

**Travis County ESD No. 12  
Minutes of the Regular Meeting  
January 10, 2024 6:30 PM**

☒ **APPROVED**

Meeting was held at the TCESD No.12 District Office  
11200 Gregg Lane, Manor, TX 78653

I. Call meeting to order and establish quorum

President Arellano called the meeting to order at 6:46 PM. Commissioner Anderson arrived at 6:44.

Present: President Arellano and Commissioners Fowler, and Anderson

Not present: Commissioners Barnes and Zabalza

Visitors: Chief Ryan Smith, Stephanie Naron, Capt. Von Beals, PIO Cassidy Buth, BC Nathan McRae, Patrick Speir, Justin Johnson, Joshua Ruiz, Henry Rhea and John Smead.

II. Review certified agenda

President Arellano verified the existence of a certified agenda.

III. Citizen's Communication

Public in attendance Ying Vuthipadadon, and Mallinee Smith Diggs with Travis County Health and Human Services. Attended the meeting requesting assistance with contacts regarding the budget they were allocated from Travis County Health and Human Services to spend on community Improvement in the Travis County Community. Chief Smith gave them the information for Mayor Gonzalez. Patrick Spier recommended getting in contact with the owners of Direct Propane as they are long time community citizens.

IV. Consent items

a) Approval of the minutes of the November 8, 2023 Regular Meeting which may include corrections, if needed.

b) Approval of the October 2023 financial reports and bills, which may include corrections, if needed.

After review, Commissioner Fowler made a motion to approve Consent items a and b as presented. (The treasurer's report consisted of the over \$2000 expenditures report, the P & L report, expenditures by vendor report, 290 station expense report, 290 station detail report, and balance sheet.) Commissioner Anderson seconded the motion. Motion carried unanimously.

V. Communications

a) Report from Commissioners on pertinent information and activity since the January 2023 meeting.

President Arellano said happy new year.

b) Receive Administrative/Operations/Fire Prevention updates.

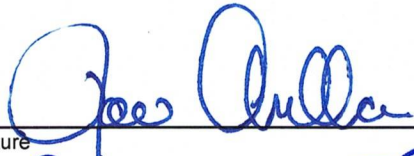
Chief Smith provided the call summary report, Training and Events, and Recognitions. Chief Smith provided the Fire Prevention report.


VI. Action items


- a) Discussion, consideration, and possible action regarding Resolution establishing Travis County ESD12 as a Texas Law Enforcement Agency.  
Commissioner Fowler made a motion to adopt resolution number 01-10-24-78 Commissioner Anderson seconded the motion and the motion carried unanimously.
- b) Discussion, consideration, and possible action regarding the district's development Project on Hwy 290; ESD12 Administrative/Logistics/Station Complex  
John Smead of (SP) Architects gave an update.
- c) Discussion, consideration, update, and possible action regarding Station 1202 bay insulation quote and possible approval.  
Chief Smith provided information regarding quotes for Station 1202 bay insulation. Commissioner Fowler requested more information on the associated R values. Chief Smith will discuss with AC McKenzie and it will be readressed at the next meeting.
- d) Discussion, consideration, update, and possible action regarding a district Chaplain  
Commissioner Fowler made a motion to approve Henry Rhea as the district Chaplain for ESD12 effective immediately Commissioner Anderson seconded the motion and the motion passed.


VII. Closing items

- a) Set meeting date.  
Next meeting is tentatively scheduled for February 7, 2024.
- b) Proposed agenda items for next meeting.  
Discussion, Consideration, and possible action regarding Station 1202 bay insulation quote and possible approval.
- c) Adjourn  
Commissioner Fowler made a motion to adjourn the meeting. Commissioner Anderson seconded the motion and the motion passed. Meeting adjourned at 7:42 PM.

  
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