating Assistant MT	Lisa Judd
Floating Assistant WTh	Sterling Burton
Floating Assistant TWTh	Kristine Kincaid
Stories and More Teacher TWTh	Carol Sexton
Music Teacher MTWTh	Sharon Sohn
Creation Lab Teacher TW	Barb Gurskey
Bible Teacher MTh	Barb Gurskey
Office Assistant MTWTh	Pauline Moore
Interim Assistant Director MTWTh	Jennie Walz
Interim Director MTWTh	Amy Wallace

St. John Preschool 2025-2026 Registration Information
12700 West US Highway 42, Prospect, KY 40059 (502) 753-1778

Amy Wallace, Interim Director

Jennie Walz, Interim Asst. Director

We are a Christian based; thematic approach program licensed by the Kentucky Department of Regulated Childcare. Our curriculum is developmentally appropriate and is driven by the Kentucky Standards. Curricula resources include, but are not limited to, preschool Bibles, NAEYC guidelines, Handwriting Without Tears program, Starfall Reading & Math, Singapore Math, children's literature, and internet sources. The toddler programs are organized play groups incorporating age-appropriate skills and activities.

Our staff are Christian and meet certification requirements for Kentucky childcare workers. For our lead teachers, we prefer degrees in education or a related field, and/or teaching experience.

Class Information

Age Group	Class Size	Number of Teachers	Student/Teacher Ratio
Toddlers	6-8	2	4 to 1
Two-Year-Olds	8-12	2	6 to 1
Three-Year-Olds	8-12	1 or 2	8 to 1
Four-Year-Olds	8-16	1 or 2	8 to 1
Five-Year-Olds (Junior/Full Day Junior Kindergarten)	24	3	8 to 1

Optional Program: Extended Day Program (Noon-2:00) is available on Tuesday, Wednesday, and Thursday. The fee is \$16.00 per day (\$15.00 if paid quarterly/annually). Academic Extended Day is available for four-year-old classes and Junior Kindergarten. The fee is \$20.00 per day.

Dates and Times of Operation: School begins on August 25 and the last day will be May 7. Preschool is in session Monday-Thursday from either 8:45am – 11:45 am or 9:00am – 12:00pm. Full day Junior Kindergarten is in session Monday-Thursday 8:45am-2pm.

2025-2026 Tuition and Registration Fees: (REGISTRATION FEES ARE NON-REFUNDABLE)

Tuition	Annual Registration Fee	Nine Payment Option Annual Fee	Nine Payment Option Amount	Annual Fee (less 3%)	Quarterly Payment Option Amount
<u>Two Day Programs:</u> Toddlers and 2-year-olds	210	2835	315	2749.95	945
<u>Three Day Programs</u> 3-year-olds & 4-year-olds	235	3357	373	3256.29	1119
<u>Four Day Programs</u> 3-year-olds & 4-year-olds	260	3924	436	3806.28	1308
<u>J-Kindergarten</u> 5 years old by 8/1/23 M-Th 9:00am-12:00pm	285	4068	452	3945.96	1356
<u>Full Day J-Kindergarten</u> 5 years old by 8/1/23 M-Th 9:00am-2:00pm	425	6093	677	5910.21	2031

Nine Payment Option: due on the 1st day of August - April. **Quarterly Payment Option:** due 8/1/25; 11/1/25; & 2/1/26; Annual tuition is due 8/1/25.

Optional Programs

Early Care Program: This program is offered Monday-Thursday beginning at 7:30 am based on enrollment. This is not a drop-in program; prior registration is required. The cost is \$3.00 per 15 minutes used. Children must be at least two years of age to participate. The group will consist of ages 2-5 years. There will be two staff members with the group each day. There will be no refunds for unused early care days, as staff will be scheduled and paid. Should an inclement weather closing occur, your account will be credited for the amount you paid for that day. Please contact the office to register.

Extended Day Programs: St. John Preschool students ages two or older are eligible for the extended day program. Each student must be able to sit at a table and feed him/herself. Extended day is an optional program available to students attending on Tuesday, Wednesday, and Thursday. Extended day spaces will be filled on a first-come, first-paid basis. This is not a drop-in program; prior registration is required. The hours are 12:00 noon - 2:00 p.m. Children must bring a lunch that contains a protein, grain, and two different vegetables or one fruit and one vegetable (per state regulations). Lunches must not require heating or refrigeration. Due to severe nut allergies, peanut butter, nuts of any kind, or foods processed in a facility that processes nuts are not allowed in lunches. If you send these items for your child, we will not be able to serve them to him/her. One percent white milk and water will be served. If your child does not bring a lunch, a meal will be provided at a charge of \$7.50.

