



Position Description | Custodian

Reports to: Interim Campus Manager

Position Summary: The Custodian plays a key role in maintaining a clean, safe, and welcoming environment for staff, volunteers, and the community of Fair Oaks Church. This position is responsible for routine cleaning, light maintenance, and ensuring that all facilities are presentable, functional, and secure in support of the mission of Fair Oaks Church.

Responsibilities

- Perform daily cleaning tasks, including (but not limited to) sweeping, mopping, vacuuming, dusting, and emptying trash and recycling bins.
- Clean and sanitize restrooms, kitchens, and communal areas.
- Set up and tear down furniture or equipment for events, meetings, and programs as needed.
- Monitor and restock supplies such as soap, paper products, and cleaning materials.
- Identify and report building maintenance needs and safety issues.
- Assist with basic building maintenance, such as changing light bulbs or minor repairs.
- Secure building entrances and ensure safety protocols are followed.
- Support emergency cleaning needs (e.g., spills, accidents) in a timely manner.
- Participate in staff meetings when appropriate (as determined by supervisor) and ongoing collaboration with the Facilities team.
- Any other duties and responsibilities as assigned by their supervisor.

Required Qualifications

- Has an authentic and growing faith in Jesus Christ.
- High school diploma or equivalent.
- Ability to use standard cleaning equipment and products safely.
- Strong attention to detail and time management skills.
- Ability to lift up to 50 lbs and perform physical tasks, including bending, standing, and walking for extended periods.
- Must be able to work independently and as part of a team.
- Uphold Fair Oaks Church's values and interact respectfully with diverse populations, including program participants, staff, and volunteers.

Work Schedule & Conditions

- This position includes working late afternoons and evenings including Saturdays. Weekdays are determined by the schedule and rotation of the team during any given work period.
- Work is performed primarily indoors with occasional outdoor tasks.

Job Status

- Part-time hourly (19 hours per week). \$16.50 per hour

To Apply

- [Apply HERE](#)