

Vestry Meeting Minutes

August 19, 2025

Members Present: Kelly Kirby, Gaylee Gillim, Neville Blakemore Jr., Rick Lotz, Anne Shelby, Rob Peck, Robin McNally, Phil Eschels, Patricia Enriquez, Jessica Roufus, Penny Shaw, William Lewis, Sally McDonald, Jamie Horsley.

Also present: Edie Nixon, Suzanne Barrow.

Absent: Melissa Klassen, Heather Duffy, Chris Newton.

Meeting was called to order at 6:12 pm.

After the opening prayer, Patricia Enriquez offered a reflection on keeping God at the center of our lives, with a brief meditation.

There were no corrections to the July minutes, which were accepted as presented.

Edie Nixon gave her Financial Report:

- Assets and cash flow are healthy.
- Plate offerings are under budget, which is typical for July.
- Staff is currently compiling the 2026 budget; the biggest concern is the potential increase in the cost of insurance.
- Advertising is slightly over-budget, with additional expenditures expected for Dimensions of Faith.
- Revenue and spending should balance out in Q4. Phil Eschels has volunteered to help Edie with the review.

Sally McDonald motioned to accept the Financial Report as presented, subject to financial review. Gaylee Gillim seconded the motion. The motion carried unanimously.

The Diocese assessed St. Matthew's contribution to the 2026 Diocesan budget, based on our 2024 income. Robin McNally motioned to approve this commitment of 13% of our income, or \$107,689, to the Diocesan budget. Rick Lotz seconded the motion. The motion carried unanimously.

Kelly reviewed the duties of deputies for the Diocesan Convention. Patricia Enriquez, Jessica Roufus, and Robin McNally volunteered to attend November 7-8. Anne Shelby volunteered to be the alternate. William Lewis volunteered to attend as a youth deputy, if the Canon permits, as his father is attending clergy. Kelly motioned to elect this panel of deputies, Gaylee seconded, and the motion carried unanimously.

Anne Shelby began the Vision Implementation Team report that was presented to the Vestry. She summarized Will Bogel's report on Participation in our church community. Jessica Roufus reported on the progress of her team's work on Promoting "Uniquely St.

Matthew's" programs. Kelly Kirby concluded with a status report of the Health Ministry. Kelly moved to affirm the work of the Vision Implementation team on their three current goals that were established by the Vestry and encourage them to continue. Gaylee seconded and it was affirmed by the group.

Rick Lotz reported on behalf of the Building and Grounds Committee:

- Staff and B&G Committee successfully worked to have the insurance company reconsider the claim for the leaking roof in the sanctuary, after it was initially denied. Inspector will review the information this week. Team is also meeting with roofing contractor to get more information.
- The new boiler was installed yesterday.
- The contract for the foundation and electric service for the bell tower has been signed. Expect this project to finish by Thanksgiving.
- Tree sculpture is complete.
- A few steward trees have died in the Memorial Garden and will be replaced. Monitoring some others that are foundering.
- Catherine Banks was lauded for her exceptional work around the parish.

Gaylee Gillim reported on behalf of the Stewardship committee. Three speakers are lined up for late fall. The Final Affairs Fair for Planned Giving occurs the 2nd Sunday in November. The fair will feature service providers focusing on retirement and senior living.

Kelly reports that Charles Frank will retire at the end of the year. The clergy will examine the current position and assess how it may be redefined before posting. SMEC's Youth Minister resigned at the end of last week, due to a new job that requires her to travel on weekends. Julie Mushkin will fill in as interim Youth Minister.

Kelly reported that her work on Title 4 for the Diocese, which relates to misconduct, absorbs a good portion of her time. She also shared the good news that we currently have a lot of visitors considering joining St. Matthews.

After a brief reflection, the meeting was adjourned at 7:40 pm. Vestry convened in the sanctuary for Compline, led by Patricia Enriquez.

Respectfully submitted,

Patricia Enriquez