Quarterly forms will be placed in all student cubbies two weeks prior to the beginning of the next quarter. IF YOU HAVE PAID FOR A QUARTER, YOU ARE NOT GUARANTEED A SPACE FOR THE NEXT QUARTER! Quarterly spaces will be filled on a first-come, first-paid basis.

Monthly forms are available in the preschool office the last week of each month for the upcoming month. You must contact the preschool office to check for availability and to register. There will be no refunds for unused extended days, as staff will be scheduled and paid. Should an inclement weather closing occur on an extended day, your account will be credited for the amount you paid for that day. Any questions should be directed to the office staff.

- Regular extended day program: During this time teachers will provide a fun and safe environment for children to eat lunch, socialize in the classroom, and play in the gym or on the playground. The fee is \$16.00 per day if paid monthly or \$15.00 per day if paid quarterly or annually.
- Academic extended day program: Children in four-year-old classes have an option for an academic extended day on Wednesdays. Junior kindergarten students will have an academic extended day option only. The academic extended day is an extension of the preschool day and will include planned additional instruction in literacy and math. A classroom teacher will plan and teach these classes. The cost for academic extended day is \$20.00 per day.

Arrival and Departure Procedures

Arrival Procedure: Parents will drop-off at the locations listed below. It is VITAL THAT YOU ARE ON TIME! Classes with an arrival time of 8:45 will leave for their class at 8:50. Classes with an arrival time of 9:00 will leave for their classroom at 9:05. If you arrive late, park in a lined parking space in the front lot and walk your child to the preschool entrance.

Arrival Location	Bell Tower	Preschool Entrance	Front Sanctuary	Back Sanctuary	Small Playground
8:45	Andrea Worrix	Kaelyn Burris	Andrea Lhotsky		
9:00	Sara Mudd	Mandy Frantz	Jenn Malone	Jackie Goodlett	Tara Avery
	Sabrina Duncan	Lizzie Schmer	Mary Howard	Jamie Gatti	

Departure Procedure: Parents will pick up their child(ren) from the classroom (except Ms. Jamie's class who will be on the playground). For 11:45 am and noon dismissals, a staff member will let you in the preschool entrance or back sanctuary doors. For extended day dismissal at 2:00 pm, you may only enter the building through the preschool entrance. Children not picked up on time will be taken to the office. If you are running late, please call and notify the office. If you arrive late, you will need to park in the front lot and walk to the preschool entrance. You will be asked to sign a late fee form and your account will be charged \$1 per minute after 12:05.

Each teacher will have a sign-out sheet. It is the responsibility of the parent, or the person authorized to pick up by parents, to sign out the child. The individual picking up must print his/her name on the sign-out sheet and document the time.

Parents listed on preschool forms have authorization to pick their child up from care. Unless there is a specific custody order from a Kentucky court on file with St. John Preschool, a child may be released to the non-custodial parent. It is our policy to remain neutral in all custody matters.

If you would like to give authorization to additional individuals to pick up your child, their names, relation to your child, and phone numbers must be documented on the Medical Release - Emergency Disaster form under "Authorized to Pick Up." Listing their names will give them authorization to pick up at any time throughout the school year, including in the event of an emergency/disaster. Authorization will remain in place throughout the school year unless you submit written notification to the office. Authorized individuals must bring their picture ID with them. It is strongly encouraged that you communicate your child's pick-up schedule to his/her teacher in writing. For example, Grandma picks up every Monday, babysitter picks up on Wednesdays, etc.

If you need your child to be picked up by an individual that is not listed on the medical release-emergency disaster form, you must notify the office in writing via email. Your communication must include the individual's name and date(s) he/she will pick up. That individual must bring a picture ID. If

we do not have email communication and/or the individual does not have a picture ID, your child will not be released until both of those conditions are met.

Infant and Sick Sibling Circle

A staff member will be present at the back portico from 8:40 - 9:05 and from 11:40 - 12:05, to stand with your car and younger or sick siblings. **Engines must be turned off and keys taken with you.** Please take your preschooler to the designated arrival location and return to your car AS SOON AS POSSIBLE. We must make room in the line and our staff members have additional responsibilities.

Parking Lot Safety

To provide the safest environment for all children, please observe these simple guidelines.

- Keep your speed below 10 mph upon entering the St. John parking lot.
- Follow directional arrows for one-way traffic in the parking lot.
- Park in the lot that is closest to your child's classroom.
- Always park in a lined parking space.
- Never leave your car engine running.
- Do not leave children unattended in the car.
- Always hold your child's hand in the parking lot.
- Parents with infants or sick school-age siblings may park in the driveway under the back portico. See above information regarding Infant and Sick Sibling Circle.
- Do not use your cell phone while driving or walking in the parking lot.
- Please do not drive under the front portico as it is used as a drop-off location.

