



Teacher's Aide for Early Learning Academy

This is a Part-Time Position

OVERVIEW:

We are seeking a dedicated and enthusiastic preschool teacher's aide to join our preschool program. The ideal candidate will be passionate about early childhood education, have a nurturing demeanor, and embrace our school's values and mission.

QUALIFICATIONS:

- Demonstrate a passion for early childhood education.
- Have a proven ability to work extremely well with children, parents, and fellow teachers.
- Have outstanding references relating to their past work experience as well as their personal integrity.
- Demonstrate a strong desire to work for a school operating within a church and its values.

SPECIFIC RESPONSIBILITIES:

- Assist in creating a positive, safe learning environment for each child by quickly attending to each child's individual needs with care and compassion.
- Assist teacher in implementing schedule and curriculum as provided, with opportunities for children to:
 - Participate in centers, create a craft, have story time and circle time, engage in free play, and have rest time each day.
- Foster positive relationships with children and colleagues, maintaining open communication and collaboration. Allow the lead teacher to be the primary contact with parents.
- Help to maintain a safe and organized classroom environment, adhering to health and safety guidelines and protocols.
- Uphold the mission and values of the Early Learning Academy in conjunction with First Methodist Church.
- Maintain an attitude of energy, positivity, and professionalism throughout every school day.
- Manage discipline and redirection policies as directed by ELA leadership.
- Follow the leadership of the classroom teacher with respect and a good attitude. Work to maintain a positive relationship.

SCHEDULE:

Tuesday-Thursday 8:30-2:15.

Typical school breaks include Fall Break, Thanksgiving Break, Christmas Break, Spring Break, and 1-2 weeks between the school year session and the summer session, and part of August.

ACCOUNTABILITY AND SUPERVISION:

This position reports directly to the Early Learning Academy Director. All church staff members are accountable to the Lead Pastor, the Staff Parish Relations Committee, and the Church Council of First Methodist Church.

ABOUT FIRST METHODIST CHURCH:

As a church in the Wesleyan tradition, First Methodist is committed to life grounded in the word of God and alive in the Holy Spirit. The church understands its mission is to help people become fully committed followers of Jesus Christ. The congregation cares deeply about the study of the Bible, worship that is open to the person and power of the Holy Spirit, and missions and outreach, both local and global, to fulfill the Great Commission.