

BUSINESS MEETING AGENDA

FSBC LAWRENCE

August 20, 2025

6:00pm

1. OPENING

1.1 CALL TO ORDER - David Hamby

1.2 OPENING PRAYER - Pastor Matt

1.3 WELCOME AND INTRODUCTIONS - David Hamby

1.4 COMMUNITY ORGANIZATION PRESENTATION

- **Committee/Staff Member:** Pastor Matt
- Ron Lewis representing Gideons
- **Summary of Item:** Gideons will report on their organization and community work
- **Action Requested:** For information only, no action required.

2. APPROVAL OF PREVIOUS MEETING MINUTES

2.1 REVIEW AND APPROVAL OF MINUTES FROM MAY 7, 2025

- **Team/Staff Member:** Clerk
- **Summary of Item:** Minutes from the May 7, 2025, business meeting are attached.
- **Action Requested:** Approve the minutes from the May 7, 2025, business meeting. *This action requires a motion and second.*
- Motion:
- Second:
- Result:

3. REPORTS

3.1 TEAM REPORTS

- **Team/Staff Member:** Finance Team
- **Summary of Items:** Budget / Giving Report
- **Action Requested:** Receive the June 2025 Treasurer's Report. No action is needed.
- Motion: N/A
- Second: N/A
- Result: N/A

4. OLD BUSINESS

4.1 STAFF CLASSIFICATIONS

- **Team/Staff Member:** Pastor Andy
- **Summary of Item:** Pastor Andy will provide an update on staff classifications. A personnel handbook has been prepared and approved by the Personnel Committee. The handbook is available upon request but it will not be discussed in this meeting. The proposed titles are:
 - Lead Pastor - Matt Duckett
 - Executive Pastor - Andy Miller
 - Director of Worship - Tim Northup
 - Director of Student Ministry - Michael Garner
 - Creative Content and Communications Coordinator - Stephanie Hamby
 - Director of Children's Ministry - Heather Seratte
 - Facilities Coordinator - Brandy Miller
 - Finance Coordinator - Marc Connelly
 - Organist - Patsy Lankford
 - Office Coordinator - Erin Roberts
- **Action Requested:** Approve the staff classifications.
- Motion:
- Second:
- Result:

5. NEW BUSINESS

5.1 NOMINATING COMMITTEE TEAM MEMBER CONFIRMATION

- **Team/Staff Member:** Nominating Committee
- **Summary of Item:** The Nominating Committee is submitting their annual report (see attached) for consideration and approval for members of standing committees and other teams.
- **Action Requested:** Approve the 2025-2026 Nominating Committee report. This action does not require a motion or a second as it comes from a Committee.
- Motion: Nominating Committee
- Second: Nominating Committee
- Result:

5.2 STEWARDSHIP COMMITTEE RECOMMENDED BUDGET

- **Team/Staff Member:** Finance Committee
- **Summary of Item:** FY2026 Church Budget.

- **Action Requested:** Approve the FY2026 Church Budget (see attached). This action does not require a motion or a second as it comes from a Committee.
- Motion: Finance Committee
- Second: Finance Committee
- Result:

5.3 CONSTITUTIONAL AMENDMENT: DOCTRINAL POSITION

- **Team/Staff Member:** Pastor Matt
- **Summary of Item:** This item is a proposed amendment to Article II of the Church Constitution. A summary of the proposed change is below:

Article II of the Church Constitution is titled “Doctrinal Position” and states that the “Church believes in, and has adopted, the doctrinal position as expressed by the Baptist Faith and Message as adopted by the Southern Baptist Convention in 1963 and the practices set forth in the Church Covenant.”

The Southern Baptist Convention amended the 1963 document and adopted the changes on June 14, 2000. A summary of the changes made in 2000 are in the supplemental document. The proposed amendment will update the 1963 Baptist Faith and Message in Article II to the Baptist Faith and Message 2000.

- **Action Requested:** Per Section 1, Article X of the Church Constitution, the “Constitution may be amended at any business meeting of the Church by a two-thirds (2/3) majority of those members present and voting, provided that such amendment shall have been given in writing and read at the preceding business meeting”. This would be the first presentation of the amendment. A vote will be held at the next business meeting.
- Motion: N/A
- Second: N/A
- Result: N/A

6. ADJOURNMENT

- Motion:
- Second:
- Result:

Closing Words: Pastor Matt

BUSINESS MEETING MINUTES (SUBMITTED BY MICHAEL GARNER, CLERK)

FSBC LAWRENCE

May 7, 2025

6:00pm

1. OPENING

1.0 TIM NORTHUP LEAD IN WORSHIP (SONG AND SCRIPTURE-PSALM 23)

1.1 CALL TO ORDER - DAVID HAMBY 6:08 PM

1.2 OPENING PRAYER - TIM NORTHUP

1.3 WELCOME AND INTRODUCTIONS - DAVID HAMBY

1.4 COMMUNITY ORGANIZATION PRESENTATION

- **Committee/Staff Member:** David Hamby
- Brooksie McCarty made presentation
- **Summary of Item:** From CASA (Court Appointed Special Advocates for Children): Here at Douglas County CASA, like most nonprofits, we are always looking for volunteers and funding. We are a bit different from others though because our volunteers need extensive background checks then they become the ONE consistent caring adult in the life of a child that has experienced abuse or neglect. Sadly, there are 93 children in Douglas County alone that are needing that one consistent caring adult from us. Now, with needing more volunteers we also need more funding to support staff members that train, monitor, and guide these volunteers. Our budget is already majority funded by individuals because there aren't enough grants to support the work we do.

Our ask for First Southern Baptist Church is for volunteers or funding to support the increase in volunteer capacity. We are open to ideas of anything that we can come up with together to help the children in our community.
- **Action Requested:** For information only, no action required.