Safety

All church entrance doors are scheduled to be locked during preschool hours. To access the preschool, you must ring the video intercom doorbell at the preschool entrance.

It is an honor and privilege to serve families by providing care for children. To uphold the health and safety regulations of Kentucky's Division of Regulated Child Care, language and/or behavior that is threatening or abusive will not be tolerated by parents or children. Similarly, the posting of disparaging content directed at the center or staff on social media will not be tolerated. Issues will be addressed and if the behavior continues, the center has the right to terminate care. If care is terminated, prepaid tuition funds may be forfeited.

Health and Attendance

Regular attendance at St. John Preschool is very important, so please send your healthy child regularly. However, to maintain everyone's health, children should be kept at home with any of the following symptoms:

1. Fever (Child must be fever-free, WITHOUT THE USE OF FEVER REDUCING MEDICATION, for 24 hours before returning to school, regardless of the illness)
2. Cold
3. Cough
4. Yellow or green discharge from nose
5. Sore throat or earache
6. Swollen glands
7. Rash, unless you have a doctor's note stating the rash is NOT contagious
8. Open, oozing skin conditions.
9. Red and discharging eyes
10. Nausea
11. Vomiting or diarrhea (must wait 24 hours after the last episode to return to school)
12. Signs of listlessness, weakness, drowsiness, flushed skin, chills, headache.
13. Head lice until treated and all nits are removed.
14. Any communicable disease.

If a child presents with a fever or other contagious symptoms during preschool hours, he/she must be removed from the classroom immediately and placed in a safe, low-traffic area until the parent/guardian comes to pick up the child. The parent/guardian must pick up the child from care within 1 hour. Our first attempt will be to reach the parents at the primary phone numbers provided upon registration. If parents are unable to be reached, a message will be left and the individuals on the authorized pick-up list will be called to pick up the child. Please allow your child full recovery time for illness, for the health of your child, and for the health of the other children and teachers he/she meets in class. If a child returns to school after an illness and continues to display contagious symptoms, the parent/guardian will be called to pick up the child. Preschool should be notified via email if your child will be absent, and we must be notified immediately if your child has a communicable disease.

Physician Notes

A physician note may be requested to ensure the health and safety of students. Examples include but may not be limited to:

- Chronic eye or nasal discharge due to allergies.
- Injuries requiring stitches, casts, boots, etc. will require a physician's note that states the child is clear to return to school. This note must also state whether or not the child has any limitations and if so, what they are. A second note from the physician stating the child can resume normal activities will be required for full participation in preschool activities.

Immunizations and Health Forms

The state of Kentucky requires that each child have a current immunization certificate (issued by the state of Kentucky) before being admitted. Two doses of Hep A and Hep B must be listed on the record. In addition, the Medical Release – Emergency Disaster form must be completed and returned with your child's immunization certificate by the first day of preschool. If your child does not have a current immunization record on file by August 25th, your child will not be allowed to attend preschool until the form is turned into the office. Parents will be notified in advance if a child's immunization certificate is going to expire. It is the parent's responsibility to obtain a new certificate and provide it to the preschool by the expiration date. The child cannot attend until an updated certificate is given to the preschool.

Allergies

All allergies must be documented on the Medical Release – Emergency Disaster form. An allergy care plan must also be provided and include:

- (a) Instructions regarding the allergy, including identifying symptoms;
- (b) Steps taken to avoid and prevent the allergen;
- (c) A plan of treatment in the event of an allergic reaction, including medication and doses.

If there are any changes in allergy status throughout the school year, the preschool must have written documentation from a physician of the change.

Additionally, the preschool uses latex balloons in classrooms and special area activities. If you would not like your child to play with latex balloons, written notification must be provided to the office.

Medical Emergencies

In case of a medical emergency, a parent will be contacted immediately. If necessary, EMS will be called, and the child will be transported to the hospital listed on the Medical Release – Emergency Disaster form. A staff member will always stay with the child until the parent arrives.

Medication

Any medication your child may need administered at school (i.e. life-saving or routine medications) requires a medical form to be completed. Medication must be:

- (a) Unopened;
- (b) In original container (prescription and over the counter);
- (c) Not expired.

Medication will be kept in a locked box and returned to you at the end of the school year. Child will not be permitted to attend preschool if medication is not provided and/or has expired.

Toilet Training

All children enrolled in four-year-old classes and junior kindergarten must be toilet trained before attending preschool. For younger children that are in the process of training, a diaper or pull-up must

be worn until fully toilet trained. If a toilet trained child has more than 2 accidents in a day, a pull-up will be used.

Snacks

Each child will be responsible for providing class snacks on a rotating basis. Parents will have the opportunity to sign up for a snack time on Parent/Student Orientation day. Snacks will be assigned to those who did not sign up. A snack calendar will be sent home. If a snack is not provided on a day assigned, families must send a non-perishable replacement otherwise a \$2 fee per child will be assessed.

