

Vestry Meeting Minutes

December 17, 2025

Members Present: Kelly Kirby, Neville Blakemore Jr., Penny Shaw, Rick Lotz, Anne Shelby, Rob Peck, Robin McNally (via Zoom), Patricia Enriquez, Melissa Klassen, Jamie Horsley, Gaylee Gillim, Phil Eschels, Chris Newton.

Also present: Edie Nixon.

Absent: Jessica Roufus, Heather Duffy, Sally Macdonald, William Lewis.

Meeting was called to order at 6:15 pm.

After the opening prayer, Robin McNally reflected on her gratitude for members of SMEC and how congregants use their unique skills to enrich and to give back to what she referred to as “beloved community”.

There was one correction to the November minutes, which were accepted as corrected.

Edie Nixon presented her Financial Report:

- Cash is up 50% from end of last year.
- Edie and Joanne Coleman will true up the Endowment at the end of the month.
- Total assets total nearly \$10 million.
- Pledges will exceed budgeted income by roughly \$50,000 for 2025.

Patricia Enriquez motioned to accept the Financial Report as presented, subject to financial review. Neville Blakemore seconded the motion. The motion carried unanimously.

Kelly Kirby shared a Stewardship snapshot report, showing the church is within 0.5% of its pledge goal for 2026. About 10% of pledges were either increased amounts from last year or were new pledges.

Gaylee Gillim reported on the recent meeting of the Stewardship committee. They reviewed the Final Affairs fair and assessed the efficacy of the panel of Stewardship campaign speakers. All were found to be so successful in achieving the committee's goals that they will not change significantly next year.

Rick Lotz gave his Junior Warden's report:

- The lock on the portico door is now working properly. The Buildings & Grounds committee is working on getting credit for the insufficient lock that was previously installed.

- There is still no final decision from the insurance company regarding payment for the water damage to the roof. Rick, Kelly and Catherine Banks had a productive meeting with Nolan Roofing, who did some roof repairs in 2014. Repairs will need to be made on the copper joints as quickly as possible to prevent further damage. Estimates are being collected for both immediate repair and eventual replacement of the entire sanctuary roof. Rick Lotz moved that the Vestry approve an amount not to exceed \$20,000 to pay for repairs that are urgently needed. This amount is slightly more than the original estimate given by American Roofing, who was on site during the assessment for the insurance company. The church sanctuary has a metal roof, and not many companies handle this type of repair. Gaylee Gillim seconded the motion. The motion passed unanimously

Kelly gave her Rector's Report.

- Bell tower installation is currently scheduled for Friday, the 18th. It has been delayed a few times due to inclement weather.
- Kelly conducted a retreat for her preaching group, which satisfies the requirements of our grant.
- Charles Frank retires on December 31st and will be offloading some work duties after that date, operating from the church office. Julie Mushkin will take on the E-spirit as an additional responsibility and Catherine Banks will be in charge of technology demands for the church. They will be compensated for these additional duties. Charles will continue to stream Sunday services and serve as media contact on a volunteer basis.

After a brief reflection, the meeting was adjourned at 7:15 pm. Vestry convened in the sanctuary for Compline, led by Patricia Enriquez.

Respectfully submitted,

Patricia Enriquez