2. APPROVAL OF PREVIOUS MEETING MINUTES

2.1 REVIEW AND APPROVAL OF MINUTES FROM JANUARY 15, 2025

- **Committee/Staff Member:** Michael Garner
- **Summary of Item:** Minutes from the January 15, 2025, business meeting are attached.
- **Action Requested:** Approve the minutes from the January 15, 2025, business meeting. *This action requires a motion and second.*
- Motion: Cush Miller
- Second: Steve Mizer
- Result: Passes Unanimously

3. REPORTS

3.1 PASTOR'S REPORT

- **Committee/Staff Member:** Matt Duckett
- **Summary of Item:** Pastor Matt will provide an update on staff classifications for purposes of creating a personnel handbook.
- Executive Pastor - Andy Miller
- Worship Director - Tim Northup
- Student Ministry Director - Michael Garner
- Creative Content and Connections Coordinator - Stephanie Hamby
- Children's Director - Heather Seratte
- Office Coordinator - Erin Roberts
- **Action Requested:** No action is needed, vote of affirmation in August business meeting.
- Discussion:
 - o Jim Keefer: Can we define the titles when we publish the information in August?

3.2 COMMITTEE REPORTS

- **Committee/Staff Member:** Stewardship Committee
- **Summary of Items:** Budget / Giving Report
- **Action Requested:** Approve the March 2025 Treasurer's Report. The report comes from a committee, so no second is needed.
 - o Giving has exceeded needs.
- Motion from Stewardship, no second needed
- Result: Passes Unanimously

4. OLD BUSINESS

4.1 CONSTITUTIONAL AMENDMENT: DEACON TERM LIMITS

- **Committee/Staff Member:** David Hamby, Deacon Chairman
- **Summary of Item:** This item is a proposed amendment to Section 10, Article VI of the Church Constitution. A summary of the proposed change is below:

Sections 6 - 10 of the Church Constitution cover the Deacon Ministry. The Deacons want to operate within the bounds of the Church Constitution. It can be difficult to recruit new Deacons, and the three (3) year term limit can impact the number of Deacons that can serve at any given time. The underlined text in Section 10 is the proposed change which would permit a Deacon to serve additional one (1) year terms if the total number of Deacons is less than 10. The Deacons believe this is critical to continue to serve the Church Families effectively. A vote was held at the November Deacon's meeting to bring forth this proposed amendment and it was unanimously in favor of bringing the amendment forth.

- **Section 6. Deacons, selection number.** The Church shall elect Deacons annually, provided that the number of active Deacons shall not be less than three (3) but as many as required for an effective Deacon Ministry Program. Upon authorization by the Church, the Deacon(s)-elect shall be ordained for his (their) initial term of service.
- **Section 7. Deacons meetings.** The Deacons shall meet in regular session at least once a month.
- **Section 8. Deacons term of office.** Deacons shall be elected for terms of three (3) years, with terms of office to be so staggered as to provide for the annual election of one third (1/3) of the total number of active Deacons. Those whose terms as active Deacon have expired will not normally succeed themselves except as provided in Section 10 of this Article.
- **Section 9. Deacons election.** At a business meeting, the Church shall elect from its membership the required number of men to fill vacancies in the office of active Deacon. The Church body will select who shall be nominated to serve, and the method of making this determination.
- **Section 10. Deacons exception to term of office.** Deacon may be appointed for an additional one (1) year term as approved by a vote of the Church. If by term expiration, the total number of deacons would be less than 10, a Deacon would be eligible for consecutive one (1) year terms as approved by a vote of the Deacon body and the Church.
- **Action Requested:** Per Section 1, Article X of the Church Constitution, the “Constitution may be amended at any business meeting of the Church by a two-thirds (2/3) majority of those members present and voting, provided that such amendment shall have been given in writing and read at the preceding business meeting”. *This is the second presentation of the amendment.*
A vote will be taken to amend Section 10, Article VI of the Church Constitution.
Discussion: Is there a cap on the number of consecutive 1 year terms?
 - Motion: Jarrod Mann
 - Second: Mark Hansen
 - Vote Count: 55 yes - Motion passes with 2/3rd majority

5. NEW BUSINESS

5.1 MEMBERSHIP LETTER REQUESTS

- **Committee/Staff Member:** David Hamby, Moderator
- **Summary of Item:** Patty Harper, Luke Braddock and Alice Braddock have requested their letters of membership be moved to First Southern Baptist Church of Ottawa, Ks.
Deb & Paul Elder, and Amy Chapman removed from the roll.
- **Action Requested:** Approve the request for letters of membership for Patty Harper and Luke & Alice Braddock be granted to First Southern Baptist Church of Ottawa. *This action requires a motion and a second.*
Approve the removal of Deb & Paul Elder and Amy Chapman from the membership roll. *This action requires a motion and a second.*
 - Motion: Larry Blankenship - Matt Duckett

- Second: Mary Lafferty - Mark Hansen
- Result: Passes Unanimously

5.2 MESSENGER APPROVAL

- **Committee/Staff Member:** Michael Garner
- **Summary of Item:** Michael and Molly Garner will be attending the Annual Southern Baptist Conference in Dallas, Texas from June 8-11, 2025, for seminary credit. They would like to represent FSBC Lawrence as messengers.
- **Action Requested:** Approve Michael and Molly Garner as messengers representing FSBC Lawrence at the 2025 Annual SBC Conference. *This action requires a motion and a second.*
- Motion: Stephanie Hamby
- Second: Scott Davis
- Result: Unanimous Motion

6. ADJOURNMENT

- Motion: Mark Hansen
- Second: Matt Fishburn
- Result: Passes Unanimously

Closing Words: Matt Duckett

- Mark Naff expresses appreciation for all the church has done for him this year.