State regulations require that all items from the approved list be store-bought and unopened in the original containers and not expired. For this reason, multi-pack snacks must be sent in the original box or have expiration dates and ingredients listed on individual packaging. Please remember that we are a nut-free environment. In addition, we will not be able to serve snacks that were processed in a facility that also processes nuts. All students must bring a non-spill drinking cup filled with water each day.

Chapel

A typical chapel service will include songs, prayers, and a class presentations. Leading chapel will be St. John Preschool and church staff. Each class will have a presentation during the school year. Students in our four-year-old and junior kindergarten classes will have the opportunity to be an acolyte (lighting candles or carrying the Bible) during a chapel. Parents are encouraged and welcome to attend all chapel services.

Preschool Expectations

As a preschool, we have the following expectations:

- We use walking feet.
- We use gentle, loving hands.
- We use listening ears.
- We are all friends at preschool.

Guiding Behavior

Guiding behavior and classroom management go hand in hand. Teachers will use positive statements, a structured environment, redirection, and be consistent with expectations. We believe that adults must model appropriate behavior for children. Our goal is to foster independence and self-regulation while teaching that choices have natural consequences. If a child hurts another child or is in danger of hurting himself or herself, then "alone time" will be provided. This is not a time out, but rather a time for a quiet activity so that he or she can regain self-control. The parent may be contacted to come and pick up the child from care. If a child persists in making inappropriate choices, the teacher will contact the parent. If needed, a conference will be held with the director. It is possible that none of these actions will correct extremely inappropriate choices. The director will work with the parents to review outside resources.

Communication/Parent Involvement

We welcome and need you to be involved in your child's preschool experience. Weekly emails detailing curriculum themes and plans for the week will be provided. Your child will have a take home folder in his/her bag for communication between preschool and home. Please check the folder daily; this might provide opportunities to discuss their day. Additionally, monthly newsletters will be sent home to you via email; included will be news for that month, class events and upcoming preschool activities.

St. John Bookbags

All students are required to use a St. John Preschool bookbag (designed to be child friendly and to hold preschool sized items). Bookbags will be distributed to all new students during class visits.

Conferences

Parent/Teacher conferences will be held on Friday, December 12, 2025, and Friday, April 24, 2026. At this time, you and your teacher will discuss your child's growth and development. Preschool will not be in session on these days, and no childcare will be available. A conference may be requested at any time.

Clothing

Comfortable, washable, everyday clothes should be worn to preschool. Children need to feel free to participate in art and other activities and not feel they must protect their clothing. Please note, 3-year-old and older classes use Expo markers. Written notification must be provided to the preschool office if you do not want your child to use Expo markers.

We will go outside every day when it is dry. Please send sweaters, coats, hats, gloves, and other appropriate clothing for outdoor play. All items should be labeled with your child's name. The safest shoes for school are tennis shoes, but any shoes must be closed-toed. Due to safety issues, "croc" or any type of slip-on shoe should not be worn.

Please send a Ziploc bag with a change of clothes including socks and underwear in your child's bookbag daily. In case of an accident, soiled clothing will be placed in a bag and returned that day in your child's book bag. Although your child's teacher will tell you if clean clothes are needed, please check the supply of clothing on a weekly basis.

Enrichment Experiences

We are pleased to offer opportunities for enrichment throughout our school year including our annual St. John pumpkin patch, guest performances, and visits from community helpers. You will be notified of these events through teacher emails and/or preschool newsletters. If you have a special talent, hobby, or interest that you would like to share, please let us know.

Birthdays and Class Parties

We are aware of the importance of birthdays and holiday celebrations in young children's lives. The experience will vary based upon your child's age, and your teacher will communicate how these are celebrated in your child's class.

Bringing Items from Home

Except for special comforting possessions, which may be needed in the opening days of school to help with your child's transition, all personal toys must be left at home or in the car. We have found sharing issues are easily avoided if this rule is followed. The preschool will not be responsible for toys that are brought to school. If you have items that you think will contribute to a learning experience, please consult with your child's teacher.

Helpful Hints for Parents

- Share in your child's happy anticipation of coming to St. John Preschool.
- Arrange for your child to have experiences without parents.
- Encourage your child to be independent by completing simple tasks alone.
- Provide your child with clothes which are comfortable and encourage independence.
- Encourage good health habits: washing hands, proper diet, playing outdoors, and getting plenty of rest.

Child Abuse and Neglect Policy

We are required by Kentucky state law to report any suspected case of child abuse and neglect to Child Protective Services and the Division of Licensing and Regulation.

