



WORSHIP MEDIA

D E P A R T M E N T

Team Responsibilities

- 1. Serve when Scheduled** - You will receive a monthly schedule via Planning Center Online (PCO), complete with chord charts and audio files of songs for the setlist.
- 2. Planning Center Online (PCO) is your lifeline of Communication** - Please check your PCO account and email weekly to preview any changes, set lists, and/or scheduled dates. You can set up notifications for your phone to receive the latest updates. Please block out any upcoming dates for which you are not available as well. Schedules will be made monthly and sent 4 weeks in advance. *(For long term blocks/breaks please discuss with Worship & Music Pastor)
- 3. Attend Weekly Rehearsals** - Team members are required to attend rehearsals for the event they are scheduled for in order to participate in Sunday morning worship. If you have to miss a practice, please contact Worship Pastor with details.
- 4. Be on time and ready for Service Call Times** - Call times for the 10:30 am Sunday service will be at 8:30 am (unless otherwise communicated). Pre-service meeting Huddles will be in the Sanctuary (on the platform) at 9:45am. If you need extra time to set up your instrument please allow for that.
- 5. Prepare in Prayer** - Prepare your heart every time you serve. Pray for the Holy Spirit to move in our time of worship and our church family would actively participate. Pray in the Spirit on all occasions and ask the Lord to make you sensitive to what He wants to accomplish this service. Pray for the service elements and that God's Spirit would be evident. Saturate His house with the prayers of His people.
- 6. Dress in manner honoring Christ** - Be mindful to dress in a manner that keeps the focus on Jesus. Our attire is casual and/or business casual. Always use good judgement and use discretion. If you think your attire is questionable in any way, please choose to wear something else more appropriate. (Please refrain from wearing shorts (except in drum cage), halter tops, sleeveless tops/spaghetti straps, short skirts or midriffs. Be mindful the stage lights are not forgiving and sometimes layers will be necessary with sheerer clothing to prevent exposure.
- 7. Refrain from using any electronic device, personal or church, for gaming purposes/ personal emails/texts/social media during serve time.** Please give your undivided attention to the area of service you are scheduled for. Understanding full attention is necessary for a smooth corporate worship experience. **Please be fully present and alert, removing all distractions in order to glorify God in this role.**