



UNIVERSITY of HAWAII®
WINDWARD
COMMUNITY COLLEGE

Certified Nurse's Aide

Career and Community Education



‘A‘a i ka hula, waiho ka hilahila i ka hale.

(Dare to dance, leave shame at home.)

Aloha and welcome!

Thank you for your interest in the **Certified Nurse Aide (CNA) Training Program** at **Windward Community College**. This **State of Hawai‘i–approved program** combines classroom instruction with supervised clinical training to prepare you for entry-level employment as a Certified Nurse Aide in a long-term care setting.

In the classroom, you will learn essential nursing assistant skills such as taking vital signs, positioning, bathing, dressing, infection control, and recognizing changes that must be reported to a nurse. You will also complete **Adult CPR and First Aid certification** as part of the program. During clinical immersion, you will apply these skills while working directly with residents under the supervision of experienced healthcare professionals.

Spring 2026 Program Structure

The Spring 2026 CNA program is delivered in four phases:

Phase 1: Orientation

Saturday, March 28, 2026 | 8:00–10:00 AM (In-person)

Meet your instructional team, review program expectations, confirm uniforms and supplies, hear from an employer partner, and get oriented to course materials and support resources.

Phase 2: Didactic Instruction (Weeks 1–8)

March 30 – May 18, 2026

- **Mondays & Wednesdays:** 8:00–11:00 AM
- **Saturdays:** 8:00 AM–2:00 PM

This phase includes classroom lectures, hands-on skills labs, and reflective learning activities designed to build a strong foundation in safe, compassionate caregiving.

Phase 3: Didactic Skills Check

Saturday, May 30, 2026 | 8:00 AM–2:00 PM

Students complete comprehensive skills check-offs to demonstrate readiness for clinical practice.

Phase 4: Clinical Immersion (Weeks 10–14)

Saturdays only (6.5 hours per day)

- **June 6, 13, 20, and 27, 2026**
- **July 4, 2026:** Holiday – No Meeting
- **July 11, 2026**

Students will complete supervised clinical training at a local long-term care facility, applying classroom knowledge in a real healthcare environment. Upon successful completion of clinicals, students are eligible to seek employment as Nurse Aides.

Certification Exam Review**TBD – Saturday before CNA Exam**

A focused exam review session to prepare students for the **Prometric Hawai'i State Nurse Aide Competency Evaluation**. The official exam date is scheduled separately and will be announced during the course.

Career Pathways

Graduates of the CNA program are prepared for employment in hospitals, long-term care facilities, adult residential care homes, private home care, adult day care centers, and clinical settings. The program also emphasizes professionalism, communication, and compassionate care—skills that are highly valued across Hawai'i's healthcare workforce.

This program is your opportunity to begin a meaningful career in healthcare—supporting others while building practical skills that are in strong demand statewide.

Mahalo,



A handwritten signature in blue ink, appearing to read "W. L. Thompson".

William London Thompson, Ed.D (London)
Workforce Programs Coordinator

Enrollment Steps for the Spring 2026 CNA Program

Step 1 – Apply by Email

Send an email to wccna@hawaii.edu with the subject line: HLTH 7000 CNA 2026. In your message, include your full name and phone number.

Step 2 – Funding & Essay

For the Spring 2026 cohort, all students will be eligible for a full scholarship which will include the cost of tuition, uniforms, and a textbook. You will only be responsible for the costs of meeting the program prerequisites (health screenings, TB test, background check, and immunizations). **To qualify for a full scholarship**, you must submit by email a one page essay describing:

- Why you want to participate in this program
- How this program supports your future career goals
- Commitment to attend all program activities

Step 3 – Complete Your Prerequisites (Forms Attached Here)

Begin working on your prerequisites right away: See “WCC CNA PREREQUISITES CHECKLIST” on page 4.

Email your completed prerequisites to wccna@hawaii.edu with the subject line HLTH 7000 CNA 2026.

Step 4 – Admission Confirmation

If you are selected, you will receive an email confirming your acceptance. Follow the links provided to register. Please reach for assistance if you have any difficulty.

Step 5 – Orientation

Attend the mandatory 2-hour orientation on Saturday, March 28, 2026, at 8:00 AM. You will receive your uniforms and textbook and meet your instructors at the orientation.

Step 6 – First Day of Class

Classes begin Monday March 30, 2026. Be prepared to start your journey toward becoming a Certified Nurse Aide!