Emergency Drills

To familiarize all students with proper procedures and reduce fear we rotate the days and times of all drills. Fire drills will be conducted monthly. Tornado, earthquake, lockdown, and shelter-in-place drills will be conducted quarterly.

Emergency/Disaster Evacuation Plan

St. John Preschool is required by state licensing to create and submit an Emergency/Disaster Preparedness and Evacuation Plan. In the event the facility must be evacuated because of an emergency/disaster in the immediate area, parents will be notified through a Procure message. If the emergency is contained within St. John Community Church, children and staff will walk to Southeast Christian. If the first relocation site is also unsafe, children and staff will be transported by personal vehicles and church vans to either Shiloh United Methodist Church or Christ Church United Methodist and parents will be notified via a Procure message. Each child in the program must have the signed Medical Release – Emergency Disaster form on file giving the preschool staff and St. John Community Church staff permission to remove the child from the preschool premises and transport by personal vehicle or church van. Your child cannot attend St. John Preschool without this signed form on file.

K

Kentucky's Early Childhood Standards

St. John Preschool curriculum is designed to address all early childhood standards. Standards listed below by age.

Birth to Three

Revised 2021

Approaches to Learning Standard 1: Maintains focus and persists at challenging tasks.

Benchmark 1.1: Maintains focus and sustains attention.

Benchmark 1.2: Persists at challenging tasks that are of interest.

Approaches to Learning Standard 2: Demonstrates creativity and imagination in learning about the world.

Benchmark 2.1: Uses creative approaches to make discoveries about self, others and the environment.

Benchmark 2.2: Pretends and uses imagination in play.

Approaches to Learning Standard 3: Demonstrates interest and eagerness in learning about the world.

Benchmark 3.1: Seeks out and engages in a variety of experiences.

Benchmark 3.2: Initiates interactions, explorations, and activities.

Approaches to Learning Standard 4: Uses a variety of strategies to accomplish tasks, overcome obstacles, and find solutions to problems.

Benchmark 4.1: Takes risks and attempts new experiences.

Benchmark 4.2: Makes purposeful attempts to solve problems and achieve goals.

Cognitive Standard 1: Explores the environment to gain information.

Benchmark 1.1: Demonstrates curiosity in the environment.

Benchmark 1.2: Responds to the environment.

Benchmark 1.3: Recalls information about the environment.

Benchmark 1.4: Demonstrates knowledge of the characteristics of people and objects.

Communication Standard 1: Observes, listens, and responds to the communication of others.

Benchmark 1.1: Attends and responds to the nonverbal and verbal communication of others, and to sounds in the environment.

Communication Standard 2: Demonstrates communication skills in order to express self.

Benchmark 2.1: Engages in nonverbal communication for a variety of purposes.

Benchmark 2.2: Uses vocalization and /or words (verbal, signed, symbolic) for a variety of purposes.

Communication Standard 3: Demonstrates interest and engages in early literacy activities.

Benchmark 3.1: Demonstrates interest and engagement in print literacy materials.

Benchmark 3.2: Demonstrates interest and engagement in stories, songs, and rhymes.

Creative Expression Standard 1: Demonstrates interest and participates in various forms of creative expression.

Benchmark 1.1: Engages in various sensory aspects (e.g., sight, touch) of visual arts.

Benchmark 1.2: Demonstrates interest and engages in movement and dance.

Benchmark 1.3: Demonstrates interest and engages in musical activities.

Benchmark 1.4: Demonstrates interest and engages in pretend play and other behaviors associated with drama.

Motor Development Standard 1: Demonstrates motor skills in daily activities.

Benchmark 1.1: Moves with purpose and coordination.

Benchmark 1.2: Demonstrates increasing balance and coordination.

Benchmark 1.3: Exhibits eye-hand coordination.

Benchmark 1.4: Controls small muscles in hands.

Motor Development Standard 2: Demonstrates adaptive/self-help skills.

Benchmark 2.1: Expresses physical needs and actively participates in adaptive/self-care routines to have these needs met.

Social Emotional Development Standard 1: Demonstrates trust and engages in social relationships.

Benchmark 1.1: Shows attachments and emotional connections with adults.

Benchmark 1.2: Demonstrates social relationships and positive interactions with adults.

Benchmark 1.3: Demonstrates social relationships and positive interactions with peers.

Social Emotional Development Standard 2: Demonstrates sense of self.

Benchmark 2.1: Expresses a sense of self.

Benchmark 2.2: Expresses and/or recognizes a variety of emotions.

Benchmark 2.3: Develops the ability to control feelings and behavior and follows simple rules and limitations.

