

Downtown Presbyterian Church
Job Description: Assistant Youth Director

POSITION SUMMARY:

Reporting to the Director of Youth Ministry, the Assistant Youth Director will contribute to the culture, planning, and executing of all facets of the Downtown Presbyterian Youth Ministry. This is a full-time position. Interested individuals should contact kelkins@downtownpres.org with a resume.

DPC SNAPSHOT:

Downtown Presbyterian Church (PCA) is an 20-year-old church in downtown Greenville with an average attendance of 900 people with a vision to see every avenue of downtown Greenville connected with the good news and loved well.

PERSONAL CHARACTERISTICS:

- Minimum 2 years ministry experience.
- Minimum Education level is a Bachelor's Degree, Seminary Degree a plus.
- Leadership experience with a history of impact on others.
- Established ability and commitment to relationship-building with Middle and High School students, youth volunteers and parents.
- Effective verbal and written communication with youth and parents.
- Demonstrable competence in evangelism, discipleship, teaching, and performing administrative tasks common to youth ministry.
- Willingness to embody the philosophy of ministry of Downtown Presbyterian Church.
- Excels in a flexible, collaborative environment and works cohesively in a team setting.
- Zeal for sharing the love of Jesus Christ and the gospel of grace through word and deed both with those within the church and those outside the church.

RESPONSIBILITIES:

- Support the Youth Ministry in short and long term projects and initiatives.
- Design, implement, and continuously improve a youth ministry strategy related to female students both within and outside the church.
- Plan and execute weekly youth group gatherings, monthly volunteer gatherings, regular special events and retreats.
- Meet regularly with female students in one-on-one and small group settings.
- Recruit, train, support, and encourage female volunteers, meeting with and communicating with them regularly.
- Regularly communicate with parents, meeting as necessary.
- Prepare lessons and teach Sunday School and youth group on a regular basis.
- Develop and maintain relationships with local female youth workers.