



Travis County ESD No. 12

PO Box 846 / 11200 Gregg Lane

Manor, TX 78653

512-272-4502

Fax 512-428-5114 www.tcesd12.com



REGULAR MEETING WEDNESDAY, SEPTEMBER 13, 2023 IMMEDIATELY FOLLOWING THE 6:30PM MEETING 11200 GREGG LANE, MANOR, TX 78653

- I. **Call meeting to order and establish quorum**
- II. **Review certified agenda**
- III. **Citizen's communication***
- IV. **Consent items**
 - a) Approval of the minutes of the August 16, 2023 Regular Meeting, and the August 16, 2023 special meeting.
 - b) Approval of the August 2023 financial reports and bills.
- V. **Communications**
 - a) Report from Commissioners on pertinent information and activity since the August 2023 meeting.
 - b) Receive Administrative, Operations, and Fire Prevention updates.
- VI. **Action items**
 - a) Discussion, consideration, and possible action regarding personnel matters. The Board reserves the right to conduct a closed meeting pursuant to TGC 551.071, Consultation with an attorney, and/or TGC 551.074, Personnel Matters.
 - b) Discussion, consideration, and possible action regarding the adoption of the 2021 International Fire Code to include local amendments. The Board reserves the right to conduct a closed meeting pursuant to TGC 551.071, Consultation with an attorney.
 - c) Discussion, consideration, update, and possible action after review of the expenditures required for the design, construction, repair, maintenance, and replacement of the district's real property facilities, and equipment presented by Martinez Architect.
 - d) Discussion, consideration, and possible action regarding current fiscal year budget amendments.
 - e) Discussion, consideration, and possible action regarding the Reserve fund policy.
 - f) Discussion, consideration, and possible action regarding a District Investment/Financial Officer.
- VII. **Closing items**
 - a) Set next meeting date.
 - b) Proposed agenda items for the next meeting.
 - c) Adjourn.

EXECUTIVE SESSION: The Board reserves the right to meet in closed session to discuss any matter on this agenda pursuant to the relevant provisions of the Texas Government Code 551.071, Consultation with an attorney. 551.072, Deliberation Regarding Rail Property, or 551.074, Personnel Matters.

*If a citizen wishes to address the Board for three (3) minutes regarding any item on the agenda, under Citizens Communication, please contact the Board Secretary ten (10) minutes prior to the meeting start time.

Board of Commissioners

Jesse Arellano, President
Clem Zabalza, Vice-President
Ron Fowler, Treasurer
Eric Anderson, Deputy Treasurer
Shawn Barnes, Secretary

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