<https://kyecac.ky.gov/professionals/Early-Childhood->

[Standards/Resources/Documents/Standards%20for%20pdf%20Online%20Printable.pdf](https://kyecac.ky.gov/professionals/Early-Childhood-Standards/Resources/Documents/Standards%20for%20pdf%20Online%20Printable.pdf)

Three to Five

Revised 2021

Approaches to Learning Standard 1: Sustains attention and persists with challenging activities and experiences.

Benchmark 1.1: Maintains focus and sustains attention.

Benchmark 1.2: Persists at challenging tasks.

Benchmark 1.3: Makes a plan and engages in the planned activity or project to completion.

Approaches to Learning Standard 2: Approaches learning with flexibility, creativity, and imagination.

Benchmark 2.1: Uses creative approaches for learning.

Benchmark 2.2: Uses imagination in play and interactions with others.

Approaches to Learning Standard 3: Demonstrates eagerness to explore, investigate, and learn about their world.

Benchmark 3.1: Explores a wide range of topics, ideas, and interests.

Benchmark 3.2: Initiates explorations, investigations, and interactions.

Approaches to Learning Standard 4: Uses a variety of strategies with purpose to accomplish tasks, overcome obstacles, and solve problems.

Benchmark 4.1: Takes risks and attempts new experiences that are challenging.

Benchmark 4.2 Demonstrates flexibility in solving problems and accomplishing tasks.

Creative Arts Standard 1: Develops skills in and appreciation of a variety of visual art, dance, music, and drama experiences.

Benchmark 1.1: Develops skills in and appreciation of visual arts.

Benchmark 1.2: Develops skills in and appreciation of dance.

Benchmark 1.3: Develops skills in and appreciation of music.

Benchmark 1.4: Develops skills in and appreciation of drama.

Health/Mental Wellness Standard 1: Demonstrates health/mental wellness and social skills needed to participate cooperatively as a member of a group.

Benchmark 1.1: Demonstrates knowledge and skills that contribute to healthy lifestyles.

Benchmark 1.2: Demonstrates knowledge and skills needed to participate successfully in groups.

Benchmark 1.3: Demonstrates the ability to participate in classroom activities and follow classroom rules.

Benchmark 1.4: Demonstrates self-identity and sense of self.

Benchmark 1.5: Uses a variety of strategies to solve social problems and conflicts with guidance.

Benchmark 1.6: Follows through to complete an activity or achieve a goal.

Language and Early Literacy Standard 1: Demonstrates skills and strategies needed for receptive communication.

Benchmark 1.1 Attends and responds to nonverbal and verbal communication of others in a variety of situations.

Language and Early Literacy Standard 2: Demonstrates the knowledge, skills and strategies needed for expressive communication.

Benchmark 2.1: Uses non-verbal communication for a variety of purposes.

Benchmark 2.2: Uses language (verbal, signed, symbolic) for a variety of purposes.

Benchmark 2.3: Communicates with increasing clarity and use of conventional grammar.

Language and Early Literacy Standard 3: Demonstrates early literacy skills that are foundational for the reading process.

Benchmark 3.1: Listens to and/or responds to a variety of literacy-related experiences with interest and engagement.

Benchmark 3.2: Shows interest in and understanding of the basic concepts and conventions of print.

Benchmark 3.3: Demonstrates knowledge of the alphabet.

Benchmark 3.4: Demonstrates emergent phonological awareness, including early phonemic awareness.

Benchmark 3.5: Draws meaning and recalls information from pictures, print, and text that is read to them.

Benchmark 3.6: Tells and retells a story.

Language and Early Literacy Standard 4: Demonstrates early literacy skills that are foundational for the writing process.

Benchmark 4.1: Recognizes that the purpose of writing is communication.

Benchmark 4.2: Produces marks, symbols, letters and/or words to represent ideas.

Benchmark 4.3: Explores the physical aspect of writing.

Mathematics Standard 1: Demonstrates mathematical concepts and skills during play and other activities.

Benchmark 1.1: Demonstrates understanding of counting and cardinality.

Benchmark 1.2: Identifies and uses common shapes and concepts about position.

Benchmark 1.3: Uses the attributes of objects for comparison and patterning.

Benchmark 1.4: Describes and compares measurable attributes of objects.

Physical Education Standard 1: Demonstrates gross and fine motor skills.

Benchmark 1.1: Performs a variety of locomotor skills with control.

Benchmark 1.2: Performs a variety of non-locomotor skills with control and balance.

Benchmark 1.3: Combines a sequence of several motor skills with control.

Benchmark 1.4: Performs fine motor movements and tasks using eye-hand coordination.

Science Standard 1: Demonstrates scientific ways of thinking and working (with wonder and curiosity).

Benchmark 1.1: Observes and compares observable phenomena (objects, materials, plants, animals, and events).

Benchmark 1.2: Uses a variety of tools to explore the environment.

