

# **Park Chapel Christian Church LITTLE BLESSINGS PRESCHOOL**

**2024-2025**



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## ADMISSIONS

\*Our PRE-K class is 2 hours and 30 minutes and meets three days a week. We offer a morning class that meets Monday, Tuesday, and Thursday from 9:00-11:30 a.m.

\*Our PRE-K PLUS is 4 hours and meets three days a week. Class times are Monday, Tuesday, and Thursday from 9:00-1:00. Children will bring a lunch from home each day. This class has limited space so early registration is recommended.

\*Our 3-4's class meets three days a week for two hours and 15 minutes. This class is Monday, Tuesday and Thursday from 9:00-11:15 a.m.

Tuition is due at the end of each month for the upcoming month. No statement will be sent. There is an immediate \$10.00 late fee, if tuition is not received on time. Extended absences will not be adjusted on monthly payments. There is a \$30.00 charge for non-sufficient funds. If for any reason your child cannot finish out the school year, a written letter is requested. **We also require a one month's notice, if a child will no longer attend the preschool.**

All students are required to pay a non-refundable \$100.00 registration fee. Pre K yearly tuition is \$1500 and can be paid monthly at \$150.00 per month for 10 months. Pre-K PLUS yearly tuition is \$2000 and can be paid monthly at 200.00. The 3's yearly tuition is \$1300 and can be paid monthly at \$130.00 per month for 10 months. At the time of registration, the nonrefundable registration fee is due in order to hold your child's place in the class. Your child's August tuition is due at "Meet Your Teacher Night" in July. You can pay the full year tuition up front. There are no tuition refunds. Please note full monthly tuition is due even if your child is sick, weather closings or temporary health related closings, etc.

**IF YOUR CHILD IS SICK/ABSENT, YOU MUST STILL PAY TUITION ON TIME.**

## ELIGIBILITY

Any child age 3 or 4 by August 1, 2024 and toilet trained prior to entering school may attend the 3-4's preschool program. Any child age 4 by August 1, 2024 and plan to attend kindergarten in the fall of 2025 may attend the pre-k program or the pre-k plus program.

## LUNCH BUNCH

Lunch Bunch is a program that is offered every Tuesday and Thursday from 11:30-1:00. Children pack their lunch and stay for a time of games, crafts, and extra learning time. Lunch Bunch is an extra program that is offered but not mandatory. The cost of this program is \$10.00 per day. Sign up is recommended as Lunch Bunch fills up quickly.

## ARRIVALS AND DEPARTURES

Parents are to enter the parking lot from Apple Street. Please line up at the West door entering from the east side, exiting from the west side. To simplify the dismissal period, we ask each parent to put a card with the child's name on it in the right front window of the car. These cards will be supplied by your child's teacher. Your family will give a Special Identification number if someone other than a parent is picking up. This is your identification if you call us on the phone to change a pick up arrangement. This is very important.

**\*\*If you need to discuss something with your child's teacher, please call or send a note. We desire to keep arrival and departure time as efficient as possible. Punctuality is extremely important for arrival and departures. There is a \$10 late fee for every 15 minutes past dismissal time.**

## SCHOOL CLOSINGS

Little Blessings Preschool will follow Greenfield-Central Schools for all holiday and weather related closings. If GC has a delay or closing, we will be closed. We will provide a yearly calendar the first week of school for dates school will not be in session.

## CLASS HOURS

Pre-K classes will meet Monday, Tuesday, and Thursday. Classes will start at 9:00 a.m. and end at 11:30 a.m.

Pre-K PLUS classes will meet Monday, Tuesday, and Thursday. Classes start at 9:00 a.m. and end at 1:00 p.m.

The 3-4's class will meet on Monday, Tuesday, and Thursday from 9:00-11:15 a.m.

Punctuality is extremely important for arrival and departures.

## DRESS CODE

Please dress your child in comfortable clothing (play clothes) conducive to creative learning. To ensure against mix-ups, please put your child's name on sweaters and coats. Rubber soled shoes will allow a greater margin of safety on the outdoor equipment and are definitely preferred. NO cowboy boots please.

It is important that children come to school in clothes they can handle all by themselves.

## ITEMS FROM HOME

Parents are asked NOT to allow their children to bring items from home unless specifically requested by the teachers.

## HEALTH

In order to maintain a healthy classroom environment, no child will be admitted with a fever, runny nose, or cough. If the teacher calls stating that your child is ill, please come directly to the preschool for immediate pick up.

Students with any type of infectious illness or condition, such as childhood communicable diseases, infections of the skin or eyes, head lice (a physicians note must clear a child to return to school), etc., must receive proper treatment from a physician before returning to school. In cases of surgery, fractures, or prolonged illness, a note from the physician should be presented to the teacher regarding any limitations of activities or special considerations.

In the event parents will be out of town, please provide your child's teacher with a letter indicating who will be authorized to pick up your child from school. Please inform authorized person that identification must be provided. This person must know the family code to be able to pick up a child.

IT IS EXTREMELY IMPORTANT that we have available an emergency number or two. This should be for someone who could act on your behalf in an emergency. For example: someone who could pick up your sick child at school when you cannot be reached.

If your child has had a fever, diarrhea, or vomiting within the past 48 hours, please keep them home. Your child must be well for 24 hours before returning.

### 3-4's DAILY SCHEDULE

9:00-9:15	Drop off at West door number 5. Children are greeted by the teacher and escorted to their classroom.
9:15-9:35	Circle Time Physical Development (morning wake-up)
9:35-10:20	Learning centers *(Chapel every Thursday)
10:20-10:40	Potty break Snack time
10:40-11:00	Free play
11:00-11:15	Review day. Prepare to go home.

\*\*This is an example schedule.



## DAILY SCHEDULE

### Pre-K

9:00-9:15	Drop off at far West doors. Children are greeted by the teacher and escorted to their classroom.
9:15-9:35	Circle Time
9:35-9:45	Physical Development (morning wake-up)
9:45-10:30	Learning Centers/Lesson /Social Development *Chapel on Thursday
10:30-10:50	Potty Break/Snack Time
10:50-11:15	Social Development/Free Play/Gym Time
11:15-11:30	Review/Prepare to go home.

\*Chapel will be held every Thursday of the month. This will be a time for learning Bible stories and singing.

### PRE-K PLUS

11:30-12:00	Restroom/Lunch (Children bring a lunch from home)
12:00-12:45	Learning stations/Group Ed (Learning games)
12:45-1:00	Review day and prepare to go home

**\*\*This is an example schedule.**

## SUPPLY LIST (Updated)

1 watercolor paints

\*1 folder

1 box of crayons

4 glue sticks

2 rolls of paper towels

1" three ring binder

1 large container of goldfish, pretzels, OR crackers

1 package of cups

**\*NO backpacks please**

\*Please have your child bring his/her tote and folder each day. Totes will be provided.

\*If possible, teachers request a plastic folder.

