

**Position:** KidsPoint Coordinator (All Campuses – Seminole, Tyrone, and DTSP)

**Reports To:** Campus Pastor and Children's Ministry Director

**Status:** Part-Time Position / Hourly (approx 15 hours per week)

**Pay Range:** \$17/HR

**Position Summary:**

Do you have a heart for Jesus and helping children and families come to know and love Him better? The KidsPoint Coordinator will be responsible for ensuring that BridgePoint's mission is being lived out among the children and families inside our church and throughout our local community.

In collaboration with the central KidsPoint team, the KidsPoint Coordinator will oversee all ministry opportunities and programming for infants through 5th Grade on their designated campus. In addition to regular ministry opportunities, the KP Coordinator will ensure spiritual care and support is being offered to children and families while building relationships to help connect children and families into the broader life and mission of BridgePoint Church.

**Essential Duties, Responsibilities and Expectations:**

- Collaborates with the KidsPoint ministry staff team around curriculum, processes and procedures.
- Communicate with Curriculum Coordinators about campus-specific contextualization.
- Partners with KP staff to plan churchwide programming, seasonal opportunities, and other special events.
- Coordinates and implements Sunday KidsPoint experience which includes volunteers, curriculum, and environments.
- Ensures KP culture is maintained in campus environments and ministry opportunities.
- Oversees and manages KP Volunteers at their campus.
- Alongside campus teams, creates and builds relationships with parents and families, provide spiritual support, and help them connect to the life of the church.
- Coordinates with the campus team to implement campus-specific Gatherings for children and families.
- Works with campus teams to execute KP programming for ongoing ministry opportunities, campus-specific meetings, and church-wide events.
- Champions the collective ministry needs and opportunities across campus.
- Performs other related duties as assigned.

**The Ideal Candidate:**

- Someone who loves Jesus!
- Highly called; passionate about leading the next generation
- Someone with high character: we care more about who you are than what you do
- Someone who pays attention to detail and problem-solves

- An encourager who pours into others
- A team-player who values others' opinions, is flexible, and creative
- Profess Jesus Christ as their Lord and Savior
- Performs job duties on time with excellence
- Work in a collaborative atmosphere adding excellence to our team
- Actively participates in the life of BridgePoint, as a member

#### **Education, Experience and Skills:**

- High school diploma or equivalent required.
- Associate's or Bachelor's degree preferred.
- A devoted follower of Jesus Christ, a person of character and integrity.
- Exemplifies the purpose, philosophy, and doctrine of the church.
- Leads in a way that people feel encouraged and appreciated in their ministry.
- Must possess a strong work ethic.
- Supports the direction of BridgePoint concerning mission, vision, and strategy.
- Ability to work alongside and collaborate with a diverse group of people –volunteers, employees, peers, leadership, and ministry associates.

#### **Physical Requirements:**

- Ability to stand, walk, and sit for extended periods of time.
- Ability to lift and carry up to 25 pounds.
- Ability to bend, stoop, and reach.
- Ability to operate a computer and other office equipment.
- Ability to participate in physically active family events and activities, including outdoor events, retreats, etc.

#### **How to Apply**

Submit cover letter and resume as a single attachment when applying to [jobs@bridgepointfl.com](mailto:jobs@bridgepointfl.com). Also indicate in the email which campus you are interested in applying for (Seminole, Tyrone, and/or DTSP).

Application and background check will be required prior to employment.