Benchmark 1.3: Uses aspects of the scientific process to learn about the world.

Social Studies Standard 1: Demonstrates knowledge of the social and physical environments in which they live.

Benchmark 1.1: Differentiates between events that happen in the past, present, and future.

Benchmark 1.2: Identifies important physical features in the environment and uses them to describe and navigate surroundings.

Benchmark 1.3: Shows an awareness of fundamental economic concepts.

Benchmark 1.4: Contributes as a member of the classroom community or group by following rules.

Benchmark 1.5: Demonstrates understanding of roles and relationships within families and the community.

Benchmark 1.6 Identifies and respects similarities and differences among familiar people and their cultural traditions.

Technology Standard 1: Uses technology with care to engage with others and learn about the world.

Benchmark 1.1: Operates basic technology equipment with care.

Benchmark 1.2: Uses technology to learn information and accomplish a task.

<https://kyecac.ky.gov/professionals/Early-Childhood->

[Standards/Resources/Documents/Standards%20for%20pdf%20Online%20Printable.pdf](https://kyecac.ky.gov/professionals/Early-Childhood-Standards/Resources/Documents/Standards%20for%20pdf%20Online%20Printable.pdf)

**ST. JOHN CHILD CARE EMERGENCY/DISASTER PREPAREDNESS
PARENT INFORMATION FORM FOR REUNIFICATION
Updated on 8/11/2025**

Name of Program	St. John Preschool
Program address	12700 West U.S. Highway 42 Prospect, KY 40059
Emergency/Disaster contact at the child care program	Amy Wallace
Phone number of emergency/disaster contact	502-753-1778
Cell phone of emergency/disaster contact (Please do not call cell phone number during non-emergencies; it will not be turned on.)	502-599-0928
In the event the facility must be evacuated because of an emergency/disaster, the staff and children will leave the building and gather in the immediate area	Across the front parking lot at the tree line.
In the event the facility/home must be evacuated because of an emergency/disaster in the immediate area, parents will be notified through Procure message. The children and staff will be transported by foot to:	Southeast Christian Church
The address, phone number, and contact person at the relocation site is	12650 West US Hwy. 42; Prospect, KY 40059 502-614-1300 Contact Person: Amy Wallace 502-599-0928
If the first relocation site is not accessible, parents will be notified by Procure message. The children and staff will be transported by church vans and staff vehicles to:	1. Shiloh United Methodist Church 9611 W. Hwy 42 Goshen, Ky 40026 Phone: (502) 228-4174 Contact Person: Amy Wallace 502-599-0928 2. Christ Church United Methodist 4614 Brownsboro Road Louisville, KY 40207 Phone: 502-897-6421 Contact Person: Amy Wallace 502-599-0928
If necessary, children will be transported to the closest health care facility:	Norton Children's Medical Center 4910 Chamberlain Ln Louisville, KY 40241

Reunification Plan for Fire, Lockdown, Earthquake, Tornado, and Shelter-in-Place

Name of Provider/Program	St. John Preschool
Program address	12700 W US Hwy 42 Prospect, KY 40059
Emergency/Disaster contact at the Program	Amy Wallace
Phone Number of emergency/disaster contact	502-753-1768
Cell Phone of emergency/disaster contact	502-599-0928 (only turned on in an emergency)
Emergency/Disaster Evacuation	
In the event the facility must be evacuated because of an emergency/disaster, the staff and children will leave the building taking emergency tote items, attendance clip boards, emergency medication and gather in the immediate area at	Across the front parking lot to the tree line. If further evacuation is needed, staff and children will walk next door to Southeast Christian.
In the event the facility must be evacuated because of an emergency/disaster, Infant and toddlers will be	Placed in wagons and transported across the front parking lot to the tree line. If further evacuation is needed, staff and children will walk next door to Southeast Christian.
In the event the facility must be evacuated because of an emergency/disaster, Child with any disabilities will be	Walked across the front parking lot to the tree line. In the event of a child who is unable to walk, wagons will be used to transport children. If further evacuation is needed, staff and children will walk next door to Southeast Christian.
In the event the facility must be evacuated because of an emergency/disaster, Child with any chronic medical conditions will be	Walked across the front parking lot to the tree line. In the event of a child who is unable to walk, wagons will be used to transport children. Medication will be brought out by the office assistant. If further evacuation is needed, staff and children will walk next door to Southeast Christian.
In the event the facility must be evacuated because of an emergency/disaster in the immediate area the children and staff will be transported by _____ to	Staff cars to Shiloh United Methodist Church.
The address, phone number, and contact person at the relocation site #1 is	9611 W Hwy 42 Goshen, KY 40026 502-228-4174
The address, phone number, and contact person for the alternate relocation site number two (2) if the first (1 st) relocation is not accessible, is	Christ Church United Methodist 4614 Brownsboro Rd Louisville, KY 40207 502-897-6421
If necessary, children will be transported to the health care facility	Norton Children's Medical Center
Address, phone number, and position title of contact at health care facility	4910 Chamberlain Ln Louisville, KY 40241 502-446-5000

