

First Methodist Church
1115 S. Boulder Ave.
Tulsa, Oklahoma 74119
Phone: 918.592.3862
Web: tulsafmc.org

Assistant Director of the Youth & Family Complex
Position Description

Overview

The Youth and Family Complex at First Methodist Church of Tulsa seeks an innovative, creative, outgoing person with a passion for sports ministry for the Assistant Director position. First Methodist's mission is to help people become grounded in the Word, alive in the Spirit, and sent on Mission. We desire to see our city and our world transformed by followers of Jesus Christ through the power of the Holy Spirit.

Qualifications

- A degree is strongly preferred
- Experience in sports ministry
- Ability to perform necessary job functions
- Good communication and customer service skills
- Faith in Jesus Christ and a willingness to bear witness to His saving grace in every aspect of life and work

Specific Responsibilities

Programming:

- Sports leagues including Upward Basketball for K-7th grade, MACBA youth and adult basketball, open league men's basketball
- Sport camps and clinics including Summer camp programs, basketball, pickleball, and volleyball clinics, camps, and tournaments
- Sports Outreach including mission work, partnership with local schools, community activities and tournaments

YFC Staff:

- In the absence of the Director, exercise full authority in making decisions as to the implementation of policy and in staff supervision
- Lead and supervise staff and volunteers
- Creative in developing new ministry opportunities
- Assist in recruitment and training of staff and volunteers
- Maintain equipment inventory and operational budget items
- Willingness to be a servant leader and help fill in as needed in all areas of the YFC operations
- Stay educated and informed in the field of sports ministry and help guide the vision and direction of the YFC

General Church Staff:

- Serve as part of the program ministries team and develop a teamwork relationship with the youth and children's ministry departments
- Act as a minister to the families and individuals who interact with the YFC
- Recruit volunteers to serve the needs of the families connected with the programs at the YFC
- Work with the support staff in a respectful manner

Accountability and Supervision

This position reports to the Director of the Youth & Family Complex with accountability to the Chief Operating Officer. All church staff members are accountable to the Lead Pastor, the Staff Parish Relations Committee, and the Church Council of First Methodist Church of Tulsa.

About First Methodist Church

First Methodist Church of Tulsa was founded in 1886. Its current sanctuary was completed in 1928. As a church in the Wesleyan tradition, First Methodist is committed to life grounded in the word of God and alive in the Holy Spirit. The church's vision is to see our city and our world transformed by followers of Jesus Christ who exhibit grace, show love, and go when God calls. The church understands its mission is to help people become fully committed followers of Jesus Christ. The congregation cares deeply about the study of the Bible, worship that is open to the person and power of the Holy Spirit, and missions and outreach, both local and global, to fulfill the Great Commission.

To apply, send a resume and cover letter to Larry Wright, Director of the Youth and Family Complex at larrywright@tulsafmc.org.

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Rev. 2/24