

Mission Trip Thank You Letter

Raising support can be hard, but it is a great opportunity to involve others in God's work with you! The "Thank You" letter is one way to help people feel a part of the mission. Below are some tips and a sample letter to help you draft your own letter.

You will receive Weekly or Bi-Weekly Updates on who has supported you. Donors who donate to the "Mission Trip" rather than an individual will be divided among the mission team so those donors can receive a thank-you note and be praying for an individual on the trip.

Thank You for Receiving a Gift:

1. Immediate Response to Gifts

As soon as you receive a gift, send out a thank-you note. It is especially important to do this for older people who contribute. Due to the time it takes to process the checks and online gifts, it may be one month since the person gave. Speed in sending out a thank-you note is critical.

2. Include Hopes and Prayers

In your thank-you note, include how the people can pray for you and what you hope to see God do on the trip.

3. Include a Handwritten Note

You can send a form letter or a short, handwritten thank-you note. If you send a form letter, include a short, personal handwritten note as well, either at the bottom of your support letter or on a small card mailed with this letter. This makes the thank you more personal.

Thank You After the Trip:

1. Personalize

We recommend you send a form letter like the one below to share some of your experiences. Feel free to include pictures so they can see what you have done! Also, send a personal handwritten note, either at the bottom of your support letter or on a small card mailed with this letter. This makes the thank you more personal.

2. Send an Updated Thank You, Shortly After You Return

Please make sure you send your letters by August 18th.

Thank You for Receiving a Gift:

Dear [Name/Friends and Family],

I hope this note finds you well. I wanted to take a moment to express my deepest gratitude for your generous support as I prepare for my upcoming trip to Kenya. Whether through prayer, financial help, encouragement, or simply believing in this journey, your partnership means more than words can say. I truly feel carried by your faithfulness, and I'm so thankful to have you partnering with me in this work.

I'm especially looking forward to connecting with local communities, serving alongside our dedicated local church partners, and witnessing God at work in powerful ways—whether through building relationships, sharing the gospel, or experiencing the incredible beauty and resilience of the Kenyan people. It's an opportunity to learn, grow, and contribute in ways that will stay with me forever.

As I go, I would be so grateful for your continued prayers. You can pray for me about:

- Safe travels and good health for the team throughout the journey
- Open hearts and meaningful connections with the people we'll meet
- Wisdom, strength, and joy for the work ahead
- That God's love and the gospel would be clearly shown and shared through our words and actions

Thank you again from the bottom of my heart for standing with me. I look forward to sharing stories and updates when I return, so we can celebrate together what God has done.

With sincere thanks and appreciation,

(Your Name)

Thank You After the Trip:

Dear [Name/Friends and Family],

Wow! The two weeks in Kenya were absolutely amazing. God taught me and our team so much as we ministered with the Kenyan People. One thing God taught me was ...

- (Share here an experience God taught you while on the trip.)
- (Share here an experience about sharing your faith.)
- (Share about some of the day-to-day activities your team was involved in during your mission trip.)

I want to say thank you for your prayer, encouragement, and/or financial support. Without your partnership, my mission trip might not have been possible. Thank you for investing in me for the Kingdom's sake! I know that God wants me to continue praying for people, investing in people, and inviting people to Jesus – not just in Kenya, but right here in the Capital District. I cannot thank you and your family enough for blessing me and being a part of God's work.

Please continue praying for Churches in Kenya. Pray that they would find their identity in Christ, that God would use them to share the good news of Jesus, and continue to have an impact on the people of Kenya.

Love in Christ, (Your name)