Fire	
In the event the facility must be evacuated because of a Fire, the staff and children will leave the building taking, attendance clip board, phone, & emergency medication and gather in the immediate area at	Across the front parking lot to the tree line.
In the event the facility must be evacuated because of a fire, Infant and toddlers will be	Placed in wagons and transported across the front parking lot to the tree line.
In the event the facility must be evacuated because of a fire, Child with any disabilities	Walked across the front parking lot to the tree line. In the event of a child who is unable to walk, wagons will be used to transport children.
In the event the facility must be evacuated because of a fire, Child with any chronic medical conditions will be	Walked across the front parking lot to the tree line. In the event of a child who is unable to walk, wagons will be used to transport children. Medication will be brought out by the office assistant.
Lockdown Drill	
In the event the facility must be on a lockdown because of a potential threat or intrusions, the staff and children will take shelter in secure location in building taking emergency tote items, attendance clip boards, emergency medication	Staff are trained each year on procedures for a lockdown drill.
In the event the facility must be on lockdown because of a potential threat of intrusions, Infant and toddlers will be	Follow the same procedures but will be carried if needed.
In the event the facility must be on lockdown because of a potential threat of intrusions, Children with any disabilities will be	Follow the same procedures but will be carried if needed.
In the event the facility must be on lockdown because of a potential threat of intrusions, children with any chronic medical conditions will be	Follow the same procedures but will be carried if needed.
Earthquake Drill	
If there was an earthquake, the staff and children would take shelter, staff will take attendance on clipboard, emergency medication, and any emergency items necessary	Children and staff will go to the nearest table, crawl underneath, and cover head and neck with arms.
If there was an earthquake, Infants and toddlers will be taken to shelter	Carried or walked to the nearest table in the classroom where they will be placed under it for safety.
If there was an earthquake, Children with any disabilities will be taken to shelter	Carried or walked to the nearest table in the classroom where they will be placed under it for safety.
If there was an earthquake, children with any chronic medical conditions will be	Carried or walked to the nearest table in the classroom where they will be placed under it for safety. Medication will be brought to location by office assistant.

Tornado Drill	
If there was a tornado, the staff and children would take shelter, staff would take attendance on clipboard, emergency medication, emergency tote	Children and staff will follow the written plan/diagram on the back of the classroom door and proceed to the shelter-in-place location in the basement.
If there was a tornado, the staff and children would take shelter, infants and toddlers will be	Children and staff will follow the written plan/diagram on the back of the classroom door and proceed to the shelter-in-place location in the basement. Any children unable to walk will be carried.
If there was a tornado, the staff and children would take shelter, children with any disabilities will be	Children and staff will follow the written plan/diagram on the back of the classroom door and proceed to the shelter-in-place location in the basement. Any children unable to walk will be carried.
If there was a tornado, the staff and children would take shelter, children with any chronic medical conditions will be	Children and staff will follow the written plan/diagram on the back of the classroom door and proceed to the shelter-in-place location in the basement. Any children unable to walk will be carried. Office assistant will bring medication needed for these students.
Shelter-in-Place	
In the event the facility must stay in Shelter – in – place because of a natural or environmental threat, the staff and children will take shelter in secure location in building taking emergency tote items, attendance clip boards, emergency medication and in location	Children and staff will follow the written plan/diagram on the back of the classroom door and proceed to the shelter-in-place location in the basement. Wet towels will be seal access points at the base of both entry doors in the basement.
In the event the facility must stay in shelter – in - place because of a natural or environmental treat, Infant and toddlers will be	Children and staff will follow the written plan/diagram on the back of the classroom door and proceed to the shelter-in-place location in the basement. Any children unable to walk will be carried. Wet towels will be seal access points at the base of both entry doors in the basement.
In the event the facility must stay in shelter – in - place because of a natural or environmental treat, children with any disabilities will be	Children and staff will follow the written plan/diagram on the back of the classroom door and proceed to the shelter-in-place location in the basement. Any children unable to walk will be carried. Wet towels will be seal access points at the base of both entry doors in the basement.
In the event the facility must stay in shelter – in - place because of a natural or environmental treat, children with any chronic medical conditions will be	Children and staff will follow the written plan/diagram on the back of the classroom door and proceed to the shelter-in-place location in the basement. Any children unable to walk will be carried. Wet towels will be seal access points at the base of both entry doors in the basement. Office assistant will bring down any medication that is needed for these students.

Updated